

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING

Tuesday, March 17, 2015

Greenfield High School - Library
225 S. El Camino Real
Greenfield, CA 93927

BOARD OF EDUCATION

Mike Foster – President
Raul Rodriguez - Clerk
Paulette Bumbalough - Member
Bob White – Member
Mike LeBarre – Member

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

STUDENT BOARD MEMBER

Fernanda Sanchez – GHS ASB President

OPEN SESSION: 5:25 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

The public may address the Board concerning items that are scheduled for discussion during closed session by completing the Request to be Heard Form provided on the table at the entrance to the meeting room and submitting the card to the Executive Assistant prior to the Board adjourning to closed session.

El publico puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos que están enlistados para dialogar durante la sesión a puertas cerrada completando asi la forma que se le da a la comunidad para poder hablar durante la sesión, esta forma se encuentra en la entrada de la junta donde se lleva acabo la sesión y entregando esta tarjeta a la Secretaria de el Superintendente antes de que la Mesa Directiva de Educación de por terminada la junta.

CLOSED SESSION: 5:30 PM

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations
- D. Threatened/Potential Litigation

OPEN SESSION: 6:30 PM

A. CALL TO ORDER

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS

D. STUDENT BOARD MEMBER REPORT

E. BOARD MEMBER COMMENTS

PUBLIC COMMENT: The public may address the Board regarding general school district topics or a specific agenda item. The person wishing to speak is asked to complete a Request to be Heard Form prior to the meeting, indicating whether they wish to address a non-agenda item or a specific item and present it to the Executive Assistant. This is an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board/State Administrator, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on an item. For matters that are not listed on the agenda, the Board may refer the matter to

the Superintendent or designee, or take it under advisement, but shall not take action at that time except as allowed by law. El público puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos generales o a asuntos especificados en la agenda. La persona que quiera hablar debe de pedir la forma que se le da a la comunidad pidiendo permiso antes de la junta, indicando si se desea hacer algún comentario sobre un tema de la agenda o algún otro asunto y presentarlo a la Secretaría de el Superintendente. Esta es una oportunidad de dirigirse a la Mesa Directiva de Educación cuando un asunto se esté llevando acabo. A menos que se determine de otra manera por el Administrador de el Estado, cada persona tiene un máximo de 3 minutos para hablar. Se hay muchas personas que quieran hablar sobre un asunto especifico entonces habrá un limite de 20 minutos en total para cada asunto. Para asuntos que no estén enlistados en la agenda, La Mesa Directiva podrá referir ese asunto al Superintendente o su designado o poner ese asunto en sobre aviso, pero no se tomara ninguna acción en ese momento excepto cuando la ley lo permita.

F. REPORT FROM STATE ADMINISTRATOR

G. APPROVAL OF AGENDA

H. EMPLOYEE ORGANIZATIONS

I. CONSENT AGENDA

1. Approval of Minutes: February 17, 2015 and March 2, 2015 (Pages 1-9)
2. Approval of Personnel Report Dated March 17, 2015, 2015 (*Claudia Arellano, Senior Director Human Resources*)
3. Approval of Accounts Payable Warrants (*Duane Wolgamott, Chief Business Official*) (Pages 10-16)
4. Approval of Purchase Orders – February 2015 (*Duane Wolgamott, Chief Business Official*) (Pages 17-19)
5. Approval of Williams Quarterly Report (*Claudia Arellano Sr. Director Human Resources*) (Pages 20-21)
6. Approval of Overnight Travel for the KCHS Wrestling Team (*Daniel Moirao, Ed.D., State Administrator*) (Page 22)

J. PUBLIC HEARING

1. AB 1200 CSEA Contract (Early Retirement Incentive)

K. CONSENT ITEMS REMOVED FOR COMMENT/QUESTIONS

L. INFORMATION ITEMS

1. Revenue and Expense Report (*Duane Wolgamott, Chief Business Official*) (Pages 23-29)
2. School Enrollment, Attendance, and Referrals Statistics (*Duane Wolgamott, Chief Business Official*) (Pages 30-47)
3. Common Core Update (*Diana Jimenez, Director of Educational Services*)

M. ACTION ITEMS

1. Approval of Out of State Travel for Migrant Students to Seattle, Washington (*Summer Prather-Smith, Coordinator/Administrator Migrant Education Region 16*) (Pages 48)
2. Approval of AB1200 CSEA Early Retirement Incentive (*Duane Wolgamott, Chief Business Official*) (Pages 49-62)
3. Approval of Surplus Equipment (*Cristina Jimenez, Director of Technology*) (Pages 63-90)
4. Approval of Contract with School Services of California to Conduct a Management Salary Study (*Daniel Moirao, Ed.D., State Administrator*) (Pages 91-101)
5. Approval of Agreement for Services: Atkinson, Andelson, Loya, Rudd & Romo (*Daniel Moirao, Ed.D., State Administrator*) (Pages 102-107)
6. Approval of Contract with Project Lead the Way (*Diana Jimenez, Director of Educational Services*) (Pages 108-116)
7. Approval of Board Policies – Second Reading (*Daniel Moirao, Ed.D., State Administrator*) (Pages 117-159)
BP 1312.3 Uniform Complaint Procedures (revised)
AR 1312.3 Uniform Complaint Procedures (revised)

- BP 5131.2 Students Bullying (revised)
- BP 5145.3 Nondiscrimination Harassment (revised)
- AR 5145.3 Non Discrimination Harassment (revised)
- BP 5145.7 Student Sexual Harassment (revised)

N. FUTURE AGENDA ITEMS/MEETING DATES

April 6, 2015 (Monday) Board Study Session	King City
April 21, 2015 (Tuesday) Board Meeting	King City
May 19, 2015 (Tuesday) Board Meeting	Greenfield
June 16, 2015 (Tuesday) Board Meeting	King City
July 21, 2015 (Tuesday) Board Meeting if needed	Greenfield
August 18, 2015 (Tuesday) Board Meeting	King City
September 15, 2015 (Tuesday) Board Meeting	Greenfield
October 20, 2015 (Tuesday) Board Meeting	King City
November 17, 2015 (Tuesday) Board Meeting	Greenfield
December 15, 2015 (Tuesday) Board Meeting	King City

O. SIGNING OF PAPERS

P. ADJOURNMENT (TO CLOSED SESSION) (if required)

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING

Tuesday, February 17, 2015

Minutes

BOARD OF EDUCATION

Mike Foster – President – Present
Raul Rodriguez – Clerk - Present
Paulette Bumbalough – Member - Present
Bob White – Member - Present
Mike LeBarre – Member - Present

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

STUDENT BOARD MEMBER

Aaron Arellano - KCHS ASB President

OPEN SESSION:

Call to Order

Mike Foster called the meeting to order at 5:25 PM.

Public Comment

There were not any comments from the public. The meeting was recessed to closed session.

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations
- D. Threatened/Potential Litigation

OPEN SESSION: 6:30 PM

Call to Order

Mike Foster called the meeting to order at 6:30 P.M.

Flag Salute

Mike Foster led in the flag salute.

Report of Closed Session Actions

Mike Foster said the only action taken in closed session was the acceptance of the Personnel Report.

Student Board Member Report

Aaron Arellano was not present for a report.

Board Member Comment

Mike LeBarre said he had nothing to report.

Paulette Bumbalough said students from King City High School FFA will be attending Rotary tomorrow to receive recognition for placing first in the region. She said she participated in Farm Day, it was a real success. Farm Day will be coming to King City soon.

Bob White announced he was volunteered to be the vice-president of sober grad at Greenfield High School.

Raul Rodriguez said he has finally finished his Masters in Governance training. He feels better prepared when local control is returned. Mr. Rodriguez said he is looking forward to the March 2 meeting in Greenfield.

Mike Foster thanked everyone who was involved in FCMAT, he appreciated the staff's flexibility in meeting with the teams.

Mr. Foster said the Governance Team did mention the Board needed to visit the sites more frequently. He asked the Board members to meet with the site administrators after this meeting to set up their visits for the month. His recommendation is for each Board member to visit a site once a month. He felt it is important for Board members to be more visible to staff.

Public Comment

There were not any comments from the public.

Report from State Administrator

Dr. Moirao announced this is FFA week. An invitation is being extended to all Board member to attend an appreciation barbeque on Friday, February 20 during lunch time.

Dr. Moirao announced the FCMAT Pupil Achievement team will arrive tomorrow. The Food Service review at King City High School will be taking place starting tomorrow as well.

On Monday, March 2 Dr. Moirao said there will be Pathways to Progress visionary meeting at the Greenfield City Council Chambers. There have been over 70 individuals invited to attend the meeting. There are more than 2 Board members interested in attending the meeting; as a result the meeting will be posted as a special board meeting. Dr. Moirao said he will start the meeting and then it will be turned over to the individuals who will be facilitating the meeting. This will be an opportunity to share visions and help us hear from the community their visions as well. Tom DeLapp and Stephen Nichols will be facilitating the conversation.

Raul Rodriguez said he hoped the meeting would be a structured frank discussion. He added to keep in mind some parents are very sensitive to the issues which are being discussed in Greenfield. He felt this would be a good brainstorming session; there will be key people from the community attending.

Mike Foster said this is to be a constructive meeting, there will be norms set when people speak.

Dr. Moirao said he would be giving a presentation on unification/charter/Pathways to Progress at the King City Union School District board meeting tomorrow evening.

Dr. Moirao reminded the Board there will be a special board meeting on March 11 at 8:30 AM for the approval of the second interim report. The report needs to be approved by March 15, the next scheduled regular board meeting is March 17.

Dr. Moirao said last Friday evening he was informed by the superintendent of the Greenfield Union School District of a meeting on the topic of unification on Wednesday, February 18. Dr. Moirao said he rearranged his schedule so he could attend. Other individuals in attendance would be the city manager and members from Capital Investors who is working with the district regarding unification. He understands the meeting will be addressing the pros and cons about unification, which the Greenfield Union Superintendent will be presenting at his board meeting.

Approval of Agenda

Dr. Moirao approved the agenda.

Employee Organizations

There were not any comments from the employee organizations.

CONSENT AGENDA

1. Approval of Minutes: January 20, 2015 and February 2, 2015
2. Approval of Personnel Report Dated February 17, 2015
3. Approval of Accounts Payable Warrants
4. Approval of Purchase Order – January 2015
5. Approval to Surplus Books from King City High School
6. Approval to Surplus Books from King City High School
7. Approval to Surplus Books from Greenfield High School
8. Approval of Food Service Civil Rights and Complaint Procedures

Bob White said he would like to remove items 3 and 5 for further discussion.

Motion made by Mike LeBarre and seconded by Raul Rodriguez to approve consent items excluding 3 and 5 which were removed for further discussion. Dr. Moirao approved the motion.

Consent Items Removed for Comment/Questions

Bob White said on page 13 there is a listing to JB Jordan & Associates in the amount of \$11,621.75 he inquired what it was for. Duane Wolgamott said this was for carpeting which was installed at Greenfield High School. Diane Miller, Director of MOTF has requested repairs be made before payment was authorized. Those repairs have been made to the district's satisfaction.

Bob White asked about item 5, surplus of books from King City High School. Dr. Moirao said the books were discovered in one of the storage containers which are on campus. These books have been in the container since the remodeling started at King City High School. A number of the books had been used by students when the district had an Adult Ed program. The curriculum is out of date. Mr. White said he noted a number of books are novels which students are currently reading. Mr. White inquired if students may still be able to use some of the novels. Dr. Moirao said he would check with the teachers.

Janet Sanchez-Matos, principal at King City High School, said the books are damaged; there are different versions, different publisher dates, and pages missing. She added these are all paperback books.

Motion made by Mike LeBarre and seconded Paulette Bumbalough to approve items 3 and 5 on the consent agenda. Dr. Moirao approved the motion.

INFORMATION ITEMS

Common Core Update

Diana Jimenez distributed New CA ELD standards At A Glance information. She said this information came from the San Francisco Unified District. One of the biggest change is there are now 3 levels which is a reduction from the current 5. She reviewed the 5 key shifts in the new standards. She said this is a brief synopsis of what our teachers are learning.

Mike Foster asked if the teachers are receiving professional development specific for the information. Ms. Jimenez responded yes.

Paulette Bumbalough said, as she has reviewed the information she likes the transitions.

School Enrollment, Attendance, and Referrals Statistics

Mike LeBarre said he appreciated the district enrollment and ADA comparisons chart. Mr. LeBarre said it seems to be a more stable pattern than the year before. Dr. Moirao said we are holding on to more of our students.

Cash Flow Report

Mike Foster said on page 64 it shows certificated salaries through July. Why is there a 10% decrease in December? Mr. Wolgamott said certificated staff is not paid in December unless it is a supplemental check.

Paulette Bumbalough asked how often we received money from property taxes. Mr. Wolgamott said twice a year.

Revenue and Expenditure Report

Bob White said the capital outlays listed on page 93 shows as being over budget. Mr. Wolgamott said this is related to the ag pickup payment. It is encumbered once we know the amount; it ties up the money until it is paid out.

Unification/Charter/Pathways to Progress

Dr. Moirao said this is the same information the Board received in their Friday Update, the only difference is this document has been dated. In the community we are hearing there are only two options to unify. Dr. Moirao said he has tried to define the options and achievements.

With the new LCFF the state Finance Department has not set up the new regulations for unification. He is having conversations with Sacramento about how to structure a unification feasibility study in light of the new LCFF regulations. He suggested there is a third, continue with the current structure, and engage the community in more dialogue about our schools. H₃ calling this Pathway to Progress: Bring on the Pride.

Unification would have an impact on students, and staff. The new district has to accept our staff based on enrollment. There would be a new superintendent, school board and association contract. There could also be a charter school; it could be independent or dependent. If it were independent they would have their own board, there would be accountability to the authorizing agent. Dr. Moirao said a charter school may not be able to offer as many subjects as students are currently receiving because of the lower enrollment.

Dr. Moirao said with the Pathways to Progress meeting there could be more venues opening up to students in the community depending on the community expressed desire. There are a lot of positive things happening at the schools, we are not communicating this as well as we should.

Mike Foster said if a decision was made to establish a charter school this would be between the county and the state, the district would not be involved. Dr. Moirao said it would be important to have a feasibility study before unification occurred.

Mike Foster said he wanted to reiterate we do not want to appear to be a barrier to the community. We need to listen to what is being said. He added he felt we should have marketed the achievement of students earlier.

Frank Lynch, Principal at Greenfield High School said there were 71 parents in attendance at the PIQE meeting. This was a terrific turn out and showed the parents interest in their children's education.

Mike LeBarre said we should be highlighting the achievements made to the parents who attend the March 2 meeting in Greenfield. He felt graphs would be helpful.

Mike Foster suggested a study session for the Board on all of the positive areas happening in the district, to be better informed when talking to parents and community members.

Raul Rodriguez inquired how wide spread unification is in the community. Dr. Moirao said it appears there is a small vocal group.

Raul Rodriguez said when Nancy Kotowski and the representative from the county had the meeting to discuss unification some individuals may have jumped to conclusions at the meeting. He said the purpose of the meeting was for the Board to learn and ask questions.

Raul Rodriguez suggested looking at the SARC report. Dr. Moirao said to keep in mind the Greenfield Union School District SARC's were the lowest in the state; we receive those students as 9th graders. Dr. Moirao said to keep in mind we are now graduating those students who were low performers at a higher rate.

Dr. Theresa Rouse, Superintendent of the King City Union School District, said it was important to market King City as well as Greenfield.

Mike Foster said marketing is prevention for the district down the road.

Board Policies – First Reading

BP 1312.3 Uniform Complaint Procedures (revised)

AR 1312.3 Uniform Complaint Procedures (revised)

BP 5131.2 Students Bullying (revised)

BP 5145.3 Nondiscrimination Harassment (revised)

AR 5145.3 Non Discrimination Harassment (revised)

BP 5145.7 Student Sexual Harassment (current version)

BP 5145.7 Student Sexual Harassment (revised)

AR 5145.7 Student Sexual Harassment (current version)

AR 5145.8 Student Sexual Harassment (revised)

Dr. Moirao said some of these board policies had been updated as recent as October. These revision now reflect LCFF.

The question was asked about the policy referring to uniform complaints how are they handled. Dr. Moirao said it starts at the site level which means it would be handled by the site administrator, teacher and parent. If the parent was not satisfied then it would come to the district level and the Sr. Director of Human Resources would do the investigation.

Raul Rodriguez inquired how parents are informed of the process. Dr. Moirao said a packet of information is distributed to parents at the beginning of each school year.

ACTION ITEMS

Approval of Resolution #06:14/15 Developer Fees Approval of Annual and Five Year Report on
Dr. Moirao said this resolution is needed to collect the fees.

Motion made by Mike LeBarre and seconded by Paulette Bumbalough to approve Resolution #06:14/15. Dr. Moirao approved the motion.

Approval of Contract with Pinnacles Educators for School Psychologist Support Services

Mike Foster asked if this was an annual contract. Dr. Moirao said due to the administrator of the Special Ed Departure who departed at the beginning of the school year, these services are needed in the district.

Motion made by Bob White and seconded by Raul Rodriguez to approve the contract with Pinnacles Educators for school psychologist support services. Dr. Moirao approved the motion.

Approval of MOU with the Soledad Unified School District on Transportation to Rancho Cielo Educational Facility

Mike Foster asked if the reason for the MOU is because the county is no longer providing the service to our students. Dr. Moirao said that was correct we are now transporting our students, the Soledad Unified School District has students they need to have transported as well, and therefore they want to enter into an agreement with us to transport their students. He added we are transporting our students so this is not an additional cost to the district; we would be able to offset some of the cost with this MOU. Dr. Moirao said the reason these student are going to Rancho Cielo is often a result of a court order.

A Board member asked if there is a safety net if any student has an affiliation with a gang member. Dr. Moirao said the driver has been provided training. He anticipated there would not be an issue because these are the same students the county had been transporting, he was not aware of any issues they may have had.

Dr. Moirao said these students are on a career track as well.

Paulette Bumbalough said this is a great institution; she has been involved in fundraisers. About 20% of the students attending are from South County.

Motion made by Mike LeBarre and seconded by Bob White to approve the MOU with the Soledad Unified School District. Dr. Moirao approved the motion.

Approval of Contract with County of Monterey Health Department, Behavioral Health Bureau

Dr. Moirao said in the fall we had some one time money allowing us to hire a therapist. The Health Department will be able to supply the services we need for this school year and next. Raul Rodriguez inquired if the services will be for small groups or will it depend on the needs at the sites. Dr. Moirao said it will be for the services of behavior therapy. It will only deal with behavioral issues and maybe one-on-one or large groups.

Motion made by Raul Rodriguez and seconded by Paulette Bumbalough to approve the contract with the County of Monterey for behavioral health services. Dr. Moirao approved the motion.

Approval of Amended Contract with Joe Rice, Consultant for Completion of the Portola-Butler Continuation High School WASC Report

Dr. Moirao said Mr. Rice, our outside consultant, is in the process of completing chapter 5 which is the last chapter. Mr. Foster asked if the report will be completed by the deadline. Dr. Moirao responded yes.

Motion made by Paulette Bumbalough and seconded by Raul Rodriguez to approve the amended contract with Mr. Rice. Dr. Moirao approved the motion.

Approval of Amended Contract with Pinnacle Educators, Consultant for Technical Assistance and Coaching Support

Dr. Moirao said the district continues to need the services for Special Education. The question was asked if the money had been budgeted. Dr. Moirao said the money had been budgeted for the administrator who left the district. This vacancy is paying for the consultant.

Motion made by Paulette Bumbalough and seconded by Raul Rodriguez to approve the amended contract with Pinnacles Educators. Dr. Moirao approved the motion.

Approval of Safety Plans for Greenfield High School

Mike Foster said there is a lot of information. Diana Jimenez said it is a requirement of the state. Mr. Foster asked why the information was different from the sites. He said he prefers the King City High School report because it is more detailed. The information from Greenfield High School is more in the form of percentages.

Diana Jimenez said the data can be put in any way, as long as it meets the uniform procedure set by the state.

Mike Foster asked why there was a drop in proficiency in all of the subjects since 2011. Diana Jimenez said to keep in mind we have just changed to Common Core.

Dr. Moirao added that is why the focus is now in math. Math has been problematic for a long time.

Approval of Safety Plans for King City High School

Mike Foster said most of the items on page 13 addresses drugs. The area regarding safety at the schools seems to be split between agree and disagree with students. Mr. Foster inquired if the site administrators felt this was credible information.

Ms. Janet Sanchez-Matos said to keep in mind this information is 3 years old. Changes have taken place since the survey was taken. Dr. Moirao said the Diversity Committee is asking for a more current survey.

Motion made by Mike LeBarre and seconded by Raul Rodriguez to approve the Safety Plans for Greenfield and King City High Schools. Dr. Moirao approved the motion.

Approval of SARC Report for Greenfield High School

Dr. Moirao said the SARC drafts have been posted on the website. Once they are approved the drafts will be removed.

Raul Rodriguez said on page 223, in the second paragraph it refers to school year 2011-2012, the information on page 225 refers to school year 2013-2014. Ms. Jimenez said the school year is 2013-2014, the corrections will be made.

Raul Rodriguez inquired how the household income is determined. Ms. Jimenez said this information is populated from CDE. Bob White said he noted on page 225 the total ethnicity is more than 100%. Page 255 indicates the census is from 2010.

Raul Rodriguez said he has noted the percentage of student attending a college or university is low. Dr. Moirao acknowledged this is a challenge for us. He added one of his goals this year is to increase the percentage.

Approval of SARC Report for King City High School

Approval of SARC Report for Portola-Butler Continuation High School

Motion made by Bob White and seconded by Raul Rodriguez to approve the SARC Report for Greenfield High School, King City High School and Portola-Butler High School. Dr. Moirao approved the motion.

Approval of Donation to Greenfield High School FFA

Mr. Lynch said this is a donation from the King City Young Farmers to the GHS FFA Program to assist in student involvement.

Mike Foster said we have had a hard time starting up the program at GHS. Mr. Lynch said the numbers are increasing.

Motion made by Paulette Bumbalough and seconded by Bob White to approve the donation from the King City Young Farmers to GHS FFA. Dr. Moirao approved the motion.

Approval of Out of State Travel for Migrant Students to Visit Seattle, Washington

Mike Foster inquired how many students would be traveling. Mr. Rodriguez said it appears from the information provided there would be a total of 40 students. Dr. Moirao added staff from the Migrant Program is doing the recruiting.

Motion made by Mike LeBarre and seconded by Raul Rodriguez to approve the out of state travel for students in the Migrant Program. Dr. Moirao approved the motion.

Board Policies – Second Reading

E 1330 Use of Facilities

AR 3554 Other Food Sales (revised to reflect 7 CFR 210.11)

AR 4112.42 Drug and Alcohol Testing for School Bus Drivers (revised to reflect 49 392. 303)

BP 4131.1 Teacher Support and Guidance (new)

AR 4131.1 Teacher Support and Guidance (new)

BP 4315 Evaluation, Supervision (revised)

E 4319.21 Personnel Professional Standards (revised)

BP 5147 Dropout Policy (new)

BP 6142.94 History Social Science Instruction (new)

AR 6146.2 Certificate of Proficiency High School Equivalency (revised)

AR 6159.4 Behavioral Interventions for Special Education Students (new)

BB 9223 Filling Vacancies (revised, updated bond practice is outdated)

BB 9230 Orientation (revised to align Superintendent's responsibility with district authority)

BB 9323.2 Actions by the Board (revised)

Motion made by Paulette Bumbalough and seconded by Raul Rodriguez to approve the board policies second reading. Dr. Moirao approved the motion.

Future Agenda Items/Meeting Dates

March 2, 2015 (Monday) Board Study Session	King City
March 17, 2015 (Tuesday) Board Meeting	Greenfield
April 6, 2015 (Monday) Board Study Session	King City
April 21, 2015 (Tuesday) Board Meeting	King City
May 4, 2015 (Monday) Board Study Session	King City
May 19, 2015 (Tuesday) Board Meeting	Greenfield
June. 1, 2015 (Monday) Board Study Session	King City
June 16, 2015 (Tuesday) Board Meeting	King City

July 21, 2015 (Tuesday) Board Meeting if needed	Greenfield
August 3, 2015 (Monday) Board Study Session	King City
August 18, 2015 (Tuesday) Board Meeting	King City
September 15, 2015 (Tuesday) Board Meeting	Greenfield
October 5, 2015 (Monday) Board Study Session	King City
October 20, 2015 (Tuesday) Board Meeting	King City
November 2, 2015 (Monday) Board Study Session	King City
November 17, 2015 (Tuesday) Board Meeting	Greenfield
December 15, 2015 (Tuesday) Board Meeting	King City

Signing of Papers

Dr. Moirao signed appropriate documents.

Adjournment

Mike Foster adjourned the meeting at 7:59 PM.

Daniel R. Moirao, Ed.D., State Administrator

Date

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL BOARD MEETING

Monday, March 2, 2015

Minutes

BOARD OF EDUCATION

Mike Foster – President - Excused Absence
Raul Rodriguez – Clerk - Present
Mike LeBarre – Member - Present
Paulette Bumbalough – Member - Present
Bob White – Member – Present

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

OPEN SESSION:

Call to Order

Raul Rodriguez called the meeting to order at 6:10 PM.

Flag Salute

Raul Rodriguez led in the flag salute.

Pathways to Progress

Dr. Moirao introduced members of the Board of Education, district staff, Greenfield Union School District, and King City Union School District staff.

Dr. Moirao said he would be turning the meeting over to Tom DeLapp and Stephen Nicholas who will facilitate the Pathways to Progress meeting.

Mr. DeLapp said he has worked with different school districts in the country in many aspects. He said it is very important for school districts to reach out to the public. This evening the discussion will be around the progress of the district and the aspirations of the school.

There will be facilitators at each table from members of the district and high schools to address the topic.

Dr. Moirao said this is not a debate session. Open talk will take place at each table. The purpose of the meeting is to establish pathways we can go from good to great. The four areas covered will be curriculum and instruction; campus culture, safety and athletics; parent and community engagement; and educational options and workforce development.

At the end of the session Mr. DeLapp requested each group take a few minutes and list 3 to 5 of the most important items each group wanted to emphasize and share. Each group shared their topics. Mr. DeLapp explained that the charts would be typed and distributed. This meeting is the start of ongoing conversations with the community to set direction for the high school.

Adjournment

Raul Rodriguez adjourned the meeting at 7:30 PM.

Daniel R. Moirao, Ed.D., State Administrator

Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD**

SUBJECT: Approval of Accounts Payable Warrants

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached is the listing of the Accounts Payable warrants for the month of February 2015.

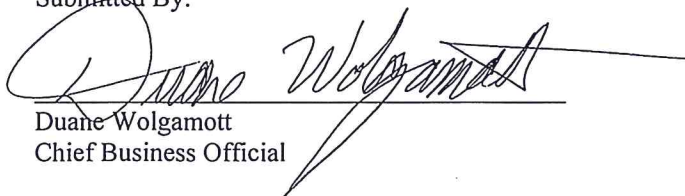
Recommendation:

The recommendation is being made for the State Administrator to approve the warrants.


Fiscal Impact:

The accounts payable are within budgeted amounts.

Submitted By:


Duane Wolgamott
Chief Business Official

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12132817	02/03/2015	Valerie E. Reed	01-5200	Get Focused Stay focused conf Reimb		242.56
12132818	02/03/2015	AUS-Hayward-San Jose Lockbox	01-5800	Open PO for shop supplies	27.79	
			13-5800	Services	174.10	
12132819	02/03/2015	CA ASSOCIATION FFA	01-5200	FFA Students dues		201.89
12132820	02/03/2015	DELL MARKETING LP	01-4400	Portola Computers		3,306.00
12132821	02/03/2015	DEMCO, INC	01-4300	Library Labels		10,700.20
12132822	02/03/2015	Elk Grove Auto / Winner Chevy	01-6500	State Contract		65.99
12132823	02/03/2015	Fields Roofing	01-5620	Roof Repairs		28,367.03
12132824	02/03/2015	Foster Farms Dairy	13-4700	Dairy / Cafeteria		752.50
12132825	02/03/2015	GREENFIELD TRUE VALUE	01-4300	Parts		663.26
12132826	02/03/2015	Koh Design Inc.	01-4300	Smartboard Rails		60.46
12132827	02/03/2015	MCOE	01-5200	Training for Techs	175.00	1,008.00
12132828	02/03/2015	Monterey Peninsula USD	01-5800	ELD Trainings	6,500.00	6,675.00
12132829	02/03/2015	PACIFIC GAS AND ELECTRIC CO	01-5800	ISA's for SPED students		25,618.98
			01-5510	PGE	312.62	
			01-5520	PGE	351.50	
12132830	02/03/2015	Pinnacle Educators	01-5810	Professional Services for Special Ed		664.12
12132831	02/03/2015	PRAXAIR DISTRIBUTION INC	01-4300	Open PO for Gases		28,070.00
12132832	02/03/2015	PURE WATER	01-5800	Drinking Water		938.41
12132833	02/03/2015	RG Fabrication, Inc	01-4300	Open PO		136.10
			01-5620	repairs	659.12	
12132834	02/03/2015	Riddell All American	01-4300	Athletic Gear for Football	4,622.63	978.58
12132835	02/03/2015	SAFEWAY INC	01-5620	Sports Gear Reconditioning	4,414.59	9,037.22
12132836	02/03/2015	Scofield Graphics	01-4300	Groceries and Supplies		74.60
12132837	02/03/2015	Social Vocational Services	01-5620	Signs		64.50
12132838	02/03/2015	Solution Tree	01-5800	Contract for services through SVS		3,606.03
12132839	02/03/2015	SOUTH COUNTY NEWSPAPERS INC	01-5200	PLC institute		1,298.00
12132840	02/03/2015	Sysco San Francisco	25-5800	Public Notice Ad		176.00
			13-4300	Food Service	3,924.28	
			13-4700	Food Service	4,818.73	8,743.01
12132841	02/03/2015	SyTech Solutions	01-5800	Document Scanning		20,310.64
12132842	02/03/2015	Terra Nova High School	01-5800	Wrestling Tournament		200.00
12132843	02/03/2015	TORO PETROLEUM CORP	01-4310	Fuel		1,440.22
12132844	02/03/2015	VERIZON WIRELESS SVCS LLC	01-4300	Tech Phones	99.44	
				Technology Equipment	30.00	129.44
12132845	02/03/2015	Wise Music, Inc	01-4300	Supplies for Music Program		45.57
12133435	02/05/2015	Martin R. Espinoza	01-5800	Reimburse first aid cert		60.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE Page 1 of 6

Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12133436	02/05/2015	Daniel R. Moirao	01-5300	Reimbursements		2,368.84
12133437	02/05/2015	Perla Medina	01-5800	Reimburse first aid cert		60.00
12133438	02/05/2015	AT&T	01-5910	Phone line GHS Maintenance		86.49
12133439	02/05/2015	GA Water Services Company	01-5530	Water Fees		29.85
12133440	02/05/2015	CARMEL MARINA CORPORATION	01-5550	KCHS Water & Garbage		2,143.37
12133441	02/05/2015	Fields Roofing	01-5620	Roof Repairs		107.50
12133442	02/05/2015	First Alarm Security Svcs Inc	01-5800	Fire inspection		85.00
12133443	02/05/2015	Fresno State	01-5200	Recruitment		245.00
12133444	02/05/2015	Joann Masters	01-5800	Sped Consultant		2,695.00
12133445	02/05/2015	Linda Benway	01-5800	Admin at GHS		3,600.00
12133446	02/05/2015	Maria S. Monroy	01-5800	Driving Student to school		1,366.20
12133447	02/05/2015	MATRANGA WHOLESALE FLORISTS	01-4300	Flowers and Supplies	1,632.15	
				Open PO for Floral Classes	138.13	1,770.28
12133448	02/05/2015	National Business Furniture	01-4400	Office Chairs		3,151.35
12133449	02/05/2015	OFFICE DEPOT BUSINESS SERVICES	01-4300	Office Supplies	439.99	
				supplies	155.27	595.26
12133450	02/05/2015	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	3,636.35	
12133451	02/05/2015	PCI Education	01-5520	PGE	9,353.35	12,989.70
			01-4300	Classroom materials for special day class	1,240.66	
				Unpaid Sales Tax	84.12	1,156.54
12133452	02/05/2015	Sandra A. Madrid	01-5800	Aeries Consultant		1,120.00
12133453	02/05/2015	Sheraton Grand Sacramento	01-5200	Hotel for Education for Careers conference		1,337.28
12133454	02/05/2015	Social Vocational Services	01-5800	Contract for services through SVS		80.41
12133455	02/05/2015	TORO PETROLEUM CORP	01-4300	Ag fuel	52.44	
			01-4310	Fuel	669.59	722.03
12133456	02/05/2015	Uretsky Security	01-5800	Security Contract		2,283.75
12133457	02/05/2015	Wyndham Anaheim Garden Grove	01-5200	Hotel Stay Fee @ Wyndham		1,924.46
12133458	02/05/2015	UC Santa Cruz-Career center	01-5200	Anaheim-Garden Grove		300.00
12133524	02/17/2015	Monica Serrato	01-5200	Recruiting Teachers		57.50
12133525	02/17/2015	Marilee S. Rianda	01-5200	Jan MCOE Payroll meetings		757.35
12133526	02/17/2015	Claudia H. Arellano	01-5800	NSTA		295.00
12133527	02/17/2015	Veronica Lopez	01-5200	CSUMB Career fair		15.53
12133528	02/17/2015	Faviola Ruby Medina	01-5200	Parent portal meeting		46.58
12133529	02/17/2015	4imprint	01-4300	to GHS & KCHS work orders		774.61
12133530	02/17/2015	A T & T	01-5910	Recruiting supplies		6,280.44
12133531	02/17/2015	A T & T CALNET 2	01-5910	Phone service		309.69
				PHONE		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12135332	02/17/2015	ACCREDITING COMMISSION	01-5800	Consulting fees WASC		550.00
12135333	02/17/2015	ACSAS Foundation For Ed Admin	01-5200	Superintendent Symposium		350.00
12135334	02/17/2015	AMERICAN SUPPLY COMPANY	01-4300	Custodial		2,871.97
12135335	02/17/2015	APPERSON	01-4300	Scantrons		288.65
12135336	02/17/2015	AUS-Hayward-San Jose Lockbox	01-5800	Open PO for shop supplies	27.79	
12135337	02/17/2015	B&B STEEL	13-5800	Services	208.01	235.80
12135338	02/17/2015	Barcodes, Inc.	01-4300	Open PO for Misc Metal supplies		714.34
12135339	02/17/2015	Budget Blinds	01-4300	Window Shades		157.60
12135340	02/17/2015	Canoga Farrier Supply	01-4300	FFA supplies	492.50	925.83
12135341	02/17/2015	CDW-G	01-4400	FFA supplies	2,399.34	2,891.84
			01-4300	Printer and wireless adapter	841.56	
				Technology Equipment for Classroom ROP Budget	361.18	
			01-4400	HP M551n Color Printer with ROP budget.	836.28	4,079.50
				HP M551n Color Printer with ROP budget.	614.76	3,577.07
				Technology Equipment for Classroom ROP Budget	721.37	
				CDW-G Printer	86.23	
12135342	02/17/2015	Cengage Learning	01-4200	Headphones and Printer for PBHS	618.12	
12135343	02/17/2015	CITY OF GREENFIELD	01-5530	Computer training software	191.45	
			01-5540	Water, Garbage, Sewer	890.73	
			01-5550	Water, Garbage, Sewer	2,663.50	3,745.68
12135344	02/17/2015	CSBA	01-5200	Governance Training for Raul Rodriguez	249.00	249.00
12135345	02/17/2015	Cyberguys / E-Filliate Inc	01-4300	Supplies	270.36	270.36
12135346	02/17/2015	FLINN SCIENTIFIC INC	01-4300	Science room furniture	1,657.43	1,657.43
12135347	02/17/2015	Foster Farms Dairy	13-4700	Dairy / Cafeteria	677.87	677.87
12135348	02/17/2015	GRAINGER INC,W W	01-4300	TECHNOLOGY SUPPLIES	237.74	237.74
12135349	02/17/2015	GREENFIELD TRUE VALUE	01-4300	Supplies	15.63	15.63
12135350	02/17/2015	HOME DEPOT CREDIT SERVICES Dept. 32-2501271344	01-4300	Misc Supplies for AG	1,202.55	
12135351	02/17/2015	J. W. Pepper	01-4300	Open PO	182.33	1,384.88
12135352	02/17/2015	Kelly Moore Paint Company	01-4300	Music Supplies	347.95	347.95
12135353	02/17/2015	KING CITY GLASS	01-5620	Materials and Supplies	252.01	465.57
12135354	02/17/2015	KING CITY TRUE VALUE HARDWARE	01-4300	Repairs	53.60	53.60
				OPEN PO FOR SUPPLIES supplies	43.55	97.15

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12135355	02/17/2015	MASSEY HEATING & AIR INC	01-5620	HVAC Repairs		569.80
12135356	02/17/2015	My T Print	01-4300	PE Clothes		665.10
12135357	02/17/2015	Nixon Tire & Automotive Svc	01-4311	Tires		715.15
12135358	02/17/2015	OFFICE DEPOT BUSINESS SERVICES	01-4300	Blanket Open PO for Classroom Supplies	421.27	
				Office supplies	801.92	
				Open PO	64.90	
12135359	02/17/2015	PARTS & SERVICE CENTER-NAPA	01-4300	Technology Supplies	944.60	2,232.69
12135360	02/17/2015	SAFEWAY INC	01-4300	Supplies	135.34	480.48
				ELD supplies	55.20	
				Groceries and Supplies	44.88	235.42
				meeting supplies - Staff Dev		
12135361	02/17/2015	San Benito High School	01-5300	Ladies Baler Bash Wrestling tournament Fee		30.00
12135362	02/17/2015	Shred-It San Francisco	01-5800	Shredding Fees		121.97
12135363	02/17/2015	Soledad Unified School Dist	01-5800	SPED Services		36,728.00
12135364	02/17/2015	Sportwise	01-4300	Athletic Gear		415.36
12135365	02/17/2015	WARDS NATURAL SCIENCE	01-4300	Science Supplies		308.45
12135366	02/17/2015	Ariana Macias	01-8699	Greenfield V scholarship		500.00
12135367	02/17/2015	Claudia Martinez	01-5800	Transporting student		110.40
12137620	02/26/2015	Diana M. Jimenez	01-5200	Cisc symposium		497.34
12137621	02/26/2015	Salvador C. Serrato	01-4310	Fuel Reimb		20.00
12137622	02/26/2015	Andrews Blueprint, Inc.	01-5620	Digitizing Blueprints		62.10
12137623	02/26/2015	AT&T	01-5910	Phone line GHS Maintenance		40.30
12137624	02/26/2015	AUS-Hayward-San Jose Lockbox	01-5800	Open PO for shop supplies	55.58	
			13-5800	Services	128.35	183.93
12137625	02/26/2015	CA Water Service Company	01-5530	Water Fees		1,018.08
12137626	02/26/2015	California's Valued Trust	01-9514	health ins		73,574.34
12137627	02/26/2015	CDW-G	01-4300	OPEN PO FOR SUPPLIES		285.28
12137628	02/26/2015	CENTRAL COAST SYSTEMS INC	01-5620	Alarm System Maintenance		750.00
12137629	02/26/2015	Coyne Educational Consulting	01-5800	Coyne Educational Consulting		2,535.00
12137630	02/26/2015	Elk Grove Auto / Winner Chevy	01-6500	State Contract		28,367.03
12137631	02/26/2015	Fastenal Company	01-4300	supplies		187.17
12137632	02/26/2015	Foster Farms Dairy	13-4700	Dairy // Cafeteria		1,260.60
12137633	02/26/2015	GE Capital	01-5630	Copy machine Leases		801.10
12137634	02/26/2015	GREENFIELD TRUE VALUE	01-4300	Parts		8.66
12137635	02/26/2015	Image Sales	01-4300	ID Card Ink Supplies		336.92
12137636	02/26/2015	JK Architects, Inc.	01-5800	Portola Conceptual Design	447.70	
			25-5800	Portola Conceptual Design	7,440.00	7,887.70

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12137637	02/26/2015	KING CITY INDUSTRIAL SUPPLY	01-4300	Parts		35.68
12137638	02/26/2015	KING CITY TRUE VALUE HARDWARE	01-4300	supplies		69.64
12137639	02/26/2015	LOZANO SMITH	01-5810	Lozano Smith Contract		622.90
12137640	02/26/2015	MASSEY HEATING & AIR INC	01-5620	HVAC Repairs		742.50
12137641	02/26/2015	MATRANGA WHOLESAL FLORISTS	01-4300	Flowers and Supplies	66.90	
12137642	02/26/2015	O'Reilly Automotive Stores, Inc	01-4300	Open PO for Floral Classes	697.68	764.58
12137643	02/26/2015	OFFICE DEPOT BUSINESS SERVICES	01-4300	Parts		63.64
				Blanket Open PO for Classroom Supplies	359.54	
				Open PO for Office Supplies	51.34	
				Referral Forms	161.25	
				School Supplies and Materials	97.79	
12137644	02/26/2015	PACIFIC GAS AND ELECTRIC CO	01-5800	Benchmarks	431.69	1,101.61
			01-5510	PGE	1,198.27	
			01-5520	PGE	3,964.27	5,162.54
			01-4300	bus parts		195.58
12137645	02/26/2015	PACIFIC TRUCK PARTS INC	01-4300	Supplies	167.47	1,693.75
12137646	02/26/2015	PARTS & SERVICE CENTER-NAPA	01-5200	Conference		
12137647	02/26/2015	Residence Inn by Marriot	01-4300	Blanket Open PO for Safeway - Title I	88.83	
12137648	02/26/2015	SAFEWAY INC		Meetings		
				Groceries and Supplies	97.38	186.21
12137649	02/26/2015	San Lorenzo Lumber	01-4300	Baseball Bleacher Repairs		631.31
12137650	02/26/2015	School Admin Publishing Co	01-4300	Book Supplies		45.95
12137651	02/26/2015	SCHOOL SERVICES OF CA, INC	01-5200	Budget workshop	195.00	
				Governor's budget Workshop	195.00	390.00
12137652	02/26/2015	School Specialty, Inc.	01-4300	Supplies for Art Department		1,814.57
12137653	02/26/2015	Soledad Unified School Dist	01-5800	Sped Services		12,000.00
12137654	02/26/2015	Sysco San Francisco	13-4300	Food Service	1,030.71	
				Kitchen supplies- pizza bags	190.49	
			13-4700	Food Service	23,072.55	24,293.75
12137655	02/26/2015	UNITED PARCEL SERVICE	01-5930	UPS Services		60.38
12137656	02/26/2015	Uretsky Security	01-5800	Security Contract		2,320.50
12137657	02/26/2015	VERIZON WIRELESS SVCS LLC	01-5940	District Communication		62.04
12137658	02/26/2015	Christine Domingos	01-4300	Safety Batting Helmets		477.23
12137659	02/26/2015	Intercare Insurance Services	01-2200	Over payment Herman Arroyo		441.18
12137660	02/26/2015	Samantha Valle-Avila	01-5800	King City Scholarships 2012 grad		250.00
				Total Number of Checks	138	442,954.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/01/2015 through 02/28/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	132	399,273.74
13	Cafeteria Fund	8	36,148.95
25	Capital Facilities Fund	2	7,616.00
Total Number of Checks		138	443,038.69
Less Unpaid Sales Tax Liability			84.12
Net (Check Amount)			442,954.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

028 - South Monterey County Joint Union High

Generated for Duane Wolgamott (DWOLGAMO), Mar 9 2015
12:05PM

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Approval of Purchase Orders – February 2015

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached is the listing of the Purchase Orders issued in February 2015.

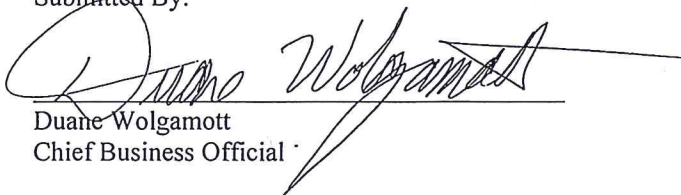
Recommendation:

The recommendation is being made for the State Administrator to approve the Purchase Orders.

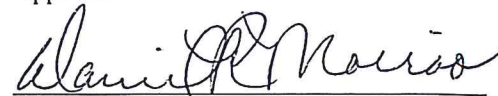
Fiscal Impact:

Per the 2014-15 fiscal budget.

Submitted By:


Duane Wolgamott
Chief Business Official

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

Includes Purchase Orders dated 02/01/2015 - 02/28/2015

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
B15-00150	SchoolDude	MySchoolDude Service-web service	029	01	Ongoing & Major	6,000.00
B15-00188	AT&T	Phone line GHS Maintenance	029	01	UNRESTRICTED R	150.00
B15-00189	Fastenal Company	supplies	10	01	Ongoing & Major	2,000.00
B15-00190	OFFICE DEPOT BUSINE	Benchmarks	029	01	Supplemental	800.00
B15-00191	SAFEWAY INC	DELAC Meetings	029	01	Economic Impact	200.00
B15-00192	MASSEY HEATING & AI	HVAC Repairs	009	01	Ongoing & Major	3,000.00
B15-00193	SOUTH COUNTY NEWSP/	Advertising	029	01	UNRESTRICTED R	370.50
B15-00194	ARAMARK UNIFORM SER	Uniforms	009	01	UNRESTRICTED R	3,000.00
B15-00195	Syserco Inc	HVAC Repairs	009	01	Ongoing & Major	5,000.00
B15-00196	OFFICE DEPOT BUSINE	open PO	022	01	State Lottery	1,000.00
B15-00197	OFFICE DEPOT BUSINE	Open PO for Classroom Supplies	023	01	State Lottery	3,000.00
B15-00198	PACIFIC GAS AND ELE	PGE	011	01	UNRESTRICTED R	145,000.00
B15-00199	Monterey County Hea	psychologist	029	01	Ment Health	60,000.00
B15-00200	SAFEWAY INC	Meeting supplies	029	01	UNRESTRICTED R	300.00
B15-00201	Soledad Unified Sch	Sped Services	029	01	Special Educati	64,400.00
PO15-00303	Wyndham Anaheim Gar	Hotel Stay Fee @ Wyndham Anaheim-Garden Grove	029	01	NCLB Title II,	1,924.46
PO15-00373	CDW-G	Site Lincese for Typing. ROP Budget	023	01	ROC/P	2,133.70
PO15-00382	Monterey Peninsula	ISA's for SPED students	029	01	Special Educati	102,500.00
PO15-00425	Krehbiel Automotive	Repairs	800	01	UNRESTRICTED R	1,000.00
PO15-00426	KING CITY GLASS	Repairs	800	01	UNRESTRICTED R	1,000.00
PO15-00427	CASEY PRINTING, INC	Business cards	029	01	State Lottery	332.90
PO15-00428	SCHOOL SERVICES OF	HR Workshop	011	01	UNRESTRICTED R	585.00
PO15-00429	EL Achieve	E.L.Achieve Symposium (2 day)	029	01	Economic Impact	690.00
PO15-00430	STAPLES, Inc	Ink Supplies for Classroom	023	01	State Lottery	121.46
PO15-00431	Fields Roofing	Roof Repairs	009	01	Ongoing & Major	288.10
PO15-00432	Morgan Brothers Aud	Gym Speakers & Labor	021	01	UNRESTRICTED R	1,506.25
PO15-00433	FLINN SCIENTIFIC IN	Science Supplies	021	01	State Lottery	3,364.16
PO15-00434	OFFICE DEPOT BUSINE	Office Furniture	021	01	State Lottery	957.13
PO15-00435	turnitincom / iPara	License Renewal	021	01	State Lottery	3,118.00
PO15-00436	OFFICE DEPOT BUSINE	Replacement bulb for overhead projector	021	01	State Lottery	72.00
PO15-00437	Follett School Solu	Spanish Reading Books	021	01	State Lottery	1,597.88
PO15-00438	Woodwind & Brasswin	Music Supplies	021	01	Other Local	488.48
PO15-00439	San Benito High Sch	Ladies Baler Bash Wrestling tournament Fee	021	01	UNRESTRICTED R	30.00
PO15-00440	Musician's Friend,	Music Supplies	021	01	Other Local	283.48
PO15-00441	McClellan Hosp SVCS	Hotel Reservations	009	25	UNRESTRICTED R	1,133.22
PO15-00442	MASSEY HEATING & AI	HVAC Repairs	009	01	Ongoing & Major	434.80
PO15-00443	ATHLETIC SUPPLY OF	Athletic supplies. Please Fax to (925) 689-8765	023	01	UNRESTRICTED R	2,042.17
PO15-00444	MANDEGO APPAREL	Athletic Gear for Baseball	023	01	UNRESTRICTED R	1,756.83

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE
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Includes Purchase Orders dated 02/01/2015 - 02/28/2015

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO15-00445	NorCal Recognition	Diplomas & diploma covers for Class of 2015	023	01	State Lottery	2,742.12
PO15-00446	Virco Inc.	Tables and Chairs	009	01	Ongoing & Major	3,677.80
PO15-00447	PENINSULA SPORTS, I	Games Fees for Spring 2015	023	01	UNRESTRICTED R	2,743.16
PO15-00448	ATHLETIC SUPPLY OF	Baseballs 20 doz. split order w/ Gereenfield	021	01	UNRESTRICTED R	1,408.83
PO15-00449	CDW-G	Cisco Licenses	029	01	State Lottery	7,412.96
PO15-00450	EDU-SAFE LLC	Safe & Secure Schools Conference	009	01	UNRESTRICTED R	398.00
PO15-00451	Always Towing & Rec	Towing	800	01	UNRESTRICTED R	1,000.00
PO15-00452	SHI International C	Software Renewal	029	01	UNRESTRICTED R	2,624.00
PO15-00453	EDEN RADIO, Inc	Radio Charger	022	01	State Lottery	78.43
PO15-00454	Dale Garman	Repair Expenses for GHS Mascot	023	01	State Lottery	500.00
PO15-00455	EAGLE SOFTWARE	Aeries conference	029	01	Supplemental	350.00
PO15-00456	NorCal Recognition	Graduation Materials	021	01	State Lottery	2,750.93
PO15-00457	OFFICE DEPOT BUSINE	Bar Code Reader for Library.	023	01	Other Local	283.29
PO15-00458	CDW-G	New Printer for Classroom	023	01	State Lottery	200.18
PO15-00459	J. W. Pepper	Materials for Music Program	023	01	State Lottery	292.95
PO15-00460	OFFICE DEPOT BUSINE	office chairs	022	01	UNRESTRICTED R	859.91
PO15-00461	JIM Enterprises, In	Supplemental Educational Services 2014-15	029	01	IASA-Title I Ba	6,289.12
PO15-00462	Growing Scholars Ed	Supplemental Educational Services 2014-15	029	01	IASA-Title I Ba	7,861.40
PO15-00463	Professional Tutors	Supplemental Educational Services 2014-15	029	01	IASA-Title I Ba	7,038.00
PO15-00464	EDEN RADIO, Inc	Battery for Custodian's Radio	023	01	State Lottery	76.94
PO15-00465	Sententia, LLC	Supplemental Educational Services 2014-15	029	01	IASA-Title I Ba	23,520.00
PO15-00466	DELL MARKETING LP	COMPUTER REPLACEMENTS	029	01	State Lottery	13,261.96
PO15-00467	SyTech Solutions	DOCUMENT SCANNING	029	01	UNRESTRICTED R	27,192.00
PO15-00468	Computadora Gratis	Supplemental Educational Services 2014-15	029	01	IASA-Title I Ba	786.14
PO15-00469	CDW-G	Printers for Portable Labs	029	01	UNRESTRICTED R	733.45
PO15-00470	CDW-G	HP Laser Jet Printer	021	01	State Lottery	717.62
PO15-00471	Gill Motors, Inc.	Supplies	800	01	UNRESTRICTED R	71.54
PO15-00472	Ferguson Enterprise	supplies	10	01	Ongoing & Major	800.00
PO15-00473	Univ Enterprises Co	Arts Education Conference	029	01	UNRESTRICTED R	425.00
PO15-00474	CA ASSOCIATION FFA	State Registration for FFA Conf.	023	01	Vocational Prog	260.00
PO15-00475	4imprint	LCAP recruiting	029	01	Supplemental	216.43
Total						538,152.68

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Third Quarterly Williams Report

MEETING: March 17, 2014

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve/Sustain Student Achievement through CAASSP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

By law, the South Monterey County Joint Union High School District must report quarterly during every academic year to the Board its compliance with the Williams-Valenzuela lawsuit. Attached is the second report for the 2014-2015 school year.

Recommendation:

The recommendation is being made for the State Administrator to approve the Williams-Valenzuela report as required by Education code.

Fiscal Impact:

No cost to the district.

Submitted By:



Claudia Arellano
Senior Director Human Resources

Approved:



Daniel R. Moirao, Ed.D.
State Administrator

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: South Monterey County Joint Union High School

Person completing this form: Claudia Arellano Title: Sr. Director of HR

Quarterly Report Submission Date: October 2014
 (Please check one) January 2015
 April 2015
 July 2015

Date for information to be reported publicly at governing board meeting: March 17, 2014

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Missassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Daniel R. Moirao, Ed.D.
Print Name of District Superintendent

Signature of District Superintendent

March 17, 2014
Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Overnight Travel for the KCHS
Wrestling Team

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The King City High School Wrestling Team had qualified to participate in the Central Coast Section Wrestling Tournament on February 27, 2015. The event took place in San Jose and required that the wrestlers have an overnight stay to compete. Due to the last minute qualification of the team and the time line of the regularly scheduled board meeting, the State Administrator approved this request prior to notifying the Board.

Recommendation:

It is recommended that the SMCJUHSD Board of Education affirm the State Administrator's decision to allow the KCHS Wrestling Teams participation in the Central Coast Section Wrestling Tournament on February 27, 2015 and approve their overnight stay.

Fiscal Impact:

This is part of the current budget for athletics; no additional expenses will be incurred.

Submitted By:



Daniel R. Moirao, Ed.D.
State Administrator

Approved:



Daniel R. Moirao, Ed.D.
State Administrator

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD**

SUBJECT: Revenue and Expenditures Report for 2014-15

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- _____ Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- _____ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- X Develop/Sustain Fiscal Crisis Long-Term Solution
- _____ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- _____ Ensure that Facilities are Safe for Staff and Students
- X Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Included is the 2014/15 Fiscal Year to date (February 28, 2015) Revenues and Expenditures Report for each fund.

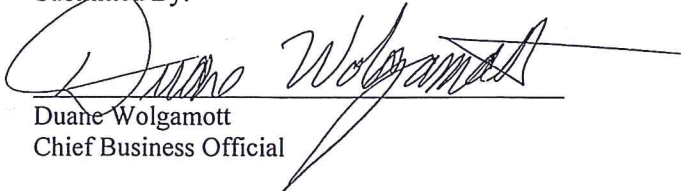
Recommendation:

This is an information item only.


Fiscal Impact:

Per the 2014-15 approved budget.

Submitted By:


Duane Wolgamott
Chief Business Official

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

Fund 01 - General Fund		Fiscal Year 2015 through 02/28/2015				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUE						
Revenue Limit	(8010-8099)	16,582,053.00	11,182,680.51		5,399,372.49	33%
Federal Revenue	(8100-8299)	1,204,199.00	401,316.61		802,882.39	67%
Other State Revenue	(8300-8599)	767,260.19	374,270.42		392,989.77	51%
Other Local Revenue	(8600-8799)	1,227,045.81	1,223,819.69		3,226.12	0%
Total Revenue		19,780,558.00	13,182,087.23		6,598,470.77	33%
EXPENSES						
Certified Salaries	(1000-1999)	7,536,008.00	4,435,612.36	.00	3,100,395.64	41%
Classified Salaries	(2000-2999)	2,474,436.00	1,455,634.28	.00	1,018,801.72	41%
Employee Benefits	(3000-3999)	3,148,275.00	1,824,622.38	.00	1,323,652.62	42%
Supplies and Services	(4000-4999)	1,791,641.67	1,025,979.46	212,028.70	553,633.51	31%
Services & Operating Expenses	(5000-5999)	3,908,570.33	1,498,856.06	803,105.58	1,606,608.69	41%
Capital Outlays	(6000-6999)	130,297.00	136,526.45	.00	(6,229.45)	(5)%
Other Outgo	(7100-7299, 7400-7499)	1,517,057.00	1,421,981.54	.00	95,075.46	6%
Total Expenses		20,506,285.00	11,799,212.53	1,015,134.28	7,691,938.19	38%
Operating Surplus/(Deficit)		(725,727.00)	1,382,874.70	367,740.42		
Net Surplus/(Deficit)		(725,727.00)	1,382,874.70	367,740.42		
Beginning Fund Balance		3,637,065.00	3,716,724.87	3,716,724.87		
Net Ending Fund Balance		\$2,911,338.00	\$5,099,599.57	\$4,084,465.29		
		<i>*** calculated ***</i>				
Components of Ending Fund Balance						
	Undesignated/Unappropriated - 9790	2,911,338.00	.00			
	Ending Fund Balance	2,911,338.00	.00			

Fund 13 - Cafeteria Fund		Fiscal Year 2015 through 02/28/2015				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUE						
Federal Revenue	(8100-8299)	400,000.00	186,261.09		213,738.91	53%
Other State Revenue	(8300-8599)	35,000.00	15,488.56		19,511.44	56%
Other Local Revenue	(8600-8799)	114,429.00	98,697.27		15,731.73	14%
Total Revenue		549,429.00	300,446.92		248,982.08	45%
EXPENSES						
Classified Salaries	(2000-2999)	96,491.00	65,908.36	.00	30,582.64	32%
Employee Benefits	(3000-3999)	52,827.00	36,606.65	.00	16,220.35	31%
Supplies and Services	(4000-4999)	381,254.00	252,543.96	2,057.28	126,652.76	33%
Services & Operating Expenses	(5000-5999)	5,341.00	7,187.73	3,490.27	(5,337.00)	(100)%
Total Expenses		535,913.00	362,246.70	5,547.55	168,118.75	31%
Operating Surplus/(Deficit)		13,516.00	(61,799.78)	(67,347.33)		
Net Surplus/(Deficit)		13,516.00	(61,799.78)	(67,347.33)		
Beginning Fund Balance		31,221.00	31,220.32	31,220.32		
Net Ending Fund Balance		\$44,737.00	(\$30,579.46)	(\$36,127.01)		
	<i>*** calculated ***</i>					
Components of Ending Fund Balance						
	Undesignated/Unappropriated - 9790	44,737.00	.00			
	Ending Fund Balance	44,737.00	.00			

Fund 17 - Special Reserve Fund for Other		Fiscal Year 2015 through 02/28/2015			
		Budget	Actual	Encumbrance	Balance Avail
REVENUE					
Other Local Revenue	(8600-8799)	526.00	3,686.26		(3,160.26) (601)%
Total Revenue		526.00	3,686.26		(3,160.26) (601)%
Operating Surplus/(Deficit)		526.00	3,686.26	3,686.26	
Net Surplus/(Deficit)		526.00	3,686.26	3,686.26	
Beginning Fund Balance		2,986,818.00	2,986,817.70	2,986,817.70	
Net Ending Fund Balance		\$2,987,344.00	\$2,990,503.96	\$2,990,503.96	
	*** calculated ***				
Components of Ending Fund Balance					
	Undesignated/Unappropriated - 9790	2,987,344.00	.00		
	Ending Fund Balance	2,987,344.00	.00		

Fund 25 - Capital Facilities Fund		Fiscal Year 2015 through 02/28/2015				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUE						
Other Local Revenue	(8600-8799)	50,070.00	66,604.29		(16,534.29)	(33)%
Total Revenue		50,070.00	66,604.29		(16,534.29)	(33)%
EXPENSES						
Services & Operating Expenses	(5000-5999)	35,000.00	12,104.50	20,509.22	2,386.28	7%
Other Outgo	(7100-7299, 7400-7499)	108,253.00	104,672.76	.00	3,580.24	3%
Total Expenses		143,253.00	116,777.26	20,509.22	5,966.52	4%
Operating Surplus/(Deficit)		(93,183.00)	(50,172.97)	(70,682.19)		
Net Surplus/(Deficit)		(93,183.00)	(50,172.97)	(70,682.19)		
Beginning Fund Balance		384,002.00	384,001.76	384,001.76		
Net Ending Fund Balance		\$290,819.00	\$333,828.79	\$313,319.57		
<i>*** calculated ***</i>						
Components of Ending Fund Balance						
Undesignated/Unappropriated - 9790		290,819.00	.00			
Ending Fund Balance		290,819.00	.00			

Fund 35 - School Facility Program (Regul		Fiscal Year 2015 through 02/28/2015				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUE						
Other Local Revenue	(8600-8799)	3,300.00	237.30		3,062.70	93%
Total Revenue		3,300.00	237.30		3,062.70	93%
EXPENSES						
Services & Operating Expenses	(5000-5999)	.00	253,873.00	.00	(253,873.00)	0%
Total Expenses		.00	253,873.00	.00	(253,873.00)	0%
Operating Surplus/(Deficit)		3,300.00	(253,635.70)	(253,635.70)		
Net Surplus/(Deficit)		3,300.00	(253,635.70)	(253,635.70)		
Beginning Fund Balance		258,849.00	258,848.29	258,848.29		
Net Ending Fund Balance		\$262,149.00	\$5,212.59	\$5,212.59		
		<i>*** calculated ***</i>				
Components of Ending Fund Balance						
	Undesignated/Unappropriated - 9790	262,149.00	.00			
	Ending Fund Balance	262,149.00	.00			

Fund 56 - Debt Service Fund		Fiscal Year 2015 through 02/28/2015			
	Budget	Actual	Encumbrance	Balance	Avail
Beginning Fund Balance	1,248,728.00	1,248,727.02	1,248,727.02		
Net Ending Fund Balance	\$1,248,728.00	\$1,248,727.02	\$1,248,727.02		
*** calculated ***					
Components of Ending Fund Balance					
Undesignated/Unappropriated - 9790	1,248,728.00	.00			
Ending Fund Balance	1,248,728.00	.00			

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Site Enrollment, Attendance and Referral Statistics

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are reports for each site indicating enrollment, attendance and discipline. These reports are for February 2015.

Note: KCHS has no reportable Discipline records in Aeries for February.

Note: Some of the programs in the reports such as Home & Hospital may not have students enrolled during a reporting period.

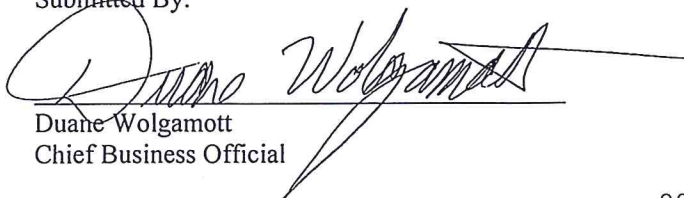
Recommendation:

This is an information item only.


Fiscal Impact:

None

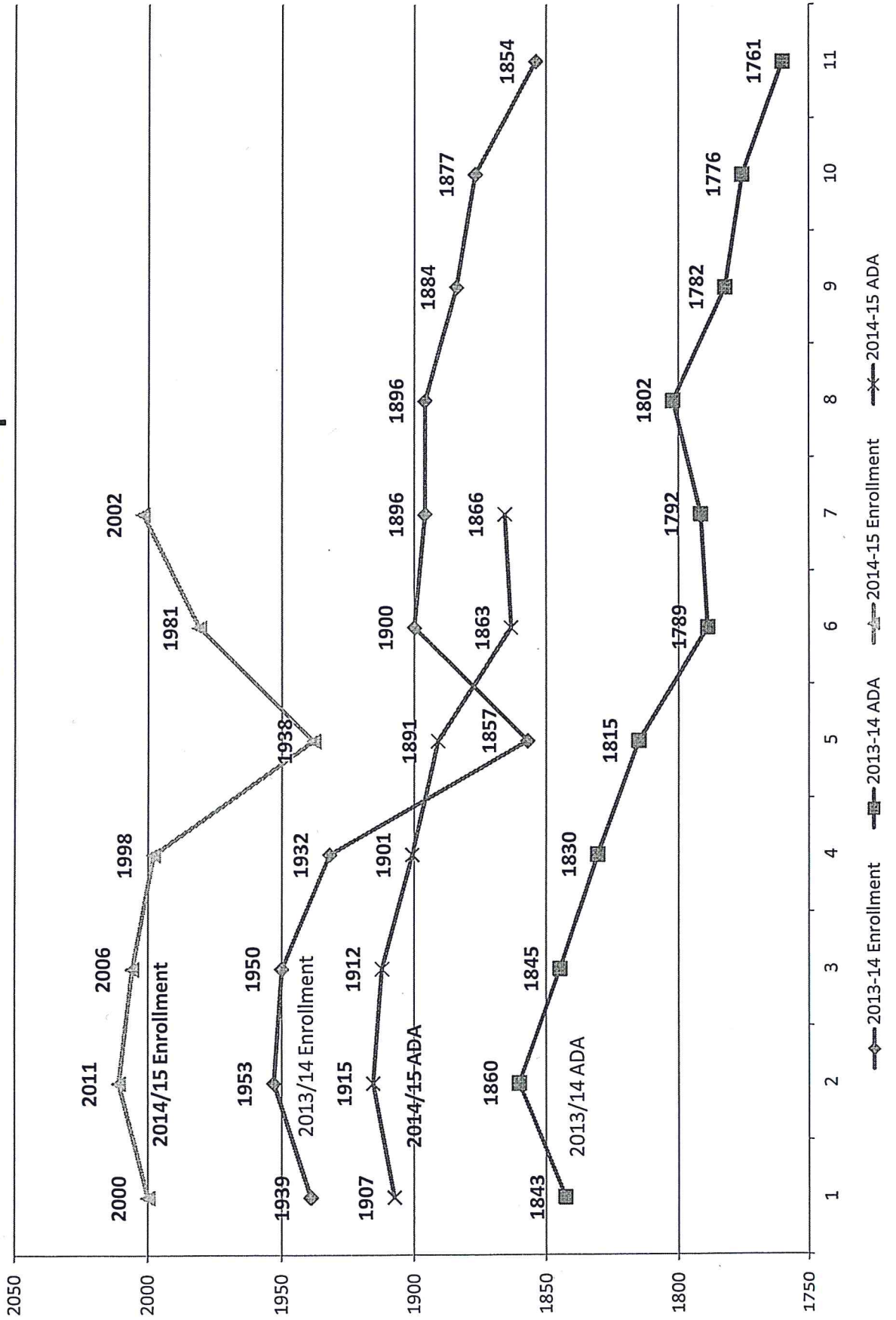
Submitted By:


Duane Wolgamott
Chief Business Official

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

District Enrollment & ADA comparisons



Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
KCHS 2013-14											
Ending Enrollment	942.00	935.00	925.00	916.00	893.00	909.00	897.00	895.00	890.00	886.00	885.00
Total ADA	910.21	895.94	883.89	871.74	873.13	860.40	861.26	860.77	856.20	850.73	834.09
Percentage	96.63%	95.82%	95.56%	95.17%	97.77%	94.65%	96.02%	96.18%	96.20%	96.02%	94.25%

Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
KCHS 2014-15											
Ending Enrollment	938.00	946.00	941.00	937.00	919.00	928.00	934.00	0.00	0.00	0.00	0.00
Total ADA	896.68	905.70	907.20	910.05	892.87	878.23	890.79	0.00	0.00	0.00	0.00
Percentage	95.59%	95.74%	96.41%	97.12%	97.16%	94.64%	95.37%				

Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
GHS 2013-14											
Ending Enrollment	929.00	938.00	939.00	934.00	910.00	924.00	927.00	928.00	924.00	924.00	916.00
Total ADA	872.90	891.55	884.06	882.73	873.06	865.60	866.73	872.11	860.60	866.53	871.58
Percentage	93.96%	95.05%	94.15%	94.51%	95.94%	93.68%	93.50%	93.98%	93.14%	93.78%	95.15%

Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
GHS 2014-15											
Ending Enrollment	983.00	984.00	978.00	975.00	954.00	973.00	972.00	0.00	0.00	0.00	0.00
Total ADA	942.95	937.20	931.90	913.07	926.07	915.45	901.10	0.00	0.00	0.00	0.00
Percentage	95.93%	95.24%	95.29%	93.65%	97.07%	94.09%	92.71%				

Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
PBHS 2013-14											
Ending Enrollment	68.00	80.00	86.00	82.00	54.00	67.00	72.00	73.00	70.00	67.00	53.00
Total ADA	59.49	72.73	76.80	75.99	68.76	63.00	63.58	69.22	65.53	58.65	54.86
Percentage	87.49%	90.91%	89.30%	92.67%	127.33%	94.03%	88.31%	94.82%	93.61%	87.54%	103.51%

Totals											
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
PBHS 2013-14											
Ending Enrollment	79.00	81.00	87.00	86.00	65.00	80.00	96.00	0.00	0.00	0.00	0.00
Total ADA	67.81	72.59	73.13	77.66	72.04	69.67	73.79	0.00	0.00	0.00	0.00
Percentage	85.84%	89.62%	84.06%	90.30%	110.83%	87.09%	76.86%				

District

2013-14	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
1939	1953	1853	1950	1932	1857	1900	1896	1896	1884	1854
1843	1860	1860	1845	1830	1815	1789	1792	1802	1782	1761

2014-15	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
2000	2011	1915	2006	1998	1938	1981	2002	0	0	0
1907	1915	1901	1912	1901	1891	1863	1866	0	0	0

Enroll Diff	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11
61.00	58.00	58.00	56.00	66.00	81.00	81.00	106.00				
64.84	55.27	67.48	67.48	70.32	76.03	74.35	74.11				

95.37% 95.25% 95.33% 95.13% 97.57% 94.06% 93.19%

Greenfield High School

03/03/2015
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2014-2015

MONTHLY ATTENDANCE SUMMARY

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Month 7 - From 01/26/2015 Through 02/20/2015

Regular Program

Grade Level	Tchr No.	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N			P
															Total Apport Attend	O Days Taught	P Total ADA (N/O)	
9	TOTAL	19	251	1	252	1	251	25	301	4788	4462	234.84	93.68%	0	27886	116	240.40	
10	TOTAL	19	257	2	259	2	257	57	321	4921	4543	239.11	93.40%	0	28362	116	244.50	
11	TOTAL	19	218	3	221	5	216	44	309	4199	3846	202.42	92.56%	0	24371	116	210.09	
12	TOTAL	19	192	2	194	2	192	42	272	3686	3372	177.47	92.54%	0	21061	116	181.56	
TOTAL 9-12		19	918	8	926	10	916	168	1203	17594	16223	853.84	93.10%	0	101680	116	876.55	
PROGRAM		19	918	8	926	10	916	168	1203	17594	16223	853.84	93.10%	0	101680	116	876.55	

Principal Signature _____ Date _____ To the best of my knowledge, the information contained on this document is accurate and complete.

Greenfield High School

03/03/2015
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2014-2015

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MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program H Home-Hospital

Grade Level	Tchr No.	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N			P
															Total Apport Attend	O Days Taught	Total ADA (N/O)	
9	TOTAL	19	0	0	0	0	0	0	0	0	0	0.00	0.00%	0	67	116	0.58	
11	TOTAL	19	0	1	1	0	1	17	0	19	2	0.11	100.00%	0	2	116	0.02	
12	TOTAL	19	0	0	0	0	0	0	0	0	0	0.00	0.00%	0	39	116	0.34	
	TOTAL 9-12	19	0	1	1	0	1	17	0	19	2	0.11	100.00%	0	108	116	0.93	
	PROGRAM	19	0	1	1	0	1	17	0	19	2	0.11	100.00%	0	108	116	0.93	

Principal Signature _____ To the best of my knowledge, the information contained on this document is accurate and complete.
Date _____

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program I Independent Study

Grade Tchr Level No.	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N		O		P
														Total Apport Attend	Days Taught	Total ADA (N/O)	Total ADA (N/O)	
9 TOTAL	19	3	0	3	0	3	0	8	57	49	2.58	85.96%	0	130	116	1.12		
10 TOTAL	19	2	0	2	0	2	0	5	38	33	1.74	86.84%	0	294	116	2.53		
11 TOTAL	19	7	0	7	0	7	0	7	133	126	6.63	94.74%	0	710	116	6.12		
12 TOTAL	19	5	0	5	0	5	0	9	95	86	4.53	90.53%	0	597	116	5.15		
TOTAL 9-12	19	17	0	17	0	17	0	29	323	294	15.47	91.02%	0	1731	116	14.92		
PROGRAM	19	17	0	17	0	17	0	29	323	294	15.47	91.02%	0	1731	116	14.92		

Principal Signature _____ Date _____
To the best of my knowledge, the information contained on this document is accurate and complete.

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program S SPED

Grade Level	Tchr No.	A	B	C	D	E	F	G	H	I	J	K	L	M	N		O	P
		Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(A*D)-G	Loss at End of Last School Day	Total Apport Attend	Days Taught	Total ADA (N/O)	
9	TOTAL	19	3	0	3	0	3	0	8	57	49	2.58	85.96%	0	338	116	2.91	
10	TOTAL	19	1	0	1	0	1	0	1	19	18	0.95	94.74%	0	111	116	0.96	
11	TOTAL	19	7	0	7	0	7	0	30	133	103	5.42	77.44%	0	675	116	5.82	
12	TOTAL	19	5	0	5	0	5	0	22	95	73	3.84	76.84%	0	496	116	4.28	
TOTAL 9-12		19	16	0	16	0	16	0	61	304	243	12.79	79.93%	0	1620	116	13.97	
PROGRAM		19	16	0	16	0	16	0	61	304	243	12.79	79.93%	0	1620	116	13.97	

Principal Signature _____ To the best of my knowledge, the information contained on this document is accurate and complete.
Date _____

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program T SDC Transitional Program

Grade Level	Tchr No.	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N			P
															YEAR TO DATE		Total ADA (N/O)	
														Total Apport Attend	Days Taught			
9	TOTAL	19	8	0	8	0	8	0	14	152	138	7.26	90.79%	0	842	116		7.26
10	TOTAL	19	4	0	4	0	4	0	8	76	68	3.58	89.47%	0	433	116		3.73
11	TOTAL	19	4	0	4	0	4	0	8	76	68	3.58	89.47%	0	411	116		3.54
12	TOTAL	19	5	0	5	0	5	0	27	95	68	3.58	71.58%	0	447	116		3.85
TOTAL 9-12		19	21	0	21	0	21	0	57	399	342	18.00	85.71%	0	2133	116		18.39
PROGRAM		19	21	0	21	0	21	0	57	399	342	18.00	85.71%	0	2133	116		18.39

Principal Signature _____ Date _____ To the best of my knowledge, the information contained on this document is accurate and complete.

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program V Short Term Independent Study

Grade Level	Tchr No.	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N			P
															YEAR TO DATE			
															Total Apport Attend	Days Taught	Total ADA (N/O)	
9	TOTAL	19	1	0	1	0	1	0	2	19	17	0.89	89.47%	0	41	58	0.71	
	TOTAL 9-12	19	1	0	1	0	1	0	2	19	17	0.89	89.47%	0	41	58	0.71	
	PROGRAM	19	1	0	1	0	1	0	2	19	17	0.89	89.47%	0	41	58	0.71	

To the best of my knowledge, the information contained on this document is accurate and complete.

Date

Principal Signature _____

King City High School

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MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Regular Program

Grade Level No.	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N		O P
														Total Apport Attend	YEAR TO DATE Days Taught	
9 TOTAL	19	257	0	257	1	256	8	216	4883	4659	245.21	95.57%	0	29343	116	252.96
10 TOTAL	19	237	6	243	3	240	71	219	4617	4327	227.74	95.18%	0	26839	116	231.37
11 TOTAL	19	205	4	209	4	205	36	197	3971	3738	196.74	94.99%	0	23669	116	204.04
12 TOTAL	19	176	5	181	2	179	40	111	3439	3288	173.05	96.73%	0	19479	116	167.92
TOTAL 9-12	19	875	15	890	10	880	155	743	16910	16012	842.74	95.57%	0	99330	116	856.29
PROGRAM	19	875	15	890	10	880	155	743	16910	16012	842.74	95.57%	0	99330	116	856.29

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King City High School

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MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program C Concurrent

Grade Level	Tchr No.	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	N			P
															YEAR TO DATE			
															Total Apport Attend	Days Taught	Total ADA (N/O)	
10	TOTAL	19	0	1	1	0	1	6	0	19	13	0.68	100.00%	0	13	116	0.11	
	TOTAL 9-12	19	0	1	1	0	1	6	0	19	13	0.68	100.00%	0	13	116	0.11	
	PROGRAM	19	0	1	1	0	1	6	0	19	13	0.68	100.00%	0	13	116	0.11	

Principal Signature _____ To the best of my knowledge, the information contained on this document is accurate and complete.
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King City High School

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MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program I Independent Study

Grade Tchr Level No.	A	B	C	D	E	F	G	H	I	J	K	L	M	N		O	P
	Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll ment	Days Non- Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J(A*D)-G	Loss at End of Last School Day	Total Apport Attend	Days Taught	Total ADA (N/O)	
9 TOTAL	19	2	0	2	0	2	0	4	38	34	1.79	89.47%	0	96	97	0.99	
10 TOTAL	19	6	1	7	1	6	22	3	133	108	5.68	97.30%	0	541	116	4.66	
11 TOTAL	19	16	2	18	1	17	34	51	342	257	13.53	83.44%	0	1283	116	11.06	
12 TOTAL	19	3	1	4	0	4	4	6	76	66	3.47	91.67%	0	414	116	3.57	
TOTAL 9-12	19	27	4	31	2	29	60	64	589	465	24.47	87.90%	0	2334	116	20.12	
PROGRAM	19	27	4	31	2	29	60	64	589	465	24.47	87.90%	0	2334	116	20.12	

Principal Signature _____ Date _____ To the best of my knowledge, the information contained on this document is accurate and complete.

King City High School

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MONTHLY ATTENDANCE SUMMARY

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Month 7 - From 01/26/2015 Through 02/20/2015

Program S SPED

Grade Tchr Level No.	A	B	C	D	E	F	G	H	I	J	K	L	M	N		O	P
	Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(A*D)-G	Loss at End of Last School Day	Total Apport Attend	Days Taught	Total ADA (N/O)	
9 TOTAL	19	16	0	16	0	16	0	19	304	285	15.00	93.75%	0	1373	116	11.84	
10 TOTAL	19	3	0	3	0	3	0	6	57	51	2.68	89.47%	0	206	116	1.78	
11 TOTAL	19	2	0	2	0	2	0	1	38	37	1.95	97.37%	0	448	116	3.86	
12 TOTAL	19	5	0	5	1	4	18	2	95	75	3.95	97.40%	0	466	116	4.02	
TOTAL 9-12	19	26	0	26	1	25	18	28	494	448	23.58	94.12%	0	2493	116	21.49	
PROGRAM	19	26	0	26	1	25	18	28	494	448	23.58	94.12%	0	2493	116	21.49	

Principal Signature _____

Date _____

To the best of my knowledge, the information contained on this document is accurate and complete.

King City High School

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2014-2015

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MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/26/2015 Through 02/20/2015

Program X Fifth year senior

Grade Tchr Level No.	A	B	C	D	E	F	G	H	I	J	K	L	M	N		O		P
	Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(A*D)-G	Loss at End of Last School Day	Total Apport Attend	Days Taught	Total ADA (N/O)		
12 TOTAL	19	1	0	1	0	1	0	1	19	18	0.95	94.74%	0	105	116	0.91		
TOTAL 9-12	19	1	0	1	0	1	0	1	19	18	0.95	94.74%	0	105	116	0.91		
PROGRAM	19	1	0	1	0	1	0	1	19	18	0.95	94.74%	0	105	116	0.91		

Principal Signature _____ To the best of my knowledge, the information contained on this document is accurate and complete.
Date _____

Portola-Butler Contin. High School

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MONTHLY ATTENDANCE SUMMARY/CONTINUATION

Month 7 - From 01/26/2015 Through 02/20/2015

Regular Program												
	A	B	C	D	E	F	G	H	I	J	K	L
Grade Level	Days Taught	Enroll-ment Carried Forward	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enrolld	Maximum Hours	Apportnd Hours	Credited Hours	Total Apportnd Hours (I+J)	TOTAL ADA (K/3/A)
10 TOTAL	19	3	0	3	0	3	0	171.00	161.00	0.00	161.00	2.82
11 TOTAL	19	28	11	39	2	37	107	1902.00	1769.00	13.00	1782.00	31.26
12 TOTAL	19	44	4	48	9	39	109	2400.00	2104.00	14.00	2118.00	37.16
PROGRAM TOTAL	19	75	15	90	11	79	216	4473.00	4034.00	27.00	4061.00	71.25

90.79%

Program I Independent Study												
	A	B	C	D	E	F	G	H	I	J	K	L
Grade Level	Days Taught	Enroll-ment Carried Forward	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enrolld	Maximum Hours	Apportnd Hours	Credited Hours	Total Apportnd Hours (I+J)	TOTAL ADA (K/3/A)
11 TOTAL	19	1	1	2	1	1	31	21.00	12.00	0.00	12.00	0.21
12 TOTAL	19	4	0	4	2	2	32	132.00	105.00	28.00	133.00	2.33
PROGRAM TOTAL	19	5	1	6	3	3	63	153.00	117.00	28.00	145.00	2.54

94.77%

Program X Fifth year senior - Independent Study(I)												
	A	B	C	D	E	F	G	H	I	J	K	L
Grade Level	Days Taught	Enroll-ment Carried Forward	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enrolld	Maximum Hours	Apportnd Hours	Credited Hours	Total Apportnd Hours (I+J)	TOTAL ADA (K/3/A)
12 TOTAL	19	1	0	1	0	1	0	57.00	57.00	0.00	57.00	1.00
PROGRAM TOTAL	19	1	0	1	0	1	0	57.00	57.00	0.00	57.00	1.00

100%

Portola-Butler Contin. High School

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2014-2015

MONTHLY ATTENDANCE SUMMARY/CONTINUATION

Page 2

Month 7 - From 01/26/2015 Through 02/20/2015

Preparer's Signature

Date

Principal's Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Portola-Butler Contin. High School

3/9/2015

2014-2015 Page 1
Discipline Distribution Report from 2/1/2015 to 2/28/2015

Code # and Name	Total	Grade					Sex		Hispanic/Latino?		Race (Not Hispanic)						
		9	10	11	12	F	M	Y	N	100	200	300	400	600	700		
75 Harassment, Threats or Inti	1	-	-	-	1	1	-	1	-	-	-	-	-	-	-		
Totals:	1	-	-	-	1	1	-	1	-	-	-	-	-	-	-		

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Approval of Out of State Travel for Migrant Students to Seattle, Washington

MEETING: March 17, 2015

AGENDA SECTION:

X ACTION

□ INFORMATION

□ ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Migrant students are graduating from high school at a lower rate than other non-migrant students (based on data collected from DataQuest, 75.6% vs. 80% overall) and therefore entering college/career based STEM fields at a much lower rate. The demand for professionals in the STEM (science, technology, engineering and mathematics) field is far outpacing the actual number of STEM graduates and is a career field that needs to be explored in depth by all high school migrant students. In the State Service Delivery Plan for Migrant Students 2010, it is noted that in order to close the achievement gap for migrant students the MEP must "increase the percentage of migrant students who are prepared for college work or careers" in order to achieve this goal, students must examine what career choices will not impact their long term success once they graduate. Exploring possible STEM career paths, skill requirements, and higher educational opportunities has been noted as an effective way to "build a bridge to college and career" for migrant students.

Instructional Preparation:

- (Six) 2.5 hour student academy's between January and March
- Participating students will explore computer science through creative, collaborative, interdisciplinary and problem solving nature of computing with instructional materials that feature inquiry-based approach to teaching and learning.
- Student will investigate real world computing problems that are culturally relevant and address social and entihal issues.
- Students will acquire foundational computer science knowledge through Coding instruction.
- The students learning will be solidified by real world applications of STEM career options through collaboration with the University of Washington, Seattle Museum of Science and Microsoft Headquarters in Seattle, Washington.

Recommendation:

The recommendation is being made for the State Administrator to approve the out of state travel of Migrant Students to Seattle, Washington.


Fiscal Impact:

There is no fiscal impact to the district; Migrant Education Region XVI will cover all costs associated with the trip.

Submitted By:

Summer Prather-Smith
Coordinator/Administrator
Migrant Education Region XVI

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Approval of AB1200 – CSEA Early Retirement Incentive

MEETING: March 17, 2015

AGENDA SECTION: Action

X ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- X Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA’s Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- X Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The District has negotiated an early retirement incentive with the Classified Employees (CSEA) for 2014/15. AB1200 disclosure is required to clearly state the impact of the proposed agreement for the current fiscal year and for the subsequent two years.


Recommendation:

The recommendation is being made for the State Administrator to approve the AB1200 disclosure for negotiations with CSEA dated December 19, 2014.


Fiscal Impact:

There is a total potential cost to the General Fund of \$101,890 over the 2014/15, 2015/16 & 2016/17 fiscal years.

Submitted By:


 Duane Wolgamott
 Chief Business Official

Approved:


 Daniel R. Moirao, Ed.D.
 State Administrator

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: South Monterey County Joint Union High School District

Name of Bargaining Unit: CSEA

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2014 and ending: 6/30/205
(date) (date)

The Governing Board will act upon this agreement on: February 17, 2015
(date)

This form, along with a copy of the proposed agreement, should be submitted to the County Office at least 10 working days prior to the date the Governing Board will take action. **Please note that school districts with a Qualified or Negative certification pursuant to E.C. section 42131 must allow the COE at least ten (10) working days to review and comment on any proposed agreement.**

A. Proposed Change in Compensation

Compensation	Column 1 Current Year Annual Cost Prior to Proposed Agreement FY 2014-15	Fiscal Impact of Proposed Agreement		
		Column 2 Current Year Increase/(Decrease) FY 2014-15	Column 3 MultiYr Agreement only: 1st Subsequent Year Increase/(Decrease) FY 2015-16	Column 4 MultiYr Agreement only: 2nd Subsequent Year Increase/(Decrease) FY 2016-17
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.)	\$ 2,437,767	\$ -	\$ (15,055.00)	\$ (15,055)
		0.00%	-0.62%	-0.62%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ 40,000	\$ -	\$ -
Description of other compensation		one time \$10,000 retirement paper incentive - up to 4	additional year of benefits up to \$10,000	additional year of benefits up to \$10,000
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 386,814	\$ 12,000	\$ -	\$ -
		3.102%	0.00%	0.00%
4 Health/Welfare Plans	\$ 605,788	\$ -	\$ 40,000	\$ 40,000
		0.00%	6.60%	6.19%
5 Total Compensation - Add Items 1 thru 4	\$ 3,430,369	\$ 52,000	\$ 24,945	\$ 24,945
		1.516%	0.72%	0.71%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ -	\$ -	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	47.82	47.82	47.82	47.82
8 Total Compensation <u>Average</u> Cost per Employee	\$ 71,741	\$ 1,087	\$ 522	\$ 522
		1.516%	0.72%	0.71%

South Monterey County Joint Union High School District

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

0% salary schedule change

10. What was the negotiated percentage increase: On-Going OR One-Time

11. Are there reopeners? Yes No

12. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

13. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

\$10,000 retirement incentive with 4 employees eligible

14. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

NA

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

South Monterey County Joint Union High School District

D. What contingency language is included in the proposed agreement?

None

E. Will this agreement create or increase deficit spending in the current or subsequent year(s)?

"Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Increases deficit in year one. No deficit spending in year 2 or 3

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement:

1. Current Year

General Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

N/A

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

General Fund

South Monterey County Joint Union High School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: CSEA

	Column 1	* Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement 1st Interim	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
UNRESTRICTED REVENUES				
Revenue Limit Sources (8010-8099)	\$ 16,582,053	\$ -	\$ -	\$ 16,582,053
Remaining Revenues (8100-8799)	\$ 969,674	\$ -	\$ -	\$ 969,674
TOTAL UNRESTRICTED REVENUES	\$ 17,551,727	\$ -	\$ -	\$ 17,551,727
UNRESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 6,327,521		\$ 48,746	\$ 6,376,267
Classified Salaries (2000-2999)	\$ 1,955,275	\$ 40,000	\$ 29,270	\$ 2,024,545
Employee Benefits (3000-3999)	\$ 2,558,169	\$ 12,000	\$ 20,782	\$ 2,590,951
Books and Supplies (4000-4999)	\$ 1,092,613	\$ -	\$ -	\$ 1,092,613
Services, Other Operating Expenses (5000-5999)	\$ 1,715,206	\$ -	\$ -	\$ 1,715,206
Capital Outlay (6000-6599)	\$ 104,000	\$ -	\$ -	\$ 104,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,282,457	\$ -	\$ -	\$ 1,282,457
Direct Support/Indirect Cost (7300-7399)	\$ (110,444)	\$ -	\$ -	\$ (110,444)
Other Adjustments				
TOTAL UNRESTRICTED EXPENDITURES	\$ 14,924,797	\$ 52,000	\$ 98,798	\$ 15,075,595
OPERATING SURPLUS/(DEFICIT)	\$ 2,626,930	\$ (52,000)	\$ (98,798)	\$ 2,476,132
Transfers In and Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ (1,990,104)	\$ -	\$ -	\$ (1,990,104)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	\$ 636,826	\$ * (52,000)	\$ (98,798)	\$ 486,028
UNRESTRICTED BEGINNING FUND BALANCE	\$ 2,181,605			\$ 2,181,605
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)				\$ -
CURR YR UNRESTRICTED ENDING BALANCE	\$ 2,818,431	\$ (52,000)	\$ (98,798)	\$ 2,667,633
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	\$ 6,000	\$ -	\$ -	\$ 6,000
Committed/Assigned Amounts (9750-9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ 610,000	\$ -	\$ -	\$ 610,000
Unappropriated/Unappropriated Amounts (9790)	\$ 2,202,431	\$ (52,000)	\$ (98,798)	\$ 2,051,633

* Please see question on page 7.

South Monterey County Joint Union High School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

CSEA

	Column 1	* Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement 1st Interim	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
RESTRICTED REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,218,598	\$ -	\$ -	\$ 2,218,598
TOTAL RESTRICTED REVENUES	\$ 2,218,598	\$ -	\$ -	\$ 2,218,598
RESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 1,157,329	\$ -	\$ 10,700	\$ 1,168,029
Classified Salaries (2000-2999)	\$ 458,356		\$ 6,866	\$ 465,222
Employee Benefits (3000-3999)	\$ 534,140		\$ 4,633	\$ 538,773
Books and Supplies (4000-4999)	\$ 660,289	\$ -	\$ -	\$ 660,289
Services, Other Operating Expenses (5000-5999)	\$ 2,206,484	\$ -	\$ -	\$ 2,206,484
Capital Outlay (6000-6599)	\$ 19,609	\$ -	\$ -	\$ 19,609
Other Outgo (7100-7299) (7400-7499)	\$ 234,600	\$ -	\$ -	\$ 234,600
Direct Support/Indirect Cost (7300-7399)	\$ 110,444	\$ -	\$ -	\$ 110,444
Other Adjustments				
TOTAL RESTRICTED EXPENDITURES	\$ 5,381,251	\$ -	\$ 22,199	\$ 5,403,450
OPERATING SURPLUS (DEFICIT)	\$ (3,162,653)	\$ -	\$ (22,199)	\$ (3,184,852)
Transfers In and Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ 1,990,104	\$ -	\$ -	\$ 1,990,104
CURRENT YEAR INCREASE (DECREASE) IN RESTRICTED FUND BALANCE	\$ (1,172,549)	\$ *	\$ (22,199)	\$ (1,194,748)
RESTRICTED BEGINNING FUND BALANCE	\$ 1,455,460			\$ 1,455,460
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)				\$ -
CURR YR RESTRICTED ENDING BALANCE	\$ 282,911	\$ -	\$ (22,199)	\$ 260,712
COMPONENTS OF ENDING FUND BALANCE:				
Restricted Amounts (9740)	\$ 282,911	\$ -	\$ (22,199)	\$ 260,712

* Please see question on page 7.

South Monterey County Joint Union High School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:	Combined General Fund			
	549521	* Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement 1st Interim	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 16,582,053	\$ -	\$ -	\$ 16,582,053
Remaining Revenues (8100-8799)	\$ 3,188,272	\$ -	\$ -	\$ 3,188,272
TOTAL REVENUES	\$ 19,770,325	\$ -	\$ -	\$ 19,770,325
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 7,484,850	\$ -	\$ 59,446	\$ 7,544,296
Classified Salaries (2000-2999)	\$ 2,413,631	\$ 40,000	\$ 36,136	\$ 2,489,767
Employee Benefits (3000-3999)	\$ 3,092,309	\$ 12,000	\$ 25,415	\$ 3,129,724
Books and Supplies (4000-4999)	\$ 1,752,902	\$ -	\$ -	\$ 1,752,902
Services, Other Operating Expenses (5000-5999)	\$ 3,921,690	\$ -	\$ -	\$ 3,921,690
Capital Outlay (6000-6599)	\$ 123,609	\$ -	\$ -	\$ 123,609
Other Outgo (7100-7299) (7400-7499)	\$ 1,517,057	\$ -	\$ -	\$ 1,517,057
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 20,306,048	\$ 52,000	\$ 120,997	\$ 20,479,045
OPERATING SURPLUS (DEFICIT)	\$ (535,723)	\$ (52,000)	\$ (120,997)	\$ (708,720)
Transfer In and Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (535,723)	\$ (52,000)	\$ (120,997)	\$ (708,720)
BEGINNING FUND BALANCE	\$ 3,637,065			\$ 3,637,065
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	\$ -			\$ -
CURRENT YEAR ENDING FUND BALANCE	\$ 3,101,342	\$ (52,000)	\$ (120,997)	\$ 2,928,345
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	\$ 6,000	\$ -	\$ -	\$ 6,000
Restricted Amounts (9740)	\$ 282,911	\$ -	\$ (22,199)	\$ 260,712
Committed/Assigned Amounts (9750-9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ 610,000	\$ -	\$ -	\$ 610,000
Unappropriated/Unappropriated Amounts (9790)	\$ 2,202,431	\$ (52,000)	\$ (98,798)	\$ 2,051,633
Reserve for Economic Uncertainties Percentage	13.85%			13.00%

* Please see question on page 7.

South Monterey County Joint Union High School District

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS UNRESTRICTED FUNDS

Unrestricted General Fund Multiyear Projection

Bargaining Unit:

CSEA

	2014-15	2015-16	2016-17
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
UNRESTRICTED REVENUES			
Revenue Limit Sources (8010-8099)	\$ 16,582,053	\$ 18,261,138	\$ 19,834,031
Remaining Revenues (8100-8799)	\$ 969,674	\$ 969,574	\$ 969,574
TOTAL UNRESTRICTED REVENUES	\$ 17,551,727	\$ 19,230,712	\$ 20,803,605
UNRESTRICTED EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 6,376,267	\$ 6,747,620.00	\$ 7,191,263
Classified Salaries (2000-2999)	\$ 2,024,545	\$ 2,045,512	\$ 2,179,023
Employee Benefits (3000-3999)	\$ 2,590,951	\$ 2,926,639	\$ 3,162,274
Books and Supplies (4000-4999)	\$ 1,092,613	\$ 764,591	\$ 779,883
Services, Other Operating Expenses (5000-5999)	\$ 1,715,206	\$ 1,669,241	\$ 1,733,326
Capital Outlay (6000-6999)	\$ 104,000	\$ 50,000	\$ 50,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,282,457	\$ 1,282,457	\$ 1,282,457
Direct Support/Indirect Cost (7300-7399)	\$ (110,444)	\$ (110,444)	\$ (110,440)
Other Adjustments		\$ -	\$ -
TOTAL UNRESTRICTED EXPENDITURES	\$ 15,075,595	\$ 15,375,616	\$ 16,267,786
OPERATING SURPLUS (DEFICIT)	\$ 2,476,132	\$ 3,855,096	\$ 4,535,819
Transfers In and Other Sources (8910-8979)	\$ -	\$ -	\$ -
Transfers Out and Other Uses (7610-7699)	\$ -	\$ -	\$ -
Contributions (8980-8999) (Enter as a negative)	\$ (1,990,104)	\$ (2,688,920)	\$ (2,800,079)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	\$ 486,028	\$ 1,166,176	\$ 1,735,740
UNRESTRICTED BEGINNING FUND BALANCE	\$ 2,181,605	\$ 2,667,633	\$ 3,833,809
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	\$ -		
UNRESTRICTED ENDING FUND BALANCE	\$ 2,667,633	\$ 3,833,809	\$ 5,569,549
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts (9711-9719)	\$ 6,000	\$ 6,000	\$ 6,000
Committed/Assigned Amounts (9750-9780)	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ 610,000	\$ 564,000	\$ 555,025
Unappropriated/Unappropriated Amounts (9790)	\$ 2,051,633	\$ 3,263,809	\$ 5,008,524

WARNING: 9790 Unappropriated Amounts must be positive

South Monterey County Joint Union High School District

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2014-15	2015-16	2016-17
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 20,479,045	\$ 20,028,123	\$ 21,280,778
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$61,000)	\$ 614,371	\$ 600,844	\$ 638,423

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 610,000	\$ 564,000	\$ 555,025
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$ 2,051,633	\$ 3,263,809	\$ 5,008,524
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 2,661,633	\$ 3,827,809	\$ 5,563,549
f.	Reserve for Economic Uncertainties Percentage	13.00%	19.11%	26.14%

3. Do unrestricted reserves meet the state minimum reserve amount?

2014-15	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

South Monterey County Joint Union High School District

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5 on Page 1 (i.e., increase was partially budgeted), explain the variance below:

None

6. Please include any additional comments and explanations of Page 4 as necessary:

None

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. The absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the South Monterey County Joint Union High School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2013 to June 30, 2016

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase (Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	174,490
\$	<u>(174,490)</u>

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase (Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	49,990
\$	<u>(49,990)</u>

Budget Revisions

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

 District Superintendent
 (Signature)

17-Feb-15

 Date

I hereby certify I am unable to certify

 Chief Business Official
 (Signature)

17-Feb-15

 Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Date

Duane Wolgamott - CBO
Contact Person

831-385-0606 ext. 4333
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on: February 17, 2015, took action to approve the proposed Agreement with the _____ CSEA Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

South Monterey County Joint Union High School District
And the
California School Employees Association and its Chapter 529

AGREEMENT PROPOSAL
December 10, 2014

The California School Employees Association, Chapter 529 and the South Monterey County Joint Union High School District hereby agree to the following:

An early retirement incentive for all qualified classified employees who are at least 55 years in age and who have served the SMCJUHSD for at least 15 years.

1. Qualified employees must submit an irrevocable written statement of retirement presented to the Human Resources Department between January 1, 2015 and June 30, 2015 to be effective no later than June 30, 2015.
2. The district will pay up to \$20,000 for current medical benefits provided to all classified employees who qualify and retire per this agreement over a three year period ~~beyond current contract obligations.~~
3. The district will pay a one-time incentive of \$10,000 on July 2, 2014 for qualified employees.

FOR CSEA/CHAPTER 529:

María [Signature]
Teresa [Signature]
Inhel Aguirre
Juan [Signature]
Valeria Davis, RR
12/10/14
Date

FOR THE DISTRICT:

Marin R. Moises
Dec. 10, 2014
Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD**

SUBJECT: Approval of Surplus Equipment

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The annual physical inventory verification for the District has been completed for this year.

Attached is a list of equipment being recommended to be surpluses and taken off inventory. Most of the items have been replaced due to condition and being too old/costly to maintain.

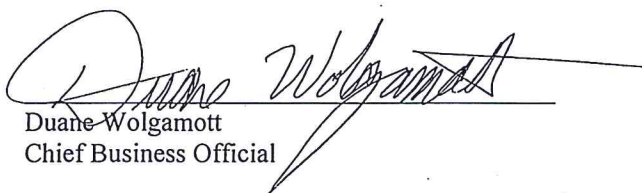
Recommendation:

The recommendation is being made for the State Administrator to approve the listed surplus equipment.

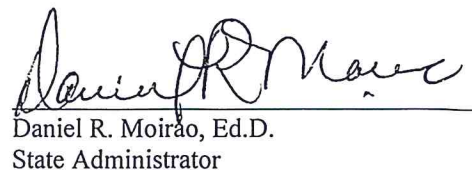
Fiscal Impact:

None

Submitted By:


Duane Wolgamott
Chief Business Official

Approved:


Daniel R. Moirao, Ed.D.
State Administrator

Disposal Report - 06/17/2014 to 03/10/2015

Item #	Location	Room	Category	Type	Description	Serial #	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
6865	021 KING CITY HIGH Reason: duplicate	Library IDF	17 Business Machines	610 Wireless Access Point	Ruckus Zone Director	111408000190	1		04/2014	03/2015	\$ 8,000	5.0	\$ 8,000
5928	021 KING CITY HIGH Reason: stolen from room 113		17 Business Machines	194 Monitor	DELL MONITOR 20	CN0J6HF1744453 9BCFEL	1	PO14-00309	06/2014	07/2014	\$ 155	1.0	\$ 155
5386	021 KING CITY HIGH Reason: stolen from room 113	Tech Office	17 Business Machines	088 Computer	Dell Precision T3600	16T3DZ1	1	PO14-00309	02/2014	07/2014	\$ 1,088	4.0	\$ 1,088
5178	021 KING CITY HIGH Reason: Damaged on delivery	186	12 Audio Visual	244 Monitor	Dell 20 Monitor - P2014H	CN0J6HF1744453 9BCF4L	1	PO14-00309	02/2014	07/2014	\$ 155	2.0	\$ 155
4868	023 GREENFIELD HIGH Reason: upgraded	204	17 Business Machines	194 Monitor	e173pc	cn05035641805af 0n8k	1	06/2006	02/2015		\$ 150	1.0	\$ 150
4792	021 KING CITY HIGH Reason: Belonged to Gear-Up	TECH OFFICE	17 Business Machines	194 Monitor	DELL MON-WIDESCREEN	CN0R16JCT28723 57ANEM	1	PO-00004	07/2013	12/2014	\$ 200	1.0	\$ 200
772	023 GREENFIELD HIGH Reason: Upgraded printer	tech office	77 Printing	522 Printer	epson stylus c84	by655705	1	4800254301	02/2004	02/2015	\$ 80	2.0	\$ 80
467	023 GREENFIELD HIGH Reason: No longer works	tech office	17 Business Machines	088 Computer	xion tower	N/A	1	02/2003	10/2014		\$ 200	4.0	\$ 200
4759	021 KING CITY HIGH Reason: Antiquated	113	17 Business Machines	088 Computer	Dell Dimension 5150	B6781C1	1	01/2008	03/2015		\$ 875	4.0	\$ 875
4739	021 KING CITY HIGH Reason: unrepairable	103	17 Business Machines	088 Computer	Dell Dimension 5150	72781C1	1	01/2008	01/2015		\$ 875	4.0	\$ 875
4687	023 GREENFIELD HIGH Reason: upgraded	tech officeserver	17 Business Machines	088 Computer	IBM Think Centre	LKND026	1	07/2003	09/2014		\$ 875	4.0	\$ 875
4656	023 GREENFIELD HIGH Reason: upgraded	606	17 Business Machines	227 Printer	HP LaserJet 2100ln	usgr032024	1	01/2001	02/2015		\$ 600	2.0	\$ 600
4620	023 GREENFIELD HIGH Reason: No longer works	106	17 Business Machines	194 Monitor	DELL MON-WIDESCREEN	CN0R16JCT28723 57DVGH	1	130642	07/2013	02/2015	\$ 200	1.0	\$ 200
4616	023 GREENFIELD HIGH Reason: no longer functioning	106	17 Business Machines	194 Monitor	DELL MON-WIDESCREEN	CN0R16JCT28723 57AL1H	1	130642	07/2013	07/2014	\$ 200	1.0	\$ 200

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
4420	021 KING CITY HIGH		TECH OFFICE	17 Business Machines	088 Computer	DELL S150	58KWLC1	1		08/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:upgraded													
4401	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	acer	HV9FR-M7Y43-40KFR-VBDXQ	1		01/2001	10/2014	\$ 875	4.0	\$ 875
	Reason:no longer working													
4392	021 KING CITY HIGH		warehouse	12 Audio Visual	244 Monitor	DELL MONITOR	MX09J367476053 18A1WZ	1		04/2009	02/2015	\$ 150	2.0	\$ 150
	Reason:upgraded													
4382	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	NEC lcd monitor	29312780na	1		11/2012	02/2015	\$ 155	1.0	\$ 155
	Reason:upgraded													
4380	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	SONY PORTABLE DVD PLAYER	12A3-S01-1097738-L	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4379	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	SONY PORTABLE DVD PLAYER	12A3-S01-1097757-W	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4378	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	SONY PORTABLE DVD PLAYER	12A3-S01-1097758-N	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4377	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	SONY PORTABLE DVD PLAYER	12A3-S01-1097760-G	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4376	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	SONY PORTABLE DVD PLAYER	12A3-S01-1097756-L	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4375	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	531 Tv-Vcr-Dvd	Sony PORTABLE DVD PLAYER	12A3S011097759 C	1		11/2012	10/2014	\$ 119	1.0	\$ 119
	Reason:Demo													
4284	023 GREENFIELD HIGH	100's Bldg	101	17 Business Machines	194 Monitor	Dell 19", Model E1905b	CN07GPK9742612 43230L	1		06/2012	02/2015	\$ 142	1.0	\$ 142
	Reason:upgraded													
4282	023 GREENFIELD HIGH	100's Bldg	101	17 Business Machines	194 Monitor	Dell 19", Model E1905b	CN07GPK9742612 431JNL	1		06/2012	02/2015	\$ 142	1.0	\$ 142
	Reason:upgraded													
4277	023 GREENFIELD HIGH	100's Bldg	101	17 Business Machines	194 Monitor	Dell 19", Model E1905b	CN07GPK9742612 431KFL	1		06/2012	02/2015	\$ 142	1.0	\$ 142
	Reason:upgraded													
4275	023 GREENFIELD HIGH	100's Bldg	101	17 Business Machines	194 Monitor	Dell 19", Model E1905b	CN07GPK9742612 43247L	1		06/2012	02/2015	\$ 142	1.0	\$ 142
	Reason:upgraded													
4268	023 GREENFIELD HIGH	100's Bldg	101	17 Business Machines	194 Monitor	Dell 19", Model E1905b	CN07GPK9742612 431KTL	1		06/2012	02/2015	\$ 142	1.0	\$ 142
	Reason:upgraded													

Tag#	Location	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Units	Cost	Salvage	Total Cost
4262	023 GREENFIELD HIGH	101	17 Business Machines	194 Monitor	Dell 19	CN07GPK942612 428YL	1	120885	06/2012	02/2015	1.0	\$ 142	1.0	\$ 142
	Reason:upgraded													
4210	023 GREENFIELD HIGH	302	17 Business Machines	129 Disc Player Cd	Toshiba DVD SD4300	c22k19435U5500	1	130082	07/2012	02/2015	2.0	\$ 33	2.0	\$ 33
	Reason:No longer works													
4148	021 KING CITY HIGH	Tech office	17 Business Machines	086 Computer Laptop	Sony PCG8A1R	R3045735	1	01/2007	10/2014		5.0	\$ 975	5.0	\$ 975
	Reason:No longer working													
4146	021 KING CITY HIGH	warehouse	17 Business Machines	194 Monitor	Planar PE1710	A8345C09031	1	01/2005	02/2015		1.0	\$ 250	1.0	\$ 250
	Reason:upgraded													
4143	021 KING CITY HIGH	warehouse	17 Business Machines	194 Monitor	Dell E177fpc	CN0F181641806 5U077L	1	01/2006	02/2015		1.0	\$ 250	1.0	\$ 250
	Reason:upgraded													
4115	021 KING CITY HIGH	tech office	17 Business Machines	088 Computer	Acer	PEP160601151605 F46RKO0	1	01/2007	01/2015		4.0	\$ 850	4.0	\$ 850
	Reason:unrepairable.													
3611	021 KING CITY HIGH	warehouse	17 Business Machines	194 Monitor	17 dell monitor	CN-OTJJKG1- 7426123E-1WNU	1	130012	07/2012	02/2015	1.0	\$ 150	1.0	\$ 150
	Reason:upgraded													
3544	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963JYU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
43	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963XOU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3542	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963XBU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3541	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963JBU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3540	023 GREENFIELD HIGH	tech office	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963JNU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3537	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963MKU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3531	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963J9U	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													
3528	023 GREENFIELD HIGH	Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0HF0K3641801 963JMU	1	01/2012	02/2015		1.0	\$ 175	1.0	\$ 175
	Reason:upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
3524	023 GREENFIELD HIGH		Library Lab	17 Business Machines	194 Monitor	Dell Monitor E170Sc	CN0F0K03641801 963JGU	1		01/2012	02/2015	\$ 175	1.0	\$ 175
	Reason:upgraded													
3349	023 GREENFIELD HIGH		GHS Yard	41 Maintenance/Ground	180 Hedge Trimmer Power	Shih F590R	266256093	1		04/2011	09/2014	\$ 300	5.0	\$ 300
	Reason:Stolen during a break-in													
3316	021 KING CITY HIGH		Boys PE	17 Business Machines	194 Monitor	Dell E177fp	CN0FJ181641806 5UJUL	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
3314	021 KING CITY HIGH		Boys PE	17 Business Machines	088 Computer	Dell Dimension 5150	7YK81C1	1		01/2009	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
3313	021 KING CITY HIGH		Girls PE	17 Business Machines	088 Computer	Dell Dimension 5150	4ZK81C1	1		01/2009	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
3309	021 KING CITY HIGH		Girls PE	17 Business Machines	194 Monitor	Dell E177FPc	CN0FJ181641806 7U1WUK	1		01/2005	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3298	021 KING CITY HIGH		Main Office- ISleache	17 Business Machines	194 Monitor	Dell E177FPc	CN0FJ181641806 7U193K	1		01/2005	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3295	021 KING CITY HIGH	MAIN OFFIC	SRO	17 Business Machines	194 Monitor	Phillips 170s	BZ000537362600	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
91	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Phillips 170s	BZ000542262082	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3289	023 GREENFIELD HIGH		203	17 Business Machines	194 Monitor	Dell E177FP	CN0F5035641805 AE26JK	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
3287	023 GREENFIELD HIGH		204	17 Business Machines	194 Monitor	Dell E177FP	CN0FJ181641806 5U07BL	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
3257	021 KING CITY HIGH		121	17 Business Machines	194 Monitor	Dell E177FP	CN0G5331H64180 8771NJ5	1		01/2006	07/2014	\$ 250	1.0	\$ 250
	Reason:No longer working													
3249	021 KING CITY HIGH		tech	17 Business Machines	194 Monitor	Dell E177FPc	CN0FJ181641806 7N9LVS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3248	021 KING CITY HIGH		tech	17 Business Machines	194 Monitor	Dell E177FPc	CN0FJ181641806 6306SC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3239	021 KING CITY HIGH		tech	17 Business Machines	194 Monitor	Dell E177FPc	CN0FJ181641806 7U0B4K	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
3222	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U0RVK	1	01/2006	02/2015		\$ 350	1.0	\$ 350
3215	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U0RJK	1	01/2006	02/2015		\$ 350	1.0	\$ 350
3213	021 KING CITY HIGH Reason:Unrepairable.		132	17 Business Machines	227 Printer	HP Laser Jet 1022	VNB3H22589	1	01/2009	01/2015		\$ 175	2.0	\$ 175
3193	021 KING CITY HIGH Reason:unrepairable/broken		142	17 Business Machines	227 Printer	Brother HL 2140	U6194C8J49575 2	1	01/2007	11/2014		\$ 175	2.0	\$ 175
3178	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	DELL E177FPc	CNOFJ181641806 7M97DS	1	01/2006	02/2015		\$ 350	1.0	\$ 350
3151	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M9PFS	1	01/2006	02/2015		\$ 350	1.0	\$ 350
3150	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M9PE5	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3149	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M97PS	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3148	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M9P8S	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3147	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U062K	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3146	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M97US	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3145	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M9PAS	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3144	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U12GK	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3143	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M97YS	1	01/2006	03/2015		\$ 350	1.0	\$ 350
3142	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U05RK	1	01/2006	03/2015		\$ 250	1.0	\$ 250

Tag#	Location	BLG	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
3141	021 KING CITY HIGH		113	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U0XVK	1		01/2006	03/2015	\$ 350	1.0	\$ 350
	Reason:Antiquated													
3133	021 KING CITY HIGH		150	17 Business Machines	227 Printer	HP Laser Jet 1022	VNB3C12821	1		01/2009	01/2015	\$ 175	2.0	\$ 175
	Reason:unrepairable													
3127	021 KING CITY HIGH	Admin	Conference room	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 5U0TYL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3120	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U0SPK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3117	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U23AK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3110	021 KING CITY HIGH		186	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U27EK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3100	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U06QK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3086	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U0RDK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
194	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U0X4K	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3083	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U0BPK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3087	021 KING CITY HIGH		183	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U00FK	1		01/2006	07/2014	\$ 350	1.0	\$ 350
	Reason:No longer working													
3046	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7M9KFS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3045	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 8B3RPS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
3044	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177fp	CN0FJ181641806 7M9KGS	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
3043	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FFc	CN0FJ181641806 7U1WFK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													

Tag#	Location	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
3042	021 KING CITY HIGH	warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CN0F181641806 8517S	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												
3037	021 KING CITY HIGH	warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CN0F181641806 7M97GS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												
3030	023 GREENFIELD HIGH	615	12 Audio Visual	333 Projector Video	Epson PowerLite 83+		1		03/2011	12/2014	\$ 689	2.0	\$ 689
	Reason:Projection too dim												
3028	023 GREENFIELD HIGH	100 Block	17 Business Machines	088 Computer	Opliplex 780	97k4dq1	1		04/2011	10/2014	\$ 1,174	4.0	\$ 1,174
	Reason:No longer works												
3019	023 GREENFIELD HIGH	204	17 Business Machines	194 Monitor	dell monitor	enof1816418067u 17mk	1		05/2007	02/2015	\$ 150	1.0	\$ 150
	Reason:upgraded												
3009	023 GREENFIELD HIGH	612	17 Business Machines	088 Computer	Dell Optiplex 270	8x01651	1		07/2006	02/2015	\$ 725	4.0	\$ 725
	Reason:upgraded												
3005	021 KING CITY HIGH	Tech Office	17 Business Machines	227 Printer	HP Photosmart Estaloon c510a/black	cm1813n01b	1	5631885	09/2011	10/2014	\$ 200	2.0	\$ 200
	Reason:does not work												
3003	023 GREENFIELD HIGH	405	17 Business Machines	088 Computer	Dell Dimension 2400	h1kn131	1		10/2009	06/2014	\$ 997	4.0	\$ 997
	Reason:no longer working												
102	023 GREENFIELD HIGH	302	12 Audio Visual	333 Projector Video	Epson power lite 5300	bc10bY0567k	1		11/2009	02/2015	\$ 500	2.0	\$ 500
	Reason:upgraded												
2974	023 GREENFIELD HIGH	Library	17 Business Machines	194 Monitor	Acer a115111	ei120b150427026 6554mh20	1		01/2005	02/2015	\$ 250	1.0	\$ 250
	Reason:unrepairable/incompatible												
2967	023 GREENFIELD HIGH	tech office	17 Business Machines	194 Monitor	DELL e176ip	CN0WH31872872 75M54GL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												
2959	023 GREENFIELD HIGH	tech office	17 Business Machines	194 Monitor	DELL e176ip	CN0WH31872872 75M53PL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												
2957	023 GREENFIELD HIGH	tech office	17 Business Machines	194 Monitor	Dell E177	en0wh318728725 M54HL	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded												
2954	023 GREENFIELD HIGH	tech office	17 Business Machines	194 Monitor	DELL e176ip	CN0WH31872872 75M53HL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												
2938	023 GREENFIELD HIGH	301	17 Business Machines	194 Monitor	DELL e176ip	CN0WH31872872 75M54JL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded												

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Util Cost	Salvage	Total Cost
2934	023 GREENFIELD HIGH		613	17 Business Machines	194 Monitor	DELL e173pc	cn0f5035641805ae 286k	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2924	023 GREENFIELD HIGH		402	17 Business Machines	194 Monitor	DELL e173pc	CN0F5035641805 AE28FK	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2920	023 GREENFIELD HIGH		201	17 Business Machines	194 Monitor	DELL e173pc	CN0F5035641805 AE28YK	1	012006	102014		\$ 350	1.0	\$ 350
	Reason:Upgraded													
2918	023 GREENFIELD HIGH		206	17 Business Machines	194 Monitor	DELL e1711pc	CN0FJ181641806 7U235K	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2916	023 GREENFIELD HIGH		607	17 Business Machines	194 Monitor	DELL e173pc	cn0f556418054e25 6k	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2906	023 GREENFIELD HIGH		616	17 Business Machines	227 Printer	HP deskjet 960c	my23c1cat	1	012005	022015		\$ 250	2.0	\$ 250
	Reason:Upgraded													
2903	023 GREENFIELD HIGH		205	17 Business Machines	194 Monitor	Dell E177	OD54287287256E 7UCL	1	012007	022015		\$ 250	1.0	\$ 250
	Reason:Upgraded													
2897	023 GREENFIELD HIGH		301	17 Business Machines	227 Printer	HP laserjet 1300n	CNBJP43956	1	012009	082014		\$ 350	2.0	\$ 350
	Reason: no longer compatible													
96	023 GREENFIELD HIGH		301	17 Business Machines	194 Monitor	DELL e176e	CN0CC639728725 BP97CS	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2884	023 GREENFIELD HIGH		601	17 Business Machines	227 Printer	hp deskjet 960c	my23c1c1r	1	012005	022015		\$ 250	2.0	\$ 250
	Reason:Upgraded													
2883	023 GREENFIELD HIGH		608	17 Business Machines	194 Monitor	DELL e173pc	cn o150356418105a	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2880	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173pc	cn005287287256 704l	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													
2879	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173pc	cn0054287287256 e70ll	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:Upgraded													
2878	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173pc	cn0054287287256 e70ck	1	012006	102014		\$ 350	1.0	\$ 350
	Reason: no longer works													
2877	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173pc	cn0054287287256 e70ml	1	012006	022015		\$ 350	1.0	\$ 350
	Reason:upgraded													

Eq#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq. Date	Disp.	Unit Cost	Salvage	Total Cost
2876	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173ipc	cn065287287259 67UHL	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
2875	023 GREENFIELD HIGH		606	17 Business Machines	194 Monitor	DELL e173ipc	cn0624287287259 67UHL	1		01/2006	10/2014	\$ 350	1.0	\$ 350
	Reason:No longer works													
2866	023 GREENFIELD HIGH		105	17 Business Machines	194 Monitor	DELL e173ipc	CN01F03036641805 AE250K	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
2863	023 GREENFIELD HIGH		605	17 Business Machines	194 Monitor	DELL e176ipc	cn06c6397287258 pwys	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
2857	023 GREENFIELD HIGH		Girl's PE	17 Business Machines	227 Printer	DSM520pl	Q9169200159	1		01/2006	02/2015	\$ 475	2.0	\$ 475
	Reason:No longer works													
2853	023 GREENFIELD HIGH		Boys PE	17 Business Machines	227 Printer	HP deskjet 860c	MY23C1B1J7RO	1		01/2005	02/2015	\$ 250	2.0	\$ 250
	Reason:Upgraded													
2851	023 GREENFIELD HIGH		104	17 Business Machines	194 Monitor	Dell E177	cn06j1816418067 U18HK	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
2847	023 GREENFIELD HIGH		405	17 Business Machines	227 Printer	HP officejet pro k850	lh7zdf309y	1		01/2010	10/2014	\$ 490	2.0	\$ 490
	Reason:Broken Print head													
127	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	HW9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:No longer works													
2826	023 GREENFIELD HIGH		Tech Office	17 Business Machines	227 Printer	Lexmark e240 laserjet		1		01/2010	02/2015	\$ 220	2.0	\$ 220
	Reason:Printer was upgraded													
2815	023 GREENFIELD HIGH		Health Office	17 Business Machines	194 Monitor	Dell E177	5428728723L2L	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
2809	023 GREENFIELD HIGH	Admin	Guidance Tech	17 Business Machines	194 Monitor	DELL e176ipm	CN0CC639728725 CO1KAS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
2806	023 GREENFIELD HIGH		tech office	17 Business Machines	194 Monitor	Dell E177	6418065U07DL	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
2795	023 GREENFIELD HIGH		tech office	17 Business Machines	194 Monitor	Dell E177	6418067U18CK	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
2784	021 KING CITY HIGH		tech office	17 Business Machines	194 Monitor	Dell E177	6418067U18SK	1		01/2007	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2787	023 GREENFIELD HIGH Reason:upgraded		tech office	17 Business Machines	194 Monitor	Dell E177	cn01816418067U 17WK	1	01/2007	02/2015		\$ 250	1.0	\$ 250
2786	023 GREENFIELD HIGH Reason:upgraded		204	17 Business Machines	194 Monitor	Dell E177	6418067UOR1K	1	01/2007	02/2015		\$ 250	1.0	\$ 250
2781	023 GREENFIELD HIGH Reason:upgraded		204	17 Business Machines	194 Monitor	Dell E177	6418067UORSK	1	01/2007	02/2015		\$ 250	1.0	\$ 250
2777	023 GREENFIELD HIGH Reason:upgraded		tech office	17 Business Machines	194 Monitor	Dell E177	CN0F1816418067 UORSK	1	01/2007	02/2015		\$ 250	1.0	\$ 250
2773	023 GREENFIELD HIGH Reason:upgraded		204	17 Business Machines	194 Monitor	Dell E177	6418067U042K	1	01/2007	02/2015		\$ 250	1.0	\$ 250
2764	023 GREENFIELD HIGH Reason:no longer functioning		205	17 Business Machines	194 Monitor	Dell E177	cn0wh317287269 5252L	1	01/2007	08/2014		\$ 250	1.0	\$ 250
2763	023 GREENFIELD HIGH Reason:upgraded		Tech Office	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51A-3PLS	1	01/2006	11/2014		\$ 250	1.0	\$ 250
2762	023 GREENFIELD HIGH Reason:upgraded		205	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51A-	1	01/2006	02/2015		\$ 250	1.0	\$ 250
2760	023 GREENFIELD HIGH Reason:No longer works		tech office	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51B-	1	01/2006	10/2014		\$ 250	1.0	\$ 250
2758	023 GREENFIELD HIGH Reason:Upgraded		205	17 Business Machines	194 Monitor	DELL E153PC	CN-cc5389-64180- 51a-	1	01/2006	10/2014		\$ 250	1.0	\$ 250
2756	000 DISTRICT OFFICE Reason:No longer works		warehouse	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51A-	1	01/2006	10/2014		\$ 250	1.0	\$ 250
2754	023 GREENFIELD HIGH Reason:upgraded		Tech Office	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51D-	1	01/2006	11/2014		\$ 250	1.0	\$ 250
2748	023 GREENFIELD HIGH Reason:upgraded		201	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9- 64180-51B-29LS	1	01/2006	02/2015		\$ 250	1.0	\$ 250
2747	023 GREENFIELD HIGH Reason:no longer functioning		205	17 Business Machines	194 Monitor	DELL E153PC	cn0wh317287269 5253y1	1	01/2006	08/2014		\$ 250	1.0	\$ 250
2742	023 GREENFIELD HIGH Reason:upgraded		201	17 Business Machines	194 Monitor	DELL E153PC	CN-OWH317- 72872-695-27FL	1	01/2006	02/2015		\$ 250	1.0	\$ 250

Log#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2741	023 GREENFIELD HIGH		201	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9-64180-518-	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
2739	023 GREENFIELD HIGH		warehouse	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9-64180-518-	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:Upgraded													
2736	023 GREENFIELD HIGH		303	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9-64180-518-	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:Upgraded													
2735	021 KING CITY HIGH		113	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9-64180-518-3J8s	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:Upgraded													
2733	023 GREENFIELD HIGH		tech office	17 Business Machines	194 Monitor	DELL	CN-OWH317-72872-895-	1		01/2006	10/2014	\$ 250	1.0	\$ 250
	Reason:Upgraded													
2730	023 GREENFIELD HIGH		205	17 Business Machines	194 Monitor	DELL E153PC	CN-OC53G9-64180-518-1L7S	1		01/2006	10/2014	\$ 250	1.0	\$ 250
	Reason:No longer works													
2722	022 PORTOLA-BUTLER CONTINUATION (KING CITY)		282	17 Business Machines	088 Computer	Dell Optiplex 745	137S5D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
2715	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Optiplex 745	83TLVC1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:upgraded													
2713	021 KING CITY HIGH		Vice Principal	17 Business Machines	088 Computer	Dell Dimension 5150	B2YGLJ91	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
2710	022 PORTOLA-BUTLER CONTINUATION (KING CITY)		282	17 Business Machines	088 Computer	Dell Precision 380	HG02P91	1		01/2007	10/2014	\$ 875	4.0	\$ 875
	Reason:No longer working													
2708	021 KING CITY HIGH	MAIN OFFIC	SRO	17 Business Machines	088 Computer	Dell Optiplex 740	11812D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
2687	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BOA01241764	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2684	023 GREENFIELD HIGH		303	17 Business Machines	088 Computer	Dell Dimension 2400	6M3V651	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2683	023 GREENFIELD HIGH		610	17 Business Machines	088 Computer	Dell Dimension 2400	2CWYIM41	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:No longer working													
2682	023 GREENFIELD HIGH		610	17 Business Machines	088 Computer	Dell Dimension 2400	GWKNT31	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:No longer working													

Item#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2680	023 GREENFIELD HIGH		303	17 Business Machines	088 Computer	Dell Dimension 2400	9K4V6S1	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2641	023 GREENFIELD HIGH		615	17 Business Machines	088 Computer	Dell Dimension 2400	6VKNT21	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:No longer working													
2602	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	9Y9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded													
2601	021 KING CITY HIGH		tech office	17 Business Machines	086 Computer Laptop	Dell Inspiron 6000	3K5GH91	1		01/2009	10/2014	\$ 875	5.0	\$ 875
	Reason:No longer working													
2600	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	7X9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:No longer works													
2598	021 KING CITY HIGH		WAREHOUSE	17 Business Machines	088 Computer	Dell Dimension 5150	3X9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded													
2592	023 GREENFIELD HIGH		Counselor	17 Business Machines	088 Computer	Dell Dimension 5150	JV9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded to a new device.													
2591	023 GREENFIELD HIGH		admin registrar	17 Business Machines	088 Computer	Dell Dimension 5150	GX9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded to a new system													
187	023 GREENFIELD HIGH		admin IDF	17 Business Machines	340 Switch	Cisco Catalyst 3750	N/A	1		01/2010	06/2014	\$ 1,800	2.0	\$ 1,800
	Reason:No longer working													
2586	023 GREENFIELD HIGH		admin IDF	17 Business Machines	340 Switch	3com SuperStack II 1100	01007ZNV9C4658	1		01/2002	06/2014	\$ 600	2.0	\$ 600
	Reason:No longer working													
2585	023 GREENFIELD HIGH		admin IDF	17 Business Machines	340 Switch	3com SuperStack II 1100	02007ZLV2SA6E9	1		01/2002	06/2014	\$ 600	2.0	\$ 600
	Reason:No longer Working													
2580	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	CW9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded													
2577	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	CX9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:No longer supported													
2573	021 KING CITY HIGH		Warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	5W9NH91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:No longer works													
2571	021 KING CITY HIGH		Tech Office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BOA01241767	1		09/2000	10/2014	\$ 950	5.0	\$ 950
	Reason:upgraded													

Item#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2567	023 GREENFIELD HIGH		616	17 Business Machines	088 Computer	Dell Optiplex GX620	60QP381	1		01/2006	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
2561	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246148	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2559	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246196	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2558	023 GREENFIELD HIGH		205	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01241792	1		09/2000	03/2015	\$ 950	5.0	\$ 950
	Reason:upgraded													
2557	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01241736	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2555	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246207	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2554	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01241737	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2553	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246144	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2552	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246197	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2550	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246128	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2548	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01241762	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2547	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01241761	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2546	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246137	1		09/2000	02/2015	\$ 950	5.0	\$ 950
	Reason:No longer compatible													
2545	023 GREENFIELD HIGH		Tech	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246208	1		09/2000	03/2015	\$ 950	5.0	\$ 950
	Reason:upgraded													
2544	023 GREENFIELD HIGH		Tech office	17 Business Machines	086 Computer Laptop	Gateway Solo 5300	BCA01246130	1		09/2000	10/2014	\$ 950	5.0	\$ 950
	Reason:No longer compatible													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2523	023 GREENFIELD HIGH		Library MDF	17 Business Machines	340 Switch	3com SuperStack II 1100	02007ZLV2SA671	1		01/2002	10/2014	\$ 600	2.0	\$ 600
	Reason:No longer works													
2522	023 GREENFIELD HIGH		tech office	17 Business Machines	087 Computer, Server	Barracuda Backup Server 380	BARBSZ21915	1		01/2009	10/2014	\$ 1,000	12.0	\$ 1,000
	Reason:does not work													
2521	023 GREENFIELD HIGH		Library	17 Business Machines	340 Switch	3com SuperStack II 1100	0200KMASA97F9	1		01/2002	02/2015	\$ 600	2.0	\$ 600
	Reason:No longer works													
2503	023 GREENFIELD HIGH		613	17 Business Machines	088 Computer	Dell Dimension 3000	62YCW61	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:no longer working													
2474	023 GREENFIELD HIGH		610	17 Business Machines	088 Computer	Dell Dimension 2400	468RS31	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:no longer working													
2438	023 GREENFIELD HIGH		405	17 Business Machines	088 Computer	Dell Dimension 2400	FJWY7M41	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:no longer working													
2419	023 GREENFIELD HIGH		Tech office	17 Business Machines	340 Switch	Cisco SLM2024 24p g/gabyte	N/A	1		01/2010	01/2015	\$ 500	2.0	\$ 500
	Reason:Unrepairable.													
2357	021 KING CITY HIGH		Tech Office	17 Business Machines	086 Computer Laptop	HP Compaq nx6110	cnu6320g20	1		01/2007	10/2014	\$ 975	5.0	\$ 975
	Reason:no longer working													
88	023 GREENFIELD HIGH		missing tech office	12 Audio Visual	333 Projector Video	Epson PowerLite 83+	climgmount	1		01/2010	10/2014	\$ 580	2.0	\$ 580
	Reason:No longer works													
2136	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 3000	258KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2135	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 3000	D38KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2134	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 2400	273V651	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2133	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 3000	H48KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2118	023 GREENFIELD HIGH		614	17 Business Machines	088 Computer	Dell Dimension 3000	43YCW61	1		01/2004	06/2014	\$ 975	4.0	\$ 975
	Reason:no longer working													
2110	023 GREENFIELD HIGH		610	17 Business Machines	088 Computer	Dell Dimension 2400	8L3V651	1		01/2004	10/2014	\$ 975	4.0	\$ 975
	Reason:Upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
2107	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 3000	H88KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2106	023 GREENFIELD HIGH		301	17 Business Machines	088 Computer	Dell Dimension 3000	758KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer works with programs													
2093	023 GREENFIELD HIGH		Library	17 Business Machines	088 Computer	Dell Dimension 3000	HMXCW61	1		01/2004	02/2015	\$ 975	4.0	\$ 975
	Reason:unrepairable/incompatible													
2050	023 GREENFIELD HIGH		613	17 Business Machines	088 Computer	Dell Dimension 3000	658KW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer working													
2049	023 GREENFIELD HIGH		405	17 Business Machines	088 Computer	Dimension 2400	5m3v851	1		01/2005	08/2014	\$ 400	4.0	\$ 400
	Reason:No longer working													
2040	023 GREENFIELD HIGH		303	17 Business Machines	088 Computer	Dell Dimension 3000	GNXCW61	1		01/2004	08/2014	\$ 975	4.0	\$ 975
	Reason:No longer working													
2038	023 GREENFIELD HIGH		609	12 Audio Visual	333 Projector Video	Hilachi cpx2010	H8KU13859	1		01/2010	02/2015	\$ 640	2.0	\$ 640
	Reason:Upgraded to something newer.													
2033	023 GREENFIELD HIGH		106	12 Audio Visual	333 Projector Video	Epson PowerLite 83+	KM3F842025L	1		01/2010	02/2015	\$ 580	2.0	\$ 580
	Reason:No longer working													
03	023 GREENFIELD HIGH		104	12 Audio Visual	333 Projector Video	Epson PowerLite 83+	KM3F842017L	1		01/2010	01/2015	\$ 580	2.0	\$ 580
	Reason:No longer functioning													
1986	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CN0F181641806 7M97JS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
1986	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E196FPi	CN0GC811728726 1J2L9L	1		01/2007	02/2015	\$ 450	1.0	\$ 450
	Reason:upgraded													
1985	021 KING CITY HIGH		Main OFFIC	17 Business Machines	194 Monitor	Dell E196FPi	CN0GC811728726 1J3F9L	1		01/2007	02/2015	\$ 450	1.0	\$ 450
	Reason:upgraded													
1983	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177fp	CN0F181641806 5U07EL	1		01/2006	02/2015	\$ 250	1.0	\$ 250
	Reason:upgraded													
1979	021 KING CITY HIGH		Conference room	17 Business Machines	194 Monitor	Dell E196FPi	CN0GC811728726 1K220L	1		01/2007	02/2015	\$ 450	1.0	\$ 450
	Reason:upgraded													
1972	021 KING CITY HIGH		Adm Reception	17 Business Machines	194 Monitor	Dell 2007/pb	Mx0P95384663475 02a11	1		01/2007	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													

Item#	Location	Qty	Recpt	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1968	021 KING CITY HIGH		conference room 2	17 Business Machines	194 Monitor	Dell E177fp	CNOFJ181641806 722XK	1	01/2006	02/2015		\$ 250	1.0	\$ 250
	Reason:upgraded													
1967	021 KING CITY HIGH		OLD TECH	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 5U0UVL	1	01/2005	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1962	021 KING CITY HIGH			17 Business Machines	194 Monitor	HP LP2065	CNG72603SV	1	01/2010	07/2014		\$ 225	1.0	\$ 225
	Reason:no longer functioning													
1960	021 KING CITY HIGH			17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U0RCK	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:Upgraded													
1928	021 KING CITY HIGH		Warehouse	17 Business Machines	194 Monitor	Gateway 1980 PS+	MWVE6680N02108	1	01/2003	02/2015		\$ 375	1.0	\$ 375
	Reason:upgraded													
1894	021 KING CITY HIGH			17 Business Machines	194 Monitor	Dell E177fp	CNOFJ181641806 7M8M8S	1	01/2006	02/2015		\$ 250	1.0	\$ 250
	Reason:upgraded													
1861	021 KING CITY HIGH		Library Office	17 Business Machines	227 Printer	HP OfficeJet R40	SGB95AGHH6	1	01/2002	10/2014		\$ 325	2.0	\$ 325
	Reason:not compatible													
1858	021 KING CITY HIGH		Library	17 Business Machines	194 Monitor	NEC AccuSync LCDsv	36009844GA	1	01/2006	07/2014		\$ 350	1.0	\$ 350
	Reason:No longer functional													
1856	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7U07MK	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1855	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 790TVL	1	01/2008	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1853	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M8BRS	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1852	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 7M8BFS	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1851	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 5U01VL	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1850	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 6306FC	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													
1849	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CNOFJ181641806 89319S	1	01/2006	02/2015		\$ 350	1.0	\$ 350
	Reason:upgraded													

Item#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1848	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 63055C	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1847	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7M9M8S	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1846	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7L00GK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1844	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 6305QC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1842	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 63058C	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1841	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7M9LTS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1840	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7L07YK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1839	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 6305MC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1838	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 8B06YS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1837	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7M9KES	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1835	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 6304YC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1834	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7M9KAS	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1833	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 7L07VK	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1831	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 63055C	1		01/2006	02/2015	\$ 350	1.0	\$ 350
1830	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	194 Monitor	Dell E177Fpc	CNOF-181641806 8B0VPS	1		01/2006	02/2015	\$ 350	1.0	\$ 350

Reg#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1829	021 KING CITY HIGH		Library Lab	17 Business Machines	194 Monitor	Dell E177FPc	CN9F181641806 6304VC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
1828	021 KING CITY HIGH		warehouse	17 Business Machines	194 Monitor	Dell E177FPc	CN9F181641806 6306KC	1		01/2006	02/2015	\$ 350	1.0	\$ 350
	Reason:upgraded													
1824	021 KING CITY HIGH		Caf IDF	17 Business Machines	340 Switch	NetGear FS750	FS7C32054083	1		01/2003	06/2014	\$ 500	2.0	\$ 500
	Reason:Does not work													
1820	021 KING CITY HIGH		tech office	12 Audio Visual	333 Projector Video	epson 83	918628561	1		01/2006	10/2014	\$ 875	2.0	\$ 875
	Reason:no longer working													
1817	021 KING CITY HIGH		Principal	17 Business Machines	088 Computer	Dell Dimension 5150	DZK81C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1797	021 KING CITY HIGH		Tech Office	17 Business Machines	086 Computer Laptop	Lenovo T43	L3-4B3ZT	1		01/2004	10/2014	\$ 675	5.0	\$ 675
	Reason:no longer working													
1796	021 KING CITY HIGH		tech office	17 Business Machines	086 Computer Laptop	HP NX6110	CNU6320F6Z	1		01/2007	10/2014	\$ 975	5.0	\$ 975
	Reason:no longer working													
1794	021 KING CITY HIGH		Tech Office	17 Business Machines	088 Computer	Dell Precision T3500	B4PLRL1	1		01/2009	10/2014	\$ 975	4.0	\$ 975
	Reason:no longer working													
0088	00 DISTRICT OFFICE		Small office	17 Business Machines	088 Computer	Dell Precision 380	CHTLV71	1		01/2007	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1754	021 KING CITY HIGH		Counseling Tech	17 Business Machines	088 Computer	Dell Dimension 5150	4425O81	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1749	021 KING CITY HIGH		Conference	17 Business Machines	088 Computer	Dell Dimension 5150	69F4Q81	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1748	021 KING CITY HIGH		tech office	17 Business Machines	227 Printer	Dell d5030	B1L5661	1		01/2008	07/2014	\$ 425	2.0	\$ 425
	Reason:Unrepairable/non functioning													
1743	021 KING CITY HIGH		Counselor	17 Business Machines	088 Computer	Dell Dimension 5150	3BFAQ81	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1734	021 KING CITY HIGH		ETS Office	17 Business Machines	088 Computer	Dell Optiplex 745	10912D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1720	021 KING CITY HIGH		conference room 2	17 Business Machines	088 Computer	Dell Dimension 5150	JJK0881	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1717	021 KING CITY HIGH Reason: no longer working		186	17 Business Machines	227 Printer	HP LaserJet 4250	JPRGL34247	1		01/2003	03/2015	\$ 775	2.0	\$ 775
1714	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	88781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1713	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	4882C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1712	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	C682C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1711	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	9882C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1710	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	42781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1709	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	6382C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1708	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	H6781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
07	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	92781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1706	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	B482C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1705	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	B882C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1704	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	9182C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1703	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	B882C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1702	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	4582C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
1701	021 KING CITY HIGH Reason: no longer functioning		186	17 Business Machines	088 Computer	Dell Dimension 5150	9782C01	1		01/2008	07/2014	\$ 875	4.0	\$ 875

Item#	Location	Blgd	Room	Category	Type	Description	Serial#	Qty	PO#	Acq. Date	Disp	Unit Cost	Salvage	Total Cost
1700	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	H28ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1699	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	32781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1698	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	56781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1697	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	J58ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1696	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	578ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1695	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	G78ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1694	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	D08ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1693	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	82781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
92	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	6YX81C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1691	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	418Z1C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1690	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	G1781C1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1689	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	D18Z0c1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1688	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	G68Z0c1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1687	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	12871c1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1686	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	508Z0c1	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													

Item#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1685	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	908ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1684	021 KING CITY HIGH		186	17 Business Machines	088 Computer	Dell Dimension 5150	768ZC01	1		01/2008	07/2014	\$ 875	4.0	\$ 875
	Reason: no longer functioning													
1680	021 KING CITY HIGH		-121	17 Business Machines	088 Computer	Dell Dimension 5150	DGKQ891	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1670	023 GREENFIELD HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	BYKB1C1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason: no longer works													
1669	023 GREENFIELD HIGH		303	17 Business Machines	088 Computer	Dell Optiplex 745	80912D1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason: no longer works													
1668	021 KING CITY HIGH		Tech Office	17 Business Machines	088 Computer	Dell Optiplex 745	D0912D1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason: upgraded													
1666	021 KING CITY HIGH		tech	17 Business Machines	088 Computer	Dell Dimension 5150	4HNB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1662	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	CYKB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1650	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	4GNB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1639	021 KING CITY HIGH		Tech Office	17 Business Machines	088 Computer	Dell Optiplex 745	H0912D1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason: upgraded													
1625	021 KING CITY HIGH		tech	17 Business Machines	088 Computer	Dell Dimension 5150	D0LB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1618	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	H2781C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: not supporting dist. software													
1617	021 KING CITY HIGH		103	17 Business Machines	088 Computer	Dell Dimension 5150	GHB81C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1615	021 KING CITY HIGH		103	17 Business Machines	088 Computer	Dell Dimension 5150	GR881C1	1		01/2008	01/2015	\$ 875	4.0	\$ 875
	Reason: unrepairable													
1600	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	Z2K81C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Salvage	Total Cost
1586	021 KING CITY HIGH Reason: no longer working		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	5R881C1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
1525	021 KING CITY HIGH Reason: upgraded		tech	17 Business Machines	088 Computer	Dell Dimension 5150	BH881C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
1523	023 GREENFIELD HIGH Reason: upgraded		Tech Office	17 Business Machines	088 Computer	Dell Dimension 5150	8425q91	1		01/2008	10/2014	\$ 875	4.0	\$ 875
1506	021 KING CITY HIGH Reason: No longer compatible/upgraded		191	17 Business Machines	227 Printer	HP LaserJet 4050	USQA056306	1		01/2003	07/2014	\$ 775	2.0	\$ 775
1465	021 KING CITY HIGH Reason: Unrepairable.		Library MDF	17 Business Machines	226 Power Supply	APC DL1400	WS0105000400	1		01/2007	01/2015	\$ 500	1.0	\$ 500
1462	021 KING CITY HIGH Reason: Unrepairable.		Library MDF	17 Business Machines	340 Switch	3com Linkbuilder FMSII	N/A	1		01/2002	01/2015	\$ 500	2.0	\$ 500
1461	021 KING CITY HIGH Reason: Unrepairable.		Library MDF	17 Business Machines	340 Switch	3com Linkbuilder FMSII	N/A	1		01/2002	01/2015	\$ 500	2.0	\$ 500
1440	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	JOY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1439	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	CRY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1438	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	7R71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1437	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	8R71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1436	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	JL781C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1435	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	JO881C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1434	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	3R881C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1432	021 KING CITY HIGH Reason: upgraded		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	DOY71C1	1		01/2008	10/2014	\$ 875	4.0	\$ 875

Item#	Location	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Unit Cost	Savage	Total Cost
1431	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	HQY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
1430	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	DS981C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1429	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	2RY71C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1428	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	6RY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
1427	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	BR71C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1426	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	JJ881C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
1425	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	CB981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
1424	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	FP981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
023	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	SR71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:upgraded												
1421	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	FQY71C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1420	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	GQ881C1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:Upgraded the lower.												
1419	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	RQY71C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1418	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	HPY71C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1417	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	4B981C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												
1416	021 KING CITY HIGH	Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	J0781C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason:no longer working												

Eq#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp.	Unit Cost	Salvage	Total Cost
1415	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	DP981C1	1		01/2008	06/2014	\$ 875	4.0	\$ 875
	Reason: no longer working													
1414	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	DR881C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1413	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	88981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1412	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	3RY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1411	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	JS981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1410	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	GS981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1409	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	J9981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1408	021 KING CITY HIGH		Library Lab	17 Business Machines	088 Computer	Dell Dimension 5150	9RY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
107	021 KING CITY HIGH		Library	17 Business Machines	227 Printer	Dell 3100cn	4QGWW91	1		01/2010	11/2014	\$ 400	2.0	\$ 400
	Reason: no longer fixable													
1406	021 KING CITY HIGH		Library	17 Business Machines	088 Computer	Dell Optiplex 745	40912D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1402	021 KING CITY HIGH		124	12 Audio Visual	333 Projector Video	Epson PowerLite 82	GY8F692056L	1		01/2006	08/2014	\$ 875	2.0	\$ 875
	Reason: Does not work													
1390	021 KING CITY HIGH		143	17 Business Machines	088 Computer	Dell Optiplex 745	2S7S5D1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason: upgraded													
1389	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	C2KB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1384	021 KING CITY HIGH		196	17 Business Machines	088 Computer	Dell Dimension 5150	J7R7391	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason: upgraded													
1383	021 KING CITY HIGH		196 idf	17 Business Machines	340 Switch	NetGear FS750	FSC70C33064667	1		01/2002	07/2014	\$ 500	2.0	\$ 500
	Reason: no longer works													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp.	Unit Cost	Salvage	Total Cost
1382	021 KING CITY HIGH		186	17 Business Machines	227 Printer	Canon Pro 8000	N/A	1		01/2007	07/2014	\$ 490	2.0	\$ 490
	Reason:Unrepairable/non functioning													
1374	021 KING CITY HIGH		182	17 Business Machines	088 Computer	Dell Dimension 5150	HFNB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1388	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Optiplex 745	HR7S5D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1385	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	30LB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1359	021 KING CITY HIGH		tech	17 Business Machines	088 Computer	Dell Optiplex 745	41912D1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1354	021 KING CITY HIGH		warehouse	17 Business Machines	088 Computer	Dell Dimension 5150	9GNB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1350	021 KING CITY HIGH		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	6ZX81C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1329	021 KING CITY HIGH		182	17 Business Machines	088 Computer	Dell Dimension 5150	DYK81C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
25	021 KING CITY HIGH		tech office	17 Business Machines	086 Computer Laptop	Gateway 450SX4	27486954	1		01/2004	10/2014	\$ 950	5.0	\$ 950
	Reason:no longer working													
1375	021 KING CITY HIGH		Tech Office	17 Business Machines	088 Computer	Dell Optiplex 745	71912d1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
	Reason:upgraded													
1374	021 KING CITY HIGH		TECH OFFICE	12 Audio Visual	333 Projector Video	Epson PowerLite 83+	KM3F84H567L	1		01/2010	10/2014	\$ 580	2.0	\$ 580
	Reason:no longer working													
1313	021 KING CITY HIGH		tech	17 Business Machines	088 Computer	Dell Dimension 5150	CGNB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
	Reason:upgraded													
1289	021 KING CITY HIGH		113	17 Business Machines	088 Computer	Dell Dimension 5150	8S981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:Antiquated													
1288	021 KING CITY HIGH		113	17 Business Machines	088 Computer	Dell Dimension 5150	HS981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:Antiquated													
1287	021 KING CITY HIGH		113	17 Business Machines	088 Computer	Dell Dimension 5150	66781C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
	Reason:Antiquated													

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	PO#	Acq Date	Disp	Util/Coast	Salvage	Total Cbst
1286	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	C6781C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1285	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	TT981C1	1		07/2008	03/2015	\$ 875	4.0	\$ 875
1283	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	D6781C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1282	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	2T981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1281	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	CS981C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1280	021 KING CITY HIGH Reason:Antiquated		113	17 Business Machines	088 Computer	Dell Dimension 5150	8PY71C1	1		01/2008	03/2015	\$ 875	4.0	\$ 875
1259	021 KING CITY HIGH Reason:upgraded		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	8H881C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
1249	021 KING CITY HIGH Reason:upgraded		181	17 Business Machines	088 Computer	Dell Dimension 5150	9ZKB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
1193	021 KING CITY HIGH Reason:upgraded		tech office	17 Business Machines	088 Computer	Dell Dimension 5150	GGNB1C1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
1165	021 KING CITY HIGH Reason:not supporting dist. silwre		Tech Office	17 Business Machines	088 Computer	Dell Optiplex 745	30912D1	1		01/2008	10/2014	\$ 875	4.0	\$ 875
1130	000 DISTRICT OFFICE Reason:upgraded		beatriz	17 Business Machines	088 Computer	Dell Dimension 5150	50LB1C1	1		01/2008	02/2015	\$ 875	4.0	\$ 875
1103	021 KING CITY HIGH Reason:upgraded		warehouse	17 Business Machines	227 Printer	Dell 3010cn	JRHW991	1		01/2009	02/2015	\$ 400	2.0	\$ 400
1102	022 PORTOLA-BUTLER CONTINUATION (KING CITY) Reason:unreparable		Portola office	17 Business Machines	088 Computer	Dell Dimension 5150	GZKB1C1	1		01/2008	01/2015	\$ 875	4.0	\$ 875
1101	021 KING CITY HIGH Reason: no longer working		TECH OFFICE	17 Business Machines	088 Computer	Dell Precision 380	3KTLV71	1		01/2007	10/2014	\$ 875	4.0	\$ 875

Tag#	Location	Bldg	Room	Category	Type	Description	Serial#	Qty	ROI#	Acq Date	Disp	Util/Cost	Salvage	Total Cost
1087	021 KING CITY HIGH Reason:upgraded		conference room 2	17 Business Machines	088 Computer	Dell Dimension 5150	B725Q81	1		01/2008	02/2015	\$ 875	4.0	\$ 875
1080	021 KING CITY HIGH Reason:upgraded		tech office	17 Business Machines	088 Computer	Dell Precision 380	DBYL2D1	1		01/2007	02/2015	\$ 875	4.0	\$ 875
1078	021 KING CITY HIGH Reason:unrepairable		tech office	17 Business Machines	088 Computer	Dell Precision 380	68HDMC1	1		01/2007	01/2015	\$ 875	4.0	\$ 875
1076	021 KING CITY HIGH Reason:No longer working		tech office	17 Business Machines	088 Computer	Dell Optiplex 745	21912D1	1		01/2008	08/2014	\$ 875	4.0	\$ 875
1073	021 KING CITY HIGH Reason:No longer working		tech office	17 Business Machines	088 Computer	Dell Precision 380	9HTLV71	1		01/2007	10/2014	\$ 875	4.0	\$ 875
1071	021 KING CITY HIGH Reason:upgraded		LIBRARY	17 Business Machines	088 Computer	Dell Precision 380	DHTLV71	1		01/2007	02/2015	\$ 875	4.0	\$ 875
1041	021 KING CITY HIGH Reason:No longer working		tech office	17 Business Machines	088 Computer	Dell Precision 390	G7V9WC1	1		01/2007	10/2014	\$ 875	4.0	\$ 875
1013	800 MOTF DEPT Reason:Demo		missing Yard	41 Maintenance/Ground	320 Mower Power	Bush Hog ZT250	12-00279	1		01/2009	10/2014	\$ 9,800	5.0	\$ 9,800
5	023 GREENFIELD HIGH Reason:were added individually		Site	38 Furniture	685 Table Picnic	Green Metal 6'2 bench		38		01/2001	02/2015	\$ 770	5.0	\$ 25,260

Number of records: 398

Total Asset Cost: \$ 286,147.00

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Contract with School Services of California to Conduct a Management Salary Study

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- _____ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- X _____ Develop/Sustain Fiscal Crisis Long-Term Solution
- _____ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- _____ Ensure that Facilities are Safe for Staff and Students
- _____ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Negotiations with certificated and classified associations concluded in December of 2014. Neither certificated nor classified management staff is not represented by any association and their salaries of comparable positions in South Monterey County appear to have fallen woefully behind. To assure an appropriate salary increase, School Services of California is being asked to conduct a management salary study to compare salaries of managers in the South Monterey County with those of other school districts in the area. This study is intended so that salaries in the South Monterey County Joint Union High School District will be competitive and allow the school district to maintain competent management staff and to attract future administrators serving this district.

Recommendation:

It is recommended that the State Administrator approve the contract with School Services of California to conduct a management salary study.

Fiscal Impact:

\$16,200 from the general fund

Submitted By:



Daniel R. Moirao, Ed.D.
State Administrator

Approved:



Daniel R. Moirao, Ed.D.
State Administrator



March 6, 2015

1121 L Street

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•

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Company

Daniel R. Moirao, Ed.D.
State Administrator
South Monterey County Joint Union High School District
800 Broadway Street
King City, CA 93930

Dear Dr. Moirao:

School Services of California, Inc., (SSC) is pleased to respond to South Monterey County Joint Union High School District's (District) request for a proposal for a Total Compensation Study. Our staff is qualified to provide an expert, impartial analysis of the total compensation (salaries and benefits) for each management and certificated position in Attachment A in the District compared to other school districts with similar characteristics.

Total Compensation Study

Issues to be considered during the Total Compensation Study will include:

- Identification and analysis of the District's management and certificated positions (Attachment A)
- Analyzing certificated bargaining unit total compensation levels offered based on the latest state-certified data
- Analyzing management job descriptions and total compensation levels offered
- Determination of how each position compares to that of other districts in terms of duties and total compensation levels, including any employer payment of the employee's retirement contribution or other benefits
- Comparative ranking of total compensation offered by position

We approach every study as objective outsiders with only one interest in mind—to ensure that findings and recommendations are supportive of positive change that is measurable by improved organizational performance. Our approach is results oriented, both in the way we conduct our work and in the criteria we use to assess and evaluate the organizations we review.

Following is an overview of the major task areas comprising the study activities:

Step 1: Project Orientation

This step will be critical for establishing clear expectations for the project and ensuring that our plan for the work will meet the District's needs. An initial meeting or conference call with District project leaders will be held to review the study's scope, objectives, and approach; revise the proposed work plan as needed; and develop a protocol for future communication. We recognize that the success of this project is dependent on regular communication with the District, and we will work collaboratively and communicate regularly with the project contact(s) to ensure that project goals are met.

Information will be collected from the District, such as organizational charts, job descriptions, and salary and benefit schedules, to determine the salaries and benefits offered to each management and certificated position listed in Attachment A.

Step 2: Salary Study

We will gather the necessary information for the Total Compensation Study from the comparative districts chosen in conjunction with the District, and will perform the necessary analysis to create a comparative report for the District's use. The positions included in this part of the study will be the positions listed in Attachment A.

Step 3: Comparison of District Total Compensation to Other Districts

We will review the data collected in Steps 1 and 2 for analysis and to make observations about the District's current salary and benefit schedules when compared to five to seven districts with similar characteristics. We will answer the following questions:

- How do the salary levels offered for these positions compare to those of other districts examined?
- Do any of the comparative districts pay the employee's contribution to the retirement system, and if so, how much?
- What are the other benefits provided that increase total compensation?

- How do the essential duties of these positions in the District compare with those of the comparative districts?
- What is the District's comparative ranking of the salary offered as compared to other districts in the comparative group?

We will discuss the preliminary study results with the Superintendent and/or other staff designated by the Superintendent.

Step 4: Consultant's Report

Our report is expected to be organized in the following manner:

Executive Summary: Synopsis of the compensation study results.

Study Objectives and Methodologies: Detailed discussion of the study objectives in relation to key organizational issues identified. This section will also include an overview of our methodology in conducting the study.

Assessment of Current Compensation and Recommendations: Identification and analysis of the District's certificated, classified, confidential, and management/nonrepresented positions. Determination of how each of the District's positions and total compensation levels compares to those of other districts.

Step 5: Final Presentation and Follow-up

We believe that any consulting study should become a working tool for the districts we serve.

A draft report will be provided to the Superintendent or designee for comment upon completion of the analysis. Following delivery of the final report, members of our team will also be available to present an overview of the report at a Board meeting.

Study Timeline

We will commence work on the proposed services at a mutually arranged date. The final report is expected to be completed within eight to ten weeks after the initial field work has been completed and all requested documentation has been received. The review relies on participation of the districts selected for the comparative review. The final report will be completed on a mutually agreeable schedule.

SSC's Consultants

Staff for this project will be managed by one to two consultants from SSC. Each portion of the project will be led by a member of our firm with special expertise in the assigned area:

Maureen Evans, Vice President, provides support to school districts, county offices, and community colleges in governance, management, collective bargaining, factfinding, fiscal health analysis, general consulting, and chief business officer search services. She has served on the Fiscal Crisis and Management Assistance Teams (FCMAT) in Vallejo City and West Fresno school districts and in the Compton Community College District. She has held positions at every level from school site to top-level administration. Prior to joining SSC, Maureen was the Assistant Superintendent, Business Services, in Little Lake School District. She was responsible for all business and finance functions and served as a key member of the district's cabinet. Her prior positions, including Chief Business Official in the La Cañada Unified School District and Director of Budget for Long Beach Unified School District, make her a valuable resource for educators in California.

Debbie Fry, Director, Management Consulting Services, provides support to school districts, county offices, and community colleges in management, collective bargaining, fiscal health analysis, special education, human resources, charter school management and operations, and general consulting services. For more than 20 years, she has worked in school districts and county offices of education in the areas of human resources and business services. She has also served on Fiscal Crisis & Management Assistance Teams (FCMAT) for human resources, special education, and organizational reviews at districts, charter schools, and county offices of education. Prior to joining SSC, Debbie was the Chief Business Officer (CBO) in the Metropolitan Education District in San Jose, where she was responsible for all business and human resources functions. Debbie received her MBA from Ashford University with emphasis on Business Economics and her Bachelor of Business Administration from National University.

Brianna García, Director, Management Consulting Services, has more than 14 years of full time, professional experience with responsibility for planning, design, funding, management, and development of major public facilities, over eight of which have been in public K-12 education. She has extensive experience in all aspects related to planning and development of long-term charter school facilities. Throughout her career, Brianna has continued to excel and has been promoted to positions with increasing levels of responsibility, most recently, as a Facilities Development Manager for the Los Angeles Unified School District. Prior to Brianna's work at the Los Angeles Unified School District, she spent six years with the Culver City Redevelopment Agency focusing on the management of all existing properties, including the management of contractors and city personnel, and the creation and administration of budgets, revenues, and expenditures for all property management functions.

John Gray, President, provides support to school districts, county offices, and community college districts in governance, management, collective bargaining, factfinding, fiscal health analysis, general consulting, and chief business officer search services. He has served on the Fiscal Crisis and Management Assistance Teams (FCMAT) in Vallejo, Oakland, and West Contra Costa Unified School Districts. John is a well-known presenter at statewide workshops on school finance, collective bargaining, and categorical funding. In addition, he presents annually at the Association of California Administrators (ACSA) Negotiators' Symposium, California School Boards Association (CSBA) conference, and the California Association of School Business Official (CASBO) conference. For nine years prior to joining SSC, John was the Director of Fiscal Services for a large urban school district. There he facilitated the implementation of a new integrated financial system for all business functions and a new human resources/payroll system. He also established the internal audit function.

Charlene Quilao, Consulting Coordinator, provides extensive technical and professional services to local school agencies and community colleges to help them implement and maintain effective and efficient operations. As an integral member of our Management Consulting Services team, Charlene prepares research and data analysis in order to conduct organizational reviews, efficiency studies, comparative analysis of school district resources and staffing, statewide workshops, informative publications, and other client services. She also serves as SSC's liaison to the State Board of Education, monitoring emerging education policy issues and providing this essential information to school districts. Charlene received her bachelor's degree from San Francisco State University, focusing on social sciences and research, and is an American Bar Association Certified Paralegal.

Suzanne Speck, Associate Vice President, provides support to school districts, county offices, and community college districts in management, collective bargaining, factfinding, contract risk analysis, special education, legislative issues, general consulting, and chief business officer search services. For more than 20 years, she has served school districts in California as a special education teacher, site administrator, and human resources professional. Suzanne has a strong background in collective bargaining, alternative dispute resolution, and organizational development. Suzanne is also an experienced workplace investigator and expert in the area of accommodation planning. She presents statewide on collective bargaining, human resources, and employee benefits and leave administration. She has served on the Fiscal Crisis and Management Assistance Teams (FCMAT) for human resources in South Monterey Joint Union High School District and Compton Community College District. Suzanne is a skillful facilitator and has extensive experience leading large and small groups, on various topics, including strategic planning, budget advisory, and health benefit committees. Prior to joining SSC, Suzanne was the Assistant Superintendent, Human Resources, in the Travis Unified School District. Her prior positions, including Director of Personnel for the Vallejo City Unified School District and Special Education Principal for the Solano County Office of Education, make her a valuable resource for educators in California.

Kathleen Spencer, Director, Management Consulting Services, has been with SSC since 2006 and works with school districts to implement and maintain effective and efficient operations through innovative strategies. Kathleen works with school districts to strengthen program management conducting organizational reviews, shared services and efficiency studies, budget reviews, comparative analyses of school district resources and staffing, and facilities reviews. She also specializes in compensation studies and salary schedule analyses. Kathleen assists in the preparation of case materials for SSC's many successful school district factfindings. She serves as SSC's liaison to the State Board of Education (SBE) monitoring emerging education policy issues and has guided many school districts through the SBE waiver process resulting in successful outcomes. Kathleen is committed to serving California's school districts during these challenging economic times.

Sheila G. Vickers, Vice President, provides support to school districts, county offices, and community college districts in management, collective bargaining, legislative issues, information systems, chief business official search services, fiscal health analyses, and other management consulting services. She has served on Fiscal Crisis and Management Assistance Teams (FCMAT) for human resources and finance, and as a county-appointed fiscal advisor for school districts in financial distress. Prior to joining SSC, Sheila developed a strong background in public sector business and finance: 11 years in K-12 and community college districts and seven years at a public utility. She served most recently as the Director of Fiscal Services for a large single-campus community college district, where she was responsible for budget planning, development, and maintenance, as well as for all accounting and payroll functions. Prior to that, she was the Director of Accounting for a large high school district and Accounting Manager for a community college campus.

Proposed Fees

We propose conducting the project for \$16,200, plus expenses relative to completion of the project. Expenses are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials.

If additional meetings or presentations are required that are not described in this proposal (for example, an additional Board presentation), a charge of \$215 per hour, per director will be billed in addition to actual and reasonable expenses. We will submit monthly billings for services associated with the project.

The success of this project is highly dependent on staff cooperation. All of the timelines, costs, and outcomes assume that cooperation.

We appreciate the confidence you have in our firm and would be pleased to meet with you to discuss our proposed Total Compensation Study at more length. Please call if you have any questions about the proposal.

Sincerely,



MAUREEN EVANS

Vice President

Enclosure

AGREEMENT FOR SPECIAL SERVICES

Consultation Services

This is an Agreement between the **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of March 6, 2015.

RECITALS

WHEREAS, the Client needs assistance regarding a Total Compensation Study; and

WHEREAS, Consultant is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. The Consultant agrees to assist the Client with a Total Compensation Study of the positions listed in Attachment A.
2. The Client agrees to pay the Consultant not to exceed the amount of \$16,200, plus expenses, upon receipt of billing from Consultant.
 - a. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials.
 - b. If additional meetings or presentations are required that are not described in our proposal (for example, an additional Board presentation), a charge of \$215 per hour, per director will be billed in addition to actual and reasonable expenses.
3. This Agreement shall be for the period commencing March 6, 2015, and terminating October 31, 2015. It may be terminated at any time prior to completion by either party on thirty (30) days' written notice. In case of cancellation, the Client shall be liable for any costs accrued to date of cancellation.

4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____

DATE: _____

DANIEL R. MOIRAO, Ed.D.
State Administrator
South Monterey County Joint Union High School District

BY: _____

DATE: _____

MAUREEN EVANS
Vice President
School Services of California, Inc.

South Monterey County Joint Union High School District – Total Compensation Proposal Attachment A

Positions

Management Team	
Position	FTE
CBO	1
Sr. Director HR	1
Sr. Director IT	1
Director MOTF	1
Superintendent	1

Certificated	
Position	FTE
Director C & I	1
Director SPED	1
Coordinator Student Services	1
Principal	1
Assistant Principal	1

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Agreement for Services: Atkinson,
Andelson, Loya, Ruud & Romo

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- _____ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Crisis Long-Term Solution
- _____ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- _____ Ensure that Facilities are Safe for Staff and Students
- X Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Schools Districts typically have access to multiple legal counsels for a variety of reasons: one legal firm may have a specialty in an area of need for a school district that another does not, or one firm may represent both entities, which creates a conflict of interest. The SMCJUHSD did have an agreement with Andelson, Loya, Rudd & Romo previously and have used them during negotiations. While there is nothing pending at this time, having an agreement in place should a situation arise is in the best benefit of the school district.

Recommendation:

It recommended that the State Administrator enter into agreement with the law firm of Andelson, Loya, Rudd & Romo on an as needed basis.

Fiscal Impact:

None at this time

Submitted By:



Daniel R. Moirao, Ed.D.
State Administrator

Approved:



Daniel R. Moirao, Ed.D.
State Administrator

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of March, 2015, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT, hereinafter referred to as "District."

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide legal services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for one year, commencing March 1, 2015, through February 29, 2016. For the period March 1, 2015, through February 29, 2016, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$235.00
Partners/Senior Counsel	\$230.00
Senior Associates	\$220.00
Associates	\$210.00
Electronic Technology Litigation Specialist	\$210.00
Non-Legal Consultants	\$165.00
Senior Paralegals/Law Clerks	\$140.00
Paralegals/Legal Assistants	\$135.00

The Law Firm shall bill in quarter-hour increments.

B. In addition, the District hereby agrees to pay a 5% per month administrative charge calculated and based on monthly fees billed to cover related operational expenses incurred by the Law Firm. This administrative fee is in lieu of charging the District for Westlaw,

photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. This does not include items listed in paragraph D below.

C. Agreements for legal fees at other than the hourly rates set forth above may be made by written mutual agreement for special projects or particular scopes of work. In the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

D. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent's or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost advances include, but are not limited to, messenger fees, travel costs, bonds, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

E. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

F. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

G. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

H. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law

Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

I. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

J. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

K. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

L. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. SPECIALIZED LEGAL SERVICES

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, CEQA, mitigation negotiations, school finance, bankruptcy, copyright, trademark, non-profit organizations, and appellate law, the District agrees to pay the Law Firm an hourly rate higher than the above-stated rates, subject to the prior approval of the District. The District shall be informed of such specialized services and rates prior to any billings by the Law Firm.

V. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, budget analysis/support services, instructional coaching/counseling at school improvement sites, leadership coaching, board/superintendent relations and best practices, and interim management placement. Although the Law Firm has a financial interest in the work performed by these consultants, the Law Firm is not suggesting or recommending the District utilize consultant services but, rather, offers their services as an accommodation to the District at its sole discretion.

VI. CONSENT TO LAW FIRM COMMUNICATION

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

VII. ARBITRATION

The parties agree that all disputes which arise between the District and the Law Firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

VIII. DURATION

This Agreement shall be effective March 1, 2015, through February 29, 2016, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

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IX. EXECUTION DATE

This Agreement is entered into this 1st day of March, 2015.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: _____

By: _____
JOHN M. RAJCIC

“District”

SOUTH MONTEREY COUNTY JOINT UNION HIGH
SCHOOL DISTRICT

Dated: _____

By: _____

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Approval of Contract with Project Lead the Way

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Project Lead the Way (PLTW) is the nation's leading provider of STEM programs. PLTW provides rigorous A-G project and problem-based curriculum and high quality teacher professional development, which includes a rigorous two-week summer training program. PLTW teachers are part of a national network of educators. PLTW is the program and curriculum that will be used in 2015-16 for the Introduction to Engineering Design (IED) course which was approved this school year.

Recommendation:

It is recommended that the State Administrator approve the Project Lead the Way (PLTW) Agreement Program Requirements contract which will allow the District to use the PLTW curriculum and allow teachers to receive professional development, use resources and receive PLTW support.

Fiscal Impact:

Start-up cost for Project Lead the Way- Introduction to Engineering Design is approximately \$25,000-30,000. Over 90% of the cost will be absorbed by a grant from Chevron.

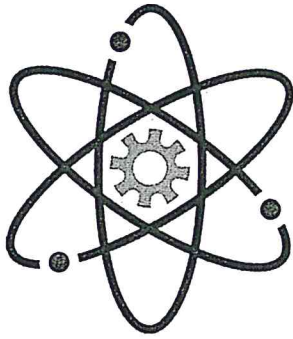
Submitted By:

Diana Jimenez
Director of Educational Services

Approved:



Daniel R. Moirao, Ed.D.
State Administrator



PROJECT LEAD THE WAY

PLTW

PLTW AGREEMENT

3939 Priority Way South Drive, Suite 400
Indianapolis, IN 46240

PLTW Agreement

AGREEMENT by and between **South Monterey County Joint Union High School District** (the Entity), located in **King City**, CA and **PROJECT LEAD THE WAY, INC.**, a New York charitable not-for-profit corporation having an address at 3939 Priority Way South Drive, Suite 400, Indianapolis, IN 46240 ("PLTW, INC." and, collectively with the Entity, the "parties").

WITNESSETH:

WHEREAS, PLTW, INC. has established a comprehensive program and curricula for STEM education (the "PLTW Program") and supports a network of school districts, colleges, universities, private sector collaborators, and other organizations (the "PLTW Network"); and

WHEREAS, the Entity desires to implement the PLTW Program, which consists of various curricular programs (the "PLTW Curricular Program(s)"); and

WHEREAS, the Entity shall have access to all PLTW Program curricula and annual updates as well as access to the PLTW electronic communication network, online systematic assessment and evaluation, online on-going training, online program support and additional benefits; and

WHEREAS, the parties desire to work together to maximize the benefit of the PLTW Program to students by maintaining the quality standards and practices necessary to ensure the efficient and effective delivery of the PLTW Program.

NOW, THEREFORE, the parties agree as follows:

1. Registration and Information.

The Entity has registered online with PLTW, INC. on **2015-01-25** for one or more schools or sites, and identified which PLTW Curricular Program it wishes to implement. The Entity represents that the information contained in the registration remains accurate as of the date of this Agreement. In the event that the Entity elects to have additional schools or sites added, or elects to make other material changes such as additional PLTW Curricular Programs, the Entity must first complete the necessary data entry and/or information reasonably required by PLTW, INC. The registration or site add-on data/information may be amended by PLTW, INC. from time to time in its discretion.

2. PLTW Requirements for Implementation.

The Entity agrees to implement the PLTW Program according to the program and implementation requirements established by PLTW, INC. ("PLTW Program Requirements" or "Program Requirements," which are expressly incorporated herein and made an integral part of this Agreement), which shall include, but not be limited to, Program Requirements governing participation fees, sequencing, courses, training, certification or maintenance of program standards, and other aspects of a successful implementation of the PLTW Program and PLTW courses by participating entities, as well as the Terms of Service and Privacy Policy located on www.pltw.org. Program Requirements, the Terms of Service and the Privacy Policy are available on the PLTW, INC. website, and may be modified from time to time by PLTW, INC. in its reasonable discretion.

3. PLTW Curricular Programs.

The Entity agrees to follow the **PLTW** curricula and to meet **PLTW** quality standards and practices including any concurrent student course requirements as reasonably established by **PLTW, INC.** for students to be successful in the **PLTW** Program. Curricula, including concepts and objectives, must be taught in their entirety without interruption or any unauthorized modification. Additional information is found in the Program Requirements.

4. PLTW Software.

The **PLTW** curricula are supported by certain software programs that align with the **PLTW** curricula to provide students with rigorous and relevant application of skills. The Entity must obtain or purchase annual or other available rights to the software programs which are integrated into the **PLTW** Program courses in that academic year. These rights may be subject to limitations established by the owner of the software, which may include school or site restrictions, as outlined in the Program Requirements. If the right to use the software is on an annual basis, then the term for the rights is the then-current academic year of this Agreement, after which the Entity must cease the use of the software unless this Agreement is renewed for additional terms. All software shall be subject to the standard end-user license agreement from the software vendor, a copy of which is included with the software, and copyright for each software package remains with its owner and is protected by applicable copyright law. The Entity agrees to maintain reasonable security measures to protect the software, and to prohibit its unlawful use. When not in actual use, the Entity agrees to secure the software. Additional information is found in the Program Requirements.

5. PLTW Curricular Program Participation Fee.

PLTW provides world class curricular programs and professional development at nominal fees as part of its charitable mission. For other **PLTW** Program benefits, the Entity will be assessed an annual participation fee for each school or site participating in the **PLTW** Program. The participation fee(s) shall be due and payable no later than August 31 of each year this Agreement is in effect. Current participation fees are set forth in the Program Requirements. The participation fee covers required software rights, program support features to the curriculum for which a school has trained teachers, as well as the associated support systems such as end of course assessments and teacher online on-demand professional development offered by **PLTW, INC.** A full list can be found in the Program Requirements. **PLTW, INC.** may adjust any participation fees on an annual basis in the sole discretion of **PLTW, INC.**, provided, however, that **PLTW, INC.** shall provide notice no later than March 1 of each year of any such increases or decreases for the following academic year. Additional information is found in the Program Requirements.

6. PLTW Partnership Team.

The objective of the **PLTW** Partnership Team is to provide optimal support and to facilitate the operation of the entire **PLTW** Program, while building community support and advocacy. By the end of the second year, the Entity shall establish and operate a **PLTW** Partnership Team and shall be responsible for selecting all members. Additional information is found in the Program Requirements.

7. Required Training.

- A. PLTW Teacher Training. Teachers are required to successfully complete course specific **PLTW** Teacher Training for each **PLTW** course they will instruct. The Entity will select each teacher for participation in the **PLTW** Teacher Training program. It is the sole responsibility of the Entity to ensure that every teacher meets all Federal, State and local requirements to teach each respective **PLTW** course. The Entity shall register each teacher being selected for training with PLTW, INC. by the date required under the Program Requirements. PLTW, INC. reserves the right to accept or reject any training candidate. Additional information is found in the Program Requirements.
- B. PLTW Counselor Training. Counselors/Advisors are required to successfully complete **PLTW** Counselor Training. Additional information is found in the Program Requirements.

8. Equipment Used in the PLTW Program.

- A. Equipment. To assure that the Entity's school or site facilities properly support the **PLTW** Program, and to provide special purchase or license agreements and other costs savings practices negotiated by PLTW, INC., the **PLTW** Purchasing Manual includes details on equipment, supplies and other items (collectively referred to as "equipment" in this Agreement) that are required to implement the **PLTW** Program. In some instances it is required that specific equipment (including software) be used due to curricular requirements. Unless specific equipment is required by PLTW, INC., the Entity may implement the **PLTW** Program using equipment purchased from vendors not listed in the **PLTW** Purchasing Manual, provided such equipment meets or exceeds program specifications and adequately supports the **PLTW** Program. The Entity shall be responsible for ensuring that equipment will meet or exceed Program Requirements and adequately support the **PLTW** Program. Additional information is found in the Program Requirements.
- B. Safety. The Entity is solely responsible for the safe and proper implementation of the **PLTW** Program at its sites and schools. The Entity hereby covenants and agrees that any facility used to teach the **PLTW** Program shall be adequately equipped to operate the equipment safely and properly and that such facility and any equipment used therein shall at all times comply with applicable standards and/or customary practices relating to safety and reasonable use. The Entity shall be solely responsible for providing its faculty with appropriate safety training relating to the implementation of the **PLTW** Program.

9. Assessment and Evaluation of Results.

PLTW, INC. assists and supports participating entities and the quality of the **PLTW** Program through studying and evaluating the effectiveness of the **PLTW** Program on an ongoing basis in order to update instructional, curricular and assessment materials and otherwise improve the instruction that **PLTW** participating entities provide to students. These efforts include the development, validation, and administration of assessments, examinations, surveys and/or other measurement tools on behalf of entities during their participation in the **PLTW** Program. PLTW, INC.'s ongoing studies review longitudinal student achievement data. PLTW, INC. retains data for six academic years subject to legal and or regulatory record retention requirements after a student's estimated matriculation date, after which time the data is destroyed; at the request of the

Entity, a copy of the data will be returned to the Entity prior to destruction. In support of these efforts, the Entity acknowledges its participation annually in the **PLTW** systematic assessment and evaluation process. **PLTW, INC.** will provide, and the Entity will annually participate in, the **PLTW** online systematic assessment and evaluation process conducted by **PLTW, INC.** and/or its designated representatives, which includes online teacher registration, online student rostering/registration, and full participation in various assessments, examinations, surveys and/or other measurement tools using technology and other support services provided by **PLTW, INC.** The Entity and **PLTW, INC.** acknowledge and agree that the personally identifiable data is confidential, and shall be used, shared and maintained for the purposes set forth above and only in accordance with reasonable privacy/security measures, proper professional practices, student confidentiality and applicable laws, including FERPA. Use or access to any protected data obtained as a result of these studies will be limited to representatives with a legitimate interest in accessing this data and re-disclosure of any personally identifiable information will be done in limited instances only, and only as allowed by, and consistent with, applicable laws. The Entity shall be responsible for implementing annual notifications, record-keeping and other such privacy requirements relating to these services.

10. Delivery of Materials and Communication.

In order to facilitate the delivery of the **PLTW** curricula and other **PLTW** Program materials to the Entity, and to facilitate communication for the **PLTW** Network, **PLTW, INC.** will use various internet applications and systems. **PLTW, INC.** shall determine which systems and applications will be used, in its sole discretion, and will implement reasonable security measures to safeguard sensitive data. Schools will implement appropriate measures to facilitate communication with these applications and systems. Additional information is found in the Program Requirements.

11. License.

A. Scope. The Entity acknowledges that **PLTW, INC.** retains all rights and title to its marks, curricula, framework, methodologies, processes, information, materials and other intellectual property (collectively referred to in this Agreement as “materials”). **PLTW, INC.** grants to the Entity a non-exclusive, non-transferable license to reproduce and use, to the extent authorized herein, printed or electronic materials developed and/or used in connection with the **PLTW** Program, for the sole purpose of instruction to students at registered schools or sites that are actively providing **PLTW** instruction, and appropriate training for authorized faculty. Any other use, reproduction, disclosure or distribution of such materials, including but not limited to commercial use, shall be strictly prohibited.

B. Program Identification. **Project Lead The Way, PLTW, the PLTW “atom” logos, Gateway To Technology, Innovation Portal** and other marks used in the **PLTW** Program are service/trademarks of **PLTW, INC.** During the term of this Agreement, the Entity shall use the appropriate logos, marks and other identifying materials on all **PLTW** Program materials and communications with faculty, students, officials and community constituents. **PLTW, INC.** will supply the Entity with appropriate instructions and labels relating to such identifying material to facilitate the proper promotion of the **PLTW** Program. Upon termination of this Agreement, the Entity shall cease using any such identifying material and shall make no representations linking any of its own educational programs to the **PLTW** Program without the prior written consent of **PLTW, INC.** All press releases and other public pronouncements

involving the **PLTW** Program shall be subject to the advance approval of PLTW, INC. through PLTW, INC.'s designated representative. The Entity agrees to reasonably promote and publicize the **PLTW** Program in order to encourage student participation, and to retain its distinct character. No other right or license is granted, either express or implied, for any other intellectual property right owned, possessed, or licensed by or to PLTW. All rights not expressly granted herein are expressly reserved by PLTW. All use of PLTW's marks under this license, and all goodwill existing, acquired or developed in the marks shall inure solely to the benefit of PLTW. The Entity acknowledges that PLTW has established certain standards of quality and character for the marks and hereby agrees to maintain PLTW's trademark use standards. The Entity shall not alter, modify or edit the marks without prior written consent from PLTW. The Entity will not contest the validity or ownership of the marks by PLTW.

- C. Termination. The license granted hereunder shall cease upon the earliest to occur of: (i) the termination of this Agreement; or (ii) PLTW, INC. providing sixty (60) days written notice to the Entity of its election to revoke the license. Upon termination of the license all material shall cease to be used and, at the election of PLTW, INC., all materials, including any reproductions thereof, shall be immediately returned to PLTW, INC., and in no event later than fifteen (15) days after the effective date of termination.

12. Representations and Warranties of the Entity.

The Entity hereby makes the following representations and warranties: (a) This Agreement has been duly approved by the governing authority of the Entity, and the person executing this Agreement on behalf of the Entity has been duly authorized to so act by such Entity; (b) This Agreement is a legally binding agreement whose rights and obligations run only between the Entity and PLTW, INC. and the Entity's execution of this Agreement does not create rights in any other party; (c) The terms of this Agreement do not violate or conflict with the Entity's charter or any other of its rules of governance, the laws of the Entity's State or any subdivision thereof, or any other agreement to which the Entity is a party; and (d) the Entity has implemented and will update annual notifications, record-keeping and other such privacy requirements and verifications relating to the PLTW Program, to the extent of the Family Educational Rights and Privacy Act (FERPA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA) or other applicable laws, including, without limitation, obtaining verifiable consent from the parents/guardians of all students to the collection and use of personal information provided through and on the PLTW website(s) and/or related applications and software and use of school internet resources; and any required filtering software or mechanisms to protect students from harmful or objectionable materials.

13. Default.

- A. Material Breach and Cure Period. Upon a material breach of this Agreement by either party which is not cured within fifteen (15) days after written notice is mailed to the defaulting party, this Agreement shall terminate effective upon the completion of the then-current academic year.

- B. Non-payment or Failure to Implement Program. If the Entity fails to make prompt payment of the participation fee in accordance with the terms of this Agreement or to implement the **PLTW** Program for the academic year immediately following the date of this Agreement, then this Agreement may immediately terminate, at the option of PLTW, INC. In the event that Entity implements one or more courses, but fails to timely and properly implement the courses required for the Entity's **PLTW** Curricular Program(s), then, this Agreement may immediately terminate, at the option of PLTW, INC.
- C. Other Remedies. In addition to the right to terminate the Agreement upon a breach thereof, the parties shall also have the right to exercise all of their respective remedies, both legal and equitable, as a result of the breach.

14. Term: Annual Renewal of Agreement.

The initial term of this Agreement shall begin as of the date of signing and shall end on June 30 of the following year; this Agreement shall be automatically renewed for additional contract years (July 1 – June 30) unless a party terminates the Agreement by notice to the other party in writing no later than April 1 preceding the commencement of the next Contract Year.

15. Protection of Intellectual Property.

The Entity agrees to adhere to any and all restrictions in connection with equipment, software and other intellectual property use agreements between PLTW, INC. and software producers, vendors or other such entities, and to take proactive measures to protect intellectual property used or available under such agreements, as shall be requested by PLTW, INC. or the owner of the intellectual property. Upon a termination of this Agreement, the Entity shall discontinue use of all software or other intellectual property provided to the Entity pursuant to this Agreement or through special agreements relating to the Entity's participation in the **PLTW** Program. PLTW, INC. assumes no liability for the non-performance of the software or other intellectual property but will provide reasonable assistance to resolve non-performance issues with the owner of the software or other intellectual property. The Entity agrees that if it materially breaches these restrictions, its right to use such software or other intellectual property will be terminated and all software or other intellectual property shall be immediately returned to PLTW, INC. or the owner. The Entity shall solely be responsible for any remedies sought by the owner relating to the Entity's breach of these provisions, and PLTW, INC. shall not be liable in any way for such breach.

16. Responsibility of Parties.

To the extent permitted by law, the Entity hereby agrees to indemnify, defend and hold harmless PLTW, INC. from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that PLTW, INC. may incur as a result of any negligent or willful act of the Entity or any of its agents or employees or the failure by such Entity to perform any of its representations, warranties, commitments, or covenants under this Agreement.

To the extent permitted by law, PLTW, INC. hereby agrees to indemnify, defend and hold harmless the Entity from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that the Entity may incur as a result of any negligent or willful act of PLTW, INC. or

any of its agents or employees or the failure by PLTW, INC. to perform any of its representations, warranties, commitments, or covenants under this Agreement.

17. Miscellaneous Provisions.

A. Assignment. The Entity is prohibited from assigning to or in any other way enabling any of its rights under this Agreement to inure to any third party without the prior written consent of PLTW, INC. This prohibition on assignment shall be a material term of this Agreement and any violation of this Section shall be a material breach of this Agreement, which shall allow PLTW, INC. to terminate this Agreement.

B. Notices. Legal notices or communications required under this Agreement shall be in writing and shall be sent by registered or certified mail, return receipt requested, or by overnight delivery, as follows:

If to the Entity:

South Monterey County Joint Union High School District
800 Broadway St

King City CA 93930

Other notices or communications permitted under this agreement shall be sent via the PLTW electronic communication network.

If to PLTW, INC.:

Project Lead The Way, Inc.
Attn: PLTW Agreements
3939 Priority Way South Drive, Suite 400
Indianapolis, IN 46240
ph: 877-335-7589

C. Benefit. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective successors and permitted assigns.

D. Entire Agreement. This Agreement, including any instruments of agreements attached hereto as exhibits or incorporated herein by reference, contains the entire understanding of the parties with respect to the subject matter hereof. This Agreement supersedes all prior agreements and understandings between the parties with respect to such subject matter.

IN WITNESS WHEREOF, the parties have each executed this Agreement on the dates indicated below.

South Monterey County Joint Union High School District

Date: 3/5/2015

DocuSigned by:
Daniel Moirao
68DCC4889CE645A
Entity Superintendent or School Board
President/Chairperson, or their legally authorized
designee

Name: Daniel Moirao

Title: State Administrator

Project Lead The Way, Inc.

Date: 3/6/2015

DocuSigned by:
Jonathan Dilley
479BF5DAEA92445...
Jonathan Dilley
Senior Vice President and Chief of Staff

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Board Policies – Second Readings

MEETING: March 17, 2015

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- _____ Improve/Sustain Student Achievement through CAASSP Test and Other Assessment Measures
- _____ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Crisis Long-Term Solution
- _____ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- _____ Ensure that Facilities are Safe for Staff and Students
- _____ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following Board Policies are presented as a second reading/revision for the Governing's Board Consideration:

BP 1312.3 Uniform Complaint Procedures (revised)
AR 1312.3 Uniform Complaint Procedures (revised)

BP 5131.2 Students Bullying (revised)

BP 5145.3 Nondiscrimination Harassment (revised)
AR 5145.3 Non Discrimination Harassment (revised)

BP 5145.7 Student Sexual Harassment (revised)

Recommendation:

It is recommended that the State Administrator approve the attached policies, administrative regulations, exhibits and board bylaws as revised by the South Monterey County Joint Union High School District Board of Education.

Fiscal Impact:

None

Submitted By:



Daniel R. Moirao, Ed. D.
State Administrator

Approved:



Daniel R. Moirao, Ed.D.
State Administrator

BP 1312.3 Community Relations

Uniform Complaint Procedures

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board shall adopt a uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs (5 CCR 4610)

(cf. 3553 - Free and Reduced Price Meals)
 (cf. 3555 - Nutrition Program Compliance)
 (cf. 5141.4 - Child Abuse Prevention and Reporting)
 (cf. 5148 - Child Care and Development)
 (cf. 6159 - Individualized Education Program)
 (cf. 6171 - Title I Programs)
 (cf. 6174 - Education for English Language Learners)
 (cf. 6175 - Migrant Education Program)
 (cf. 6178 - Career Technical Education)
 (cf. 6178.1 - Work-Based Learning)
 (cf. 6178.2 - Regional Occupational Center/Program)
 (cf. 6200 - Adult Education)

2. Any complaint alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, in district programs and activities against any person based on his/her actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
 (cf. 4030 - Nondiscrimination in Employment)
 (cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging bullying in district programs and activities, regardless of whether the bullying is based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics

(cf. 5131.2 - Bullying)

4. Any complaint alleging district violation of the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions Against the District)

***Note: Item #5 below is mandated pursuant to Education Code 52075, as added by AB

97 (Ch. 47, Statutes of 2013). ***

5. Any complaint alleging that the district has not complied with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

6. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

7. Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is agreeable to all parties. One type of ADR is mediation, which shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The State Administrator/Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

In filing and investigating complaints, the confidentiality of the parties involved shall be protected as required by law. As appropriate for any complaint alleging retaliation, **unlawful**

discrimination, or bullying, the State Administrator/Superintendent or designee shall keep confidential the identity of the complainant and/or the subject of the complaint, if he/she is different from the complainant, as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall resolve the UCP-related allegation(s) through the district's UCP.

The State Administrator/Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The State Administrator/Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and district policy.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County

Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.

4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedures

35186 Williams uniform complaint procedures

48985 Notices in language other than English

49010-49013 Student fees

49060-49079 Student records

49490-49590 Child nutrition programs

52060-52077 Local control and accountability plan, especially

52075 Complaint for lack of compliance with local control and accountability plan requirements

52160-52178 Bilingual education programs

52300-52490 Career technical education

52500-52616.24 Adult schools

52800-52870 School-based program coordination

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
1221 Application of laws
1232g Family Educational Rights and Privacy Act
1681-1688 Title IX of the Education Amendments of 1972
6301-6577 Title I basic programs
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs
12101-12213 Title II equal opportunity for individuals with disabilities
UNITED STATES CODE, TITLE 29
794 Section 504 of Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
6101-6107 Age Discrimination Act of 1975
CODE OF FEDERAL REGULATIONS, TITLE 28
35.107 Nondiscrimination on basis of disability; complaints
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
110.25 Notification of nondiscrimination on the basis of age

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Sexual Violence, April 2011

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(3/12 1/13) 10/14

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 17, 2015

King City, California

AR 1312.3 Community Relations

Uniform Complaint Procedures

Except as the Governing Board may otherwise specifically provide in other district policies, these general uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

Compliance Officers

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment as the responsible employee to handle complaints regarding sex discrimination. The individual(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Claudia Arellano

Senior Director of Human Resources

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King City, Ca 93930

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The compliance officer who receives a complaint may assign another compliance officer to investigate the complaint. The compliance officer shall promptly notify the complainant if another compliance officer is designated to investigate the complaint.

In no instance shall a compliance officer be designated to investigate a complaint if he/she is mentioned in the complaint or has a conflict of interest that would prohibit him/her from fairly investigating the complaint. Any complaint filed against or implicating a compliance officer may be filed with the State Administrator/Superintendent or designee.

The State Administrator/Superintendent or designee shall ensure that employees designated to investigate complaints receive training and are knowledgeable about the laws and programs which they are assigned to investigate. Training provided to such designated employees shall include current state and federal laws and regulations governing the program, applicable processes for

investigating complaints, including those involving alleged discrimination, applicable standards for reaching decisions on complaints, and appropriate corrective measures. Designated employees may have access to legal counsel as determined by the State Administrator/Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the results of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the State Administrator/Superintendent, the State Administrator/Superintendent's designee, or, if appropriate, the site principal to implement, if possible, one or more of the interim measures. The interim measures may remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

The district's uniform complaint procedures policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning uniform complaint procedures shall be translated into that language. (Education Code 234.1, 48985)

(cf. 5145.6 - Parental Notifications)

Compliance Officers

The following compliance officer(s) shall receive and investigate complaints and shall ensure district compliance with law:

Director of Curriculum & Instruction
800 Broadway Street
King City, CA 93930
831-385-0606, extension 4315

The State Administrator/Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the State Administrator/Superintendent or designee.

(cf. 9124 - Attorney)

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

The State Administrator/Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

The State Administrator/Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable
3. Advise the complainant of the appeal process pursuant to Education Code 262.3, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies
4. Include statements that:
 - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline
 - c. A complaint alleging retaliation, unlawful discrimination, or bullying must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination. The time for filing may be extended for up to 90 days by the State Administrator/Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the

extension.

d. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

e. The Board is required to adopt and annually update a local control and accountability plan (LCAP), in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.

(cf. 0460 - Local Control and Accountability Plan)

d. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 days of receiving the district's decision

e. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision

(cf. 5145.6 - Parental Notifications)

f. Copies of the district's uniform complaint procedures are available free of charge.

Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs or has committed unlawful discrimination.

All UCP-related complaints shall be investigated and resolved within 60 days of the receipt of the complaint. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

Filing of Complaint

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in accordance with the following:

1. A written complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs may **be filed by**

any individual, public agency, or organization. (5 CCR 4630)

2. Any complaint alleging noncompliance with law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. (Education Code 49013, 52075)

3. A complaint alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may be filed only by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. The time for filing may be extended for up to 90 days by the State Administrator/Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

5. When the complainant or alleged victim of unlawful discrimination or bullying requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request.

6. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in complaint to the compliance officer and shall notify the complainant and/or his/her representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation, shall

individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. To resolve a complaint alleging retaliation, unlawful discrimination, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

The compliance officer shall apply a "preponderance of the evidence" standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

Report of Findings

OPTION 1:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

OPTION 2:

Unless extended by written agreement with the complainant, a final decision shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in the section "Final Written Decision" below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five business days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

Final Written Decision

The district's decision shall be in writing and shall be sent to the complainant. (5 CCR 4631)

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties that may be involved in implementing the decision or affected by the complaint, as long as the privacy of the parties is protected.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In other all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders
 - f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition

For complaints of retaliation or unlawful discrimination, including discriminatory harassment, intimidation, or bullying, the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. How the misconduct affected one or more students' education
 - b. The type, frequency, and duration of the misconduct
 - c. The relationship between the alleged victim(s) and offender(s)
 - d. The number of persons engaged in the conduct and at whom the conduct was directed
 - e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

For complaints of unlawful discrimination, including remedies offered or provided to the subject of the complaint

- c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's right to appeal the district's decision within 15 calendar days to the CDE and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

For complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, and bullying, based on state law, the decision shall also include a notice to the complainant that:

1. He/she may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with the CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies, training for faculty, staff, and students, updates to school policies, or school climate surveys.

For complaints involving retaliation, unlawful discrimination, or bullying, appropriate corrective actions that focus on the victim may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint

For complaints involving retaliation, unlawful discrimination, or bullying, appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law

7. Disciplinary action, such as suspension or expulsion, as permitted by law

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, including discriminatory harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians. (Education Code 49013, 52075)

For complaints alleging noncompliance with the laws regarding student fees, such remedies, where applicable, shall include reasonable efforts to ensure full reimbursement to affected students and parents/guardians. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the district's decision. (Education Code 49013, 52075; 5 CCR 4632)

The complainant shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the State Administrator/Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's uniform complaint procedures
7. Other relevant information requested by the CDE

***Note: The CDE may directly intervene in a complaint without waiting for action by the district when certain conditions exist, including the following: (1) the complaint alleges failure to comply with the UCP, including failure to follow the required timelines and failure to implement the final written decision; (2) the complainant requires anonymity due to the possibility of retaliation and would suffer immediate and irreparable harm if a complaint was filed and the complainant was named; (3) the complainant alleges that he/she would suffer immediate and irreparable harm as a result of an application of a districtwide policy that is in conflict with state or federal law and that filing a complaint would be futile; (4) the complainant alleges failure to comply with the due process procedures established pursuant to special education law and regulation to implement a due process hearing order; (5) the complainant alleges facts that indicate that one or more students may be in immediate physical danger or that the health, safety, or welfare of one or more students is threatened; or (6) the complainant alleges failure to follow a student's individualized education program. ***

(3/12 1/13) 10/14

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 17, 2015

King City, California

BP 5131.2 Students

Bullying

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

- (cf. 5131 - Conduct)
- (cf. 5136 - Gangs)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)
- (cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes

breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

- (cf. 5145.2 - Freedom of Speech/Expression)

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

- (cf. 0420 - School Plans/Site Councils)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
- (cf. 6020 - Parent Involvement)

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting

incidents or threats, and the consequences for perpetrators of bullying.

(cf. 5137 - Positive School Climate)
(cf. 6164.2 - Guidance/Counseling Services)

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6163.4 - Student Use of Technology)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.94 - History-Social Science Instruction)

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Any complaint of bullying, whether it is discriminatory or nondiscriminatory, shall be investigated and resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. Within two business days of receiving a report of bullying, the principal shall notify a district compliance officer identified in AR 1312.3. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

SMCJUHSD Please note the following four paragraphs were added at the last revision per board direction. Please review and see new language covers this as well.

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

Discipline

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

- (cf. 5138 - Conflict Resolution/Peer Mediation)
- (cf. 5144 - Discipline)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
- (cf. 6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

- (cf. 4117.3 - Dismissal)
- (cf. 4118 - Suspension/Disciplinary Action)
- (cf. 4119.21/4219.21/4319.21 - Professional Standards)
- (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

- 200-262.4 Prohibition of discrimination
- 32282 Comprehensive safety plan
- 32283.5 Bullying; online training
- 35181 Governing board policy on responsibilities of students
- 35291-35291.5 Rules
- 48900-48925 Suspension or expulsion
- 48985 Translation of notices
- 52060-52077 Local control and accountability plan

PENAL CODE

- 422.55 Definition of hate crime
- 647 Use of camera or other instrument to invade person's privacy; misdemeanor
- 647.7 Use of camera or other instrument to invade person's privacy; punishment
- 653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

- 4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

- 254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

- 104.7 Designation of responsible employee for Section 504
- 106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

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J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
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Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
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CSBA: <http://www.csba.org>
California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss/>
Common Sense Media: <http://www.commonsensemedia.org>
National School Safety Center: <http://www.schoolsafety.us>
ON[the]LINE, digital citizenship resources: <http://www.onthelineca.org>
U.S. Department of Education: <http://www.ed.gov>

(3/12 4/13) 10/14

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 17, 2015

King City, California

BP 5145.3 Students

Nondiscrimination/Harassment

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code 234.1)

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, includes physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also shall include the creation of a hostile environment when the prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education Under Section 504)

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

The Board also prohibits any form of retaliation against any individual who files or otherwise participates in the filing or investigation of a complaint or report regarding an incident of discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The State Administrator/Superintendent or designee shall provide age-appropriate training and information to students, parents/guardians, and employees regarding discrimination, harassment, intimidation, and bullying, including, but not limited to, the district's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

In providing instruction, guidance, supervision, or other services to district students, employees and volunteers shall carefully guard against segregating or stereotyping students.

(cf. 1240 - Volunteer Assistance)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline, up to and including counseling, suspension, and/or expulsion. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21- Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131 - Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.2 - Freedom of Speech/Expression)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation of notices

49020-49023 Athletic programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Definition of hate crime

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

432 Student record

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Final Guidance Regarding Transgender Students, Privacy, and Facilities, March 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, January 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(4/13 2/14) 10/14

Policy **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading:

Adopted: March 17, 2015

King City, California

Students

Nondiscrimination/Harassment

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints regarding unlawful discrimination, including discriminatory harassment, intimidation, or bullying, based on actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legally protected status; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Sr. Director of Human Resources
800 Broadway
King City, CA
831 385 0606

Measures to Prevent Discrimination

To prevent discrimination, harassment, intimidation, and bullying of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, employees, volunteers, and the general public and post them on the district's web site and other locations that are easily accessible to students. (Education Code 234.1)

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

2. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)

3. Provide to employees, volunteers, and parents/guardians training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, harassment, intimidation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include guidelines for addressing issues related to transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

4. Annually notify all students and parents/guardians of the district's nondiscrimination policy and of the opportunity to inform the Coordinator whenever a student's participation in a sex-segregated school program or activity together with another student of the opposite biological sex would be against the student's religious beliefs and/or practices or a violation of his/her right to privacy. In such a case, the Coordinator shall meet with the student and/or parent/guardian to determine how best to accommodate the student.

(cf. 5145.6 - Parental Notifications)

4. The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

5. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include guidelines for addressing issues related to transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

6. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

7. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students' privacy rights and ensure their safety from threatened or potentially discriminatory behavior.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination and how to respond

3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination

4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to students, parents/guardians, and the community

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against perpetrators and anyone determined to have engaged in wrongdoing, including any student who is found to have made a complaint of discrimination that he/she knew was not true

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal, or any other staff member. In addition, any student who observes any such incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying or to whom such an incident is reported shall immediately report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Upon receiving a complaint of discrimination, harassment, intimidation, or bullying, the Coordinator shall immediately investigate the complaint in accordance with the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures.

Transgender and Gender-Nonconforming Students

Gender identity means a student's gender-related identity, appearance, or behavior, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity or gender expression is different from that traditionally associated with the assigned sex at birth.

Acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, regardless of whether they are sexual in nature, where the act has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited under state and federal law. Examples of types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity
2. Disciplining or disparaging a transgender student because his/her mannerisms, hairstyle, or style of dress correspond to his/her gender identity, or a non-transgender student because

his/her mannerisms, hairstyle, or style of dress do not conform to stereotypes for his/her gender or are perceived as indicative of the other sex

3. Blocking a student's entry to the bathroom that corresponds to his/her gender identity because the student is transgender or gender-nonconforming
4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students. Examples of bases for complaints include, but are not limited to, the above list as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. Right to privacy: A student's transgender or gender-nonconforming status is his/her private information and the district will only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In the latter instance, the district shall limit disclosure to individuals reasonably believed to be able to protect the student's well-being. Any district employee to whom a student discloses his/her transgender or gender-nonconforming status shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this procedure, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the physical, emotional, and other significant risks to the student, the compliance officer may consider discussing with the student any need to disclose the student's transgender or gender-nonconformity status to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion unless district personnel present a credible basis for believing that the student's assertion is for an improper purpose. In such a case, the compliance officer shall document the improper purpose and, within seven school days of receiving notification of the student's assertion, shall provide a written response to the student and, if appropriate, to his/her parents/guardians.

3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify potential issues, including transition-related issues, and to develop strategies for addressing them. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the student's arrangements are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.

4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** The district may maintain sex-segregated facilities, such as restrooms and locker rooms, and sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs. A student shall be entitled to access facilities and participate in programs and activities consistent with his/her gender identity. If available and requested by any student, regardless of the underlying reason, the district shall offer options to address privacy concerns in sex-segregated facilities, such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with

his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6153 - School-Sponsored Trips)
(cf. 7110 - Facilities Master Plan)

5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents.

(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns shall not constitute a violation of this administrative regulation or the accompanying district policy.

7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress Code)

(2/14) 10/14

Grievance Procedures (moved from Board Policy 5145.3)

(cf. 1312.1 - *Complaints Concerning District Employees*)
(cf. 1312.3 - *Uniform Complaint Procedures*)

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal, or any other staff member. In addition, any student who observes any such incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.

In addition, the employee shall immediately intervene when safe to do so. (Education Code 234.1)

Upon receiving a complaint of discrimination, harassment, intimidation, or bullying, the Coordinator shall immediately investigate the complaint in accordance with the site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

(cf. 5145.7 - Sexual Harassment)

Within 30 days of receiving the district's report, the complainant may appeal to the Board if he/she disagrees with the resolution of the complaint. The Board shall make a decision at its next regular meeting and its decision shall be final.

The State Administrator/Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation, or bullying, and the resources that are available to students who feel that they have been the victim of any such behavior. The district's policy shall also be posted on the district web site or any other **location that is easily accessible to students.**

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 6163.4 - Student Use of Technology)

When required pursuant to Education Code 48985, complaint forms shall be translated into the student's primary language.

Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading:
Adopted: March 17, 2015

King City, California

Students

Sexual Harassment

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Complaints regarding sexual harassment shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

The State Administrator/Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

Instruction/Information

The State Administrator/Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence

2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
6. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable

Disciplinary Actions

Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Any staff member found to have engaged in sexual harassment or sexual violence toward any student shall be subject to discipline up to and including dismissal in accordance with applicable policies, laws, and/or collective bargaining agreements.

(cf. 4117.4 - Dismissal)

(cf. 4117.7 - Employment Status Report)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Record-Keeping

The State Administrator/Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Sexual Violence, April 4, 2011

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(3/09 3/12) 10/14

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 17, 2015

King City, California

Students

Sexual Harassment

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 and California Education Code 234.1, as well as to investigate and resolve sexual harassment complaints under AR 1312.3 - Uniform Complaint Procedures. The coordinator/compliance officer(s) may be contacted at:

Claudia Arellano
Senior Director, Human Resources
800 Broadway
King City, CA 93930
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(cf. 1312.3 - Uniform Complaint Procedures)

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion

Reporting Process and Complaint Investigation and Resolution

Any student who believes that he/she has been subjected to sexual harassment or who has witnessed sexual harassment is strongly encouraged to report the incident to his/her teacher, the principal, or any other available school employee. Within one school day of receiving such a report, the school employee shall forward the report to the principal or the district's compliance officer identified in AR 1312.3. In addition, any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report his/her observation to the principal or a district compliance officer. The employee shall take these actions, whether or not the alleged victim files a complaint.

In any case of sexual harassment involving the principal, compliance officer, or any other person to whom the incident would ordinarily be reported or filed, the report may instead be submitted to the Superintendent or designee.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

When a report of sexual harassment is submitted, the principal or compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with the district's uniform complaint procedures.

If a complaint of sexual harassment is initially submitted to the principal, he/she shall, within two school days, forward the report to the compliance officer to initiate investigation of the complaint. The compliance officer shall contact the complainant and investigate and resolve the complaint in accordance with law and district procedures specified in AR 1312.3.

Confidentiality

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

However, when a complainant or victim of sexual harassment notifies the district of the harassment but requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the harassment or take other necessary action. When honoring a request for confidentiality, the district will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request.

When a complainant or victim of sexual harassment notifies the district of the harassment but requests that the district not pursue an investigation, the district will determine whether or not it can honor such a request while still providing a safe and nondiscriminatory environment for all students.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

Response Pending Investigation

When an incident of sexual harassment is reported, the principal or designee, in consultation with the compliance officer, shall determine whether interim measures are necessary pending the results of the investigation. The principal/designee or compliance officer shall take immediate measures necessary to stop the harassment and protect students and/or ensure their access to the educational program. Such measures may include placing the individuals involved in separate classes or transferring a student to a class taught by a different teacher, in accordance with law and Board policy. The school should notify the individual who was harassed of his/her options to avoid contact with the alleged harasser and allow the complainant to change academic and extracurricular arrangements as appropriate. The school should also ensure that the complainant is aware of the resources and assistance, such as counseling, that are available to him/her. As appropriate, such actions shall be considered even when a student chooses to not file a formal complaint or the sexual harassment occurs off school grounds or outside school-sponsored or school-related programs or activities.

Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

(cf. 5145.6 - Parental Notifications)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted, including school web sites (Education Code 231.5)

(cf. 1113 - District and School Web Sites)

3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

5. Be included in the student handbook

6. Be provided to employees and employee organizations

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Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 17, 2015

King City, California